

Charlton Fire District Meeting Minutes

February 3, 2015

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on February 3, 2015 at 7:12 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Dave peters, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: Bob Rosa

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Bob LeGere.
Approved 4-0.

2. Approval of Minutes

Motion to approve Organizational mtg and monthly minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$75,243.21
Payroll Account: \$30,486.11
Apparatus Capital Reserve: \$370,330.00
Equipment Capital Reserve: \$77,056.52
Emergency Capital Reserve: \$25,018.26
Capital Improvement Reserve: \$123,751.10
Total ending on February 1, 2015: \$701,885.20

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Bob LeGere.
Approved 4-0.

5. Chief's Report

- a. Aaron Dyer presented Chief's Report. 16 calls for the month:
 - 6-EMS
 - 1-motor vehicle accident w/ injuries
 - 1-Building fire
 - 2-Medical assist
 - 1-Power line down
 - 4-Smoke detector activation
 - 1-Cancelled call

- b. U-183 had its annual service this month.
- c. Car 18 mileage as of 2/1 is 10,873 and car 18-0 mileage as of 2/1 is 46,206.
- d. Drills for February are posted on the board.
- e. Annual CBA fit testing has been completed.
- f. Truck committee met and are in the final stage for ordering the new truck.
- g. CFD hosted a Town Wide Fire Officer Meeting. The goal was to look into working together on training, calls, and purchasing.
- h. Officers continue to work on outfitting the new truck with equipment. Equipment ideas should be brought to the Chief.
- i. Aaron Dyer presented purchase requests. (Motions under new business)

7. Committee Reports

a. Facilities Management:

- Ceiling tiles need to be replaced in the firehouse due to the leaking roof. Ceiling tiles will be purchased and installed.
- Replacing the boiler was discussed due to its age, need for repairs and lack of efficiency. The Board is considering switching to propane. More information to follow at the next meeting.
- The heat detector in the truck bay needs replacing.

b. Emergency Vehicles:

See Chief's Report

c. Staff Relations:

There is nothing to report at this time.

d. Inventory:

There is nothing to report at this time.

8. Unfinished Business

- a. Resolution 23-2015(Sex Offender Policy) was discussed and approved.

Motion to approve Resolution 23-2015 made by Jeff Voigt seconded by Dave Peters.
Approved 4-0.

9. New Business

- a. The Commissioners are looking to establish a building committee. Candidates interested in being on this committee will be interviewed by the BOFC.
- b. The Secretary requested permission to attend Secretary training as a refresher. Dave Peters is also requesting permission to attend Commissioner training as a refresher.

c. SOP guidelines are being reviewed. Continued discussions are necessary.

Motion to approve the Gibby's Fit Testing invoice for \$867.00 made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve the purchase of food from Price Chopper for Fire Officer Meeting for \$58.90 made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

Motion to approve refresher training classes for Sharon Cronin and Dave Peters made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

10. Privilege of the Floor

Nothing to report

12. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes at 8:25 p.m.
Approved 4-0.

8:33 PM
02/01/15
Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

January 2015

	Jan 15	Dec 14	\$ Change
Income			
A5031 INTERFUND TRANSFERS			
INTERFUND TRANSFERS	0.00	0.00	0.00
Total A5031 INTERFUND TRANSFERS	0.00	0.00	0.00
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	1.97	0.12	1.85
INTEREST & EARNINGS OPERATING	10.84	14.11	-3.27
INTEREST & EARNINGS OTHER ACCTS	25.31	25.31	0.00
Total A2401 INTEREST & EARNINGS	38.12	39.54	-1.42
Total Income	38.12	39.54	-1.42
Gross Profit	38.12	39.54	-1.42
Expense			
A9030.8 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A9030.8 SOCIAL SECURITY	175.95	175.95	0.00
A34101 FIRE PER SVC			
PERSONAL SERVICES			
NYS INCOME TAX	0.00	116.40	-116.40
MEDICARE EMPLOYEE	33.35	33.35	0.00
FICA EMPLOYEE	142.60	142.60	0.00
FEDERAL INCOME TAX	188.00	188.00	0.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,261.20	2,377.60	-116.40
Total A34101 FIRE PER SVC	2,261.20	2,377.60	-116.40
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
PERSONAL PROTECTIVE EQUIP	0.00	241.58	-241.58
APPARATUS EQUIPMENT	0.00	3,060.88	-3,060.88
FIREFIGHTER EQUIPMENT	5,650.72	275.97	5,374.75
Total EQUIPMENT	5,650.72	3,578.43	2,072.29
Total A34102 FIRE, EQUIP & CAP OUTLAY	5,650.72	3,578.43	2,072.29
A34104 FIRE PROTECTION			
BUILDING & GROUNDS REPAIRS	0.00	467.89	-467.89
ASSOCIATION DUES	0.00	155.00	-155.00
PUBLIC NOTICES	4.52	28.38	-23.86
PRINTING & SUPPLIES	16.90	0.00	16.90
WEBSITE ADMINISTRATION	40.00	20.00	20.00
EQUIPMENT MAINT/REPAIR	46.75	0.00	46.75
ALLIED WASTE	54.40	54.40	0.00
PHYSICAL FITNESS	100.00	100.00	0.00
MISCELLANEOUS	139.50	122.50	17.00
BUILDING & GROUNDS MAINTENANCE	150.00	503.00	-353.00
POSTAGE	224.00	0.00	224.00
TELEPHONE & CABLE	282.22	386.86	-104.64
ELECTRIC & GAS	379.64	296.73	82.91
WATER	482.19	0.00	482.19
APPARATUS MAINT/REPAIR	1,121.94	171.70	950.24
FUEL - BUILDING	1,172.73	964.32	208.41

8:33 PM
02/01/15
Cash Basis

CHARLTON FIRE DISTRICT #1
Profit & Loss
January 2015

	Jan 15	Dec 14	\$ Change
EMS SUPPLIES	2,677.43 -	204.99	2,472.44
ANNUAL AUDIT	3,500.00	0.00	3,500.00
Total A34104 FIRE PROTECTION	10,392.22	3,475.77	6,916.45
Total Expense	18,480.09	9,607.75	8,872.34
Net Income	-18,441.97	-9,568.21	-8,873.76

8:25 PM

**CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES**

Cash Basis

	<u>Jan 15</u>
R8021 0712 OPERATING	75,243.21
R8021 0720 PAYROLL	30,486.11
R8021 2286 APPARATUS	370,330.00
R8021 2294 EQUIPMENT	77,056.52
R8021 2302 EMERGENCY	25,018.26
R8021 2310 CAPITAL IMPROVEMENTS	123,751.10
TOTAL	<u>701,885.20</u>

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Account Summary

CHARLTON FIRE DISTRICT #1

Deposit Summary

[collapse all...](#)

<u>Account Name</u>	<u>Account No.</u>	<u>Ledger Balance</u>	<u>Avail. Balance</u>
R8021 0712 OPERATING	xxxxxxxx0712	\$75,243.21	\$75,243.21
R8021 0720 PAYROLL	xxxxxxxx0720	\$30,486.11	\$30,486.11
R8021 2286 APPARATUS	xxxxxxxx2286	\$370,330.00	\$370,330.00
R8021 2294 EQUIPMENT	xxxxxxxx2294	\$77,056.52	\$77,056.52
R8021 2302 EMERGENCY	xxxxxxxx2302	\$25,018.26	\$25,018.26
R8021 2310 CAPITAL IMPROVEMENTS	xxxxxxxx2310	\$123,751.10	\$123,751.10
Totals:		\$701,885.20	\$701,885.20

statement delivery preferences.

For assistance please call **1-888-588-**
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Business Banking Statement
January 31, 2015
page 1 of 3

0712

16 X 0081 00016 R EM T1

CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
786 CHARLTON RD
CHARLTON NY 12019-2804

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CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

0712

Beginning balance 12-31-14	\$121,332.31
24 Subtractions	-46,083.44
Interest paid	+10.84
Net fees and charges	-16.50
Ending balance 1-31-15	\$75,243.21

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7335	1-5	\$75.00	7347	1-16	3,676.51	7352	1-8	2,020.96
*7342	1-21	100.00	7348	1-12	2,677.43	7353	1-20	100.00
7343	1-9	482.19	7349	1-9	1,080.00	7354	1-15	3,500.00
7344	1-7	35.00	7350	1-9	224.00	7355	1-13	16.90
7345	1-21	35.00	7351	1-9	41.94	7356	1-9	4.52
7346	1-7	35.00						

Paper Checks Paid \$14,104.45

Withdrawals	Date	Serial #	Location	
	1-6		Bill Pay:Atypica	Cvfd-1 Qbn9J5I1 \$40.00
	1-6		Bill Pay:County Waste & Rec	6910-1 6Ba9H5I1 54.40
	1-6		Bill Pay:Time Warner Cable	106007 9Br9I5I1 87.05
	1-6		Bill Pay:Verizon	518399 Dbe975I1 95.17
	1-6		Bill Pay:National Grid-Niag	51564- Zbc985I1 379.64
	1-6		Bill Pay:Martin Petroleum	Cfd #1 Uby935I1 1,172.73
	1-7		Bill Pay:Da Kenyon Enterpri	Cfd #1 Xbl915S1 150.00

0712 - 03290

11943



Business Banking Statement
January 31, 2015
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0712

Subtractions

(con't)

Transfers	Date	Serial #	Destination			
	1-15		Trf To DDA 00	10720	3290	\$30,000.00
Total subtractions						\$46,083.44

Interest
earned

Annual percentage yield (APY) earned	0.13%
Number of days this statement period	31
Interest paid 1-30-15	\$10.84
Interest earned this statement period	\$10.83
Interest paid year-to-date	\$10.84
Interest earned (2014)	\$226.63

Fees and
charges

Date		Quantity	Unit Charge	
1-9-15	Dec Kbo Manage Access (Monthly)	1	10.00	-\$10.00
1-30-15	Imaged Items With Statement Charge	1	3.50	-3.50
1-30-15	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$16.50

8:24 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0712 OPERATING, Period Ending 01/31/2015

	<u>Jan 31, 15</u>
Beginning Balance	121,332.31
Cleared Transactions	
Checks and Payments - 27 items	-46,099.94
Deposits and Credits - 1 item	10.84
Total Cleared Transactions	<u>-46,089.10</u>
Cleared Balance	<u>75,243.21</u>
Register Balance as of 01/31/2015	75,243.21
Ending Balance	75,243.21

8:24 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0712 OPERATING, Period Ending 01/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						121,332.31
Cleared Transactions						
Checks and Payments - 27 items						
Check	12/02/2014	7335	AFDSNY	X	-75.00	-75.00
Check	01/06/2015	7347	MES	X	-3,676.51	-3,751.51
Check	01/06/2015	7354	RICHARD H. DINO...	X	-3,500.00	-7,251.51
Check	01/06/2015	7348	MOORE MEDICAL	X	-2,677.43	-9,928.94
Check	01/06/2015	7352	B-LANN EQUIPME...	X	-2,020.96	-11,949.90
Check	01/06/2015		MARTIN PETROLI...	X	-1,172.73	-13,122.63
Check	01/06/2015	7349	VRS SALES LTD	X	-1,080.00	-14,202.63
Check	01/06/2015	7343	LINDA L. LARUE T...	X	-482.19	-14,684.82
Check	01/06/2015		NATIONAL GRID	X	-379.64	-15,064.46
Check	01/06/2015	7350	POSTMASTER	X	-224.00	-15,288.46
Check	01/06/2015	7353	AARON DYER	X	-100.00	-15,388.46
Check	01/06/2015	7342	BILL HEILMAN	X	-100.00	-15,488.46
Check	01/06/2015		VERIZON	X	-95.17	-15,583.63
Check	01/06/2015		TIME WARNER CA...	X	-87.05	-15,670.68
Check	01/06/2015		COUNTY WASTE	X	-54.40	-15,725.08
Check	01/06/2015	7351	NAPA AUTO PARTS	X	-41.94	-15,767.02
Check	01/06/2015		ATYPICA	X	-40.00	-15,807.02
Check	01/06/2015	7345	ELEANOR CRONIN	X	-35.00	-15,842.02
Check	01/06/2015	7346	TIM CRONIN	X	-35.00	-15,877.02
Check	01/06/2015	7344	Sharon B Cronin	X	-35.00	-15,912.02
Check	01/06/2015	7355	MAIL 'N' MORE	X	-16.90	-15,928.92
Check	01/06/2015	7356	THE GAZETTE	X	-4.52	-15,933.44
Check	01/07/2015		D.A. KENYON ENT...	X	-150.00	-16,083.44
Check	01/09/2015		KEYBANK	X	-10.00	-16,093.44
Check	01/15/2015		TRANSFER FROM ...	X	-30,000.00	-46,093.44
Check	01/30/2015		IMAGED ITEMS WI...	X	-3.50	-46,096.94
Check	01/30/2015		PAPER STATEME...	X	-3.00	-46,099.94
Total Checks and Payments					-46,099.94	-46,099.94
Deposits and Credits - 1 item						
Deposit	01/30/2015		INTEREST PAYME...	X	10.84	10.84
Total Deposits and Credits					10.84	10.84
Total Cleared Transactions					-46,089.10	-46,089.10
Cleared Balance					-46,089.10	75,243.21
Register Balance as of 01/31/2015					-46,089.10	75,243.21
Ending Balance					-46,089.10	75,243.21



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January 31, 2015
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0720

X 0081 00000 R EM T1

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PAYROLL ACCOUNT
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CHARLTON NY 12019-2804

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CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

0720

Beginning balance 12-31-14	\$2,939.29
1 Addition	+30,000.00
3 Subtractions	-2,437.15
Interest paid	+1.97
Net fees and charges	-18.00
Ending balance 1-31-15	\$30,486.11

Additions

Transfers	Date	Serial #	Source			
	1-15		Trf Fr DDA C	0712	3290	\$30,000.00
Total additions						\$30,000.00

Subtractions

Withdrawals	Date	Serial #	Location	
	1-2		Bill Pay:First New York Fcu 108600 3Bn96Foi	\$588.65
	1-2		Bill Pay:Sunmark Federal Cr 124890 2Bn96Foi	1,308.60
	1-29		Direct Withdrawal, Irs Usatxpymt	539.90
Total subtractions				\$2,437.15

Interest earned

Annual percentage yield (APY) earned	0.13%
Number of days this statement period	31
Interest paid 1-30-15	\$1.97
Interest earned this statement period	\$1.96

0720 - 03290

11944



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3720

Interest
earned
(con't)

Interest paid year-to-date	\$1.97
Interest earned (2014)	\$19.06

Fees and
charges

Date		Quantity	Unit Charge	
1-30-15	Paper Statement Fee	1	3.00	-\$3.00
1-30-15	Service Charge	1	15.00	-15.00
Fees and charges assessed this period				-\$18.00

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

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Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate) Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register** each deposit, check or other transaction shown on this statement.
- 2 Enter into your check register and SUBTRACT:**
 - Checks or other deductions shown on our statement that you have *not* already entered.
 - The "Service charges", if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

④	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.
Check # or Date	Amount
TOTAL →	\$

⑤	List any deposits from your check register that are <i>not</i> shown on your statement.
Date	Amount
TOTAL →	\$

⑥	Enter ending balance shown on your statement. \$
---	---

⑦	Add 5 and 6 and enter total here. \$
---	---

⑧	Enter total from 4. \$
---	---------------------------

⑨	Subtract 8 from 7 and enter difference here. \$
This amount should agree with your check register balance.	

8:22 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0720 PAYROLL, Period Ending 01/31/2015

	<u>Jan 31, 15</u>
Beginning Balance	2,939.29
Cleared Transactions	
Checks and Payments - 5 items	-2,455.15
Deposits and Credits - 2 items	30,001.97
Total Cleared Transactions	<u>27,546.82</u>
Cleared Balance	<u><u>30,486.11</u></u>
Register Balance as of 01/31/2015	30,486.11
Ending Balance	30,486.11

8:22 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0720 PAYROLL, Period Ending 01/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,939.29
Cleared Transactions						
Checks and Payments - 5 items						
Check	01/02/2015		ANDREW G. LA P...	X	-1,308.60	-1,308.60
Check	01/02/2015		Sharon B Cronin	X	-588.65	-1,897.25
Check	01/29/2015		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	01/30/2015		KEYBANK	X	-15.00	-2,452.15
Check	01/30/2015		PAPER STATEME...	X	-3.00	-2,455.15
Total Checks and Payments					-2,455.15	-2,455.15
Deposits and Credits - 2 items						
Deposit	01/15/2015		TRANSFER FROM ...	X	30,000.00	30,000.00
Deposit	01/30/2015		INTEREST PAYME...	X	1.97	30,001.97
Total Deposits and Credits					30,001.97	30,001.97
Total Cleared Transactions					27,546.82	27,546.82
Cleared Balance					27,546.82	30,486.11
Register Balance as of 01/31/2015					27,546.82	30,486.11
Ending Balance					27,546.82	30,486.11



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Business Banking Statement
January 31, 2015
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T 0081 00000 R EM T1

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APPARATUS CAPITAL RESERVE
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CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

2286

Beginning balance 12-31-14	\$370,314.28
Interest paid	+15.72
Ending balance 1-31-15	\$370,330.00

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-30-15	\$15.72
Interest earned this statement period	\$15.72
Interest paid year-to-date	\$15.72
Interest earned (2014)	\$176.48

2286 - 03290

11945

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement : If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance, we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register** each deposit, check or other transaction shown on this statement.
- 2 Enter into your check register and SUBTRACT:**
 - Checks or other deductions shown on our statement that you have *not* already entered.
 - The “Service charges”, if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The “Interest earned” shown on your statement, if any.

4	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.	
	Check # or Date	Amount
TOTAL → \$		
5	List any deposits on your check register that are <i>not</i> shown on your statement.	
	Date	Amount
TOTAL → \$		
6	Enter ending balance shown on your statement.	
	\$	
	TOTAL → \$	
7	Add 5 and 6 and enter total here.	
	\$	
	TOTAL → \$	
8	Enter total from 4.	
	\$	
	TOTAL → \$	
9	Subtract 8 from 7 and enter difference here.	
	\$	
	TOTAL → \$	
This amount should agree with your check register balance.		

8:20 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2286 APPARATUS, Period Ending 01/31/2015

	<u>Jan 31, 15</u>
Beginning Balance	370,314.28
Cleared Transactions	
Deposits and Credits - 1 item	<u>15.72</u>
Total Cleared Transactions	<u>15.72</u>
Cleared Balance	<u><u>370,330.00</u></u>
Register Balance as of 01/31/2015	370,330.00
Ending Balance	370,330.00



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2015
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12294

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
786 CHARLTON RD
CHARLTON NY 12019-2804

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

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Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Silver Money Market Svcs
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

2294

Beginning balance 12-31-14	\$77,053.25
Interest paid	+3.27
Ending balance 1-31-15	\$77,056.52

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-30-15	\$3.27
Interest earned this statement period	\$3.27
Interest paid year-to-date	\$3.27
Interest earned (2014)	\$34.37

12294 - 03290

11946

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

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* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
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While we investigate whether or not there has been an error, the following are true:

- We investigate whether or not there has been an error, then advising you as to:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
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- We can apply any unpaid amount against your credit limit.

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Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

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- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

4	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.
	Check # Amount or Date
TOTAL →	\$

5	List any deposits from your check register that are <i>not</i> shown on your statement.
	Date Amount
TOTAL →	\$

6	Enter ending balance shown on your statement.
	\$

7	Add 5 and 6 and enter total here.
	\$

8	Enter total from 4.
	\$

9	Subtract 8 from 7 and enter difference here.
	\$
This amount should agree with your check register balance.	

8:19 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2294 EQUIPMENT, Period Ending 02/01/2015

	<u>Feb 1, 15</u>
Beginning Balance	77,053.25
Cleared Transactions	
Deposits and Credits - 1 item	3.27
Total Cleared Transactions	<u>3.27</u>
Cleared Balance	<u>77,056.52</u>
Register Balance as of 02/01/2015	77,056.52
Ending Balance	77,056.52



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2015
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2302

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
786 CHARLTON RD
CHARLTON NY 12019-2804

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

2302

Beginning balance 12-31-14	\$25,017.20
Interest paid	+1.06
Ending balance 1-31-15	\$25,018.26

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-30-15	\$1.06
Interest earned this statement period	\$1.06
Interest paid year-to-date	\$1.06
Interest earned (2014)	\$12.51

CUSTOMER ACCOUNT DISCLOSURES

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IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

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* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
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You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We investigate whether or not there has been an error, the wording “are due”
- We cannot try to collect the amount in question, or report you as delinquent on that amount.
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CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

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 - Checks or other deductions shown on our statement that you have *not* already entered.
 - The "Service charges", if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

[illegible]

8:18 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2302 EMERGENCY, Period Ending 02/01/2015

	<u>Feb 1, 15</u>
Beginning Balance	25,017.20
Cleared Transactions	
Deposits and Credits - 1 item	1.06
Total Cleared Transactions	<u>1.06</u>
Cleared Balance	<u>25,018.26</u>
Register Balance as of 02/01/2015	25,018.26
Ending Balance	25,018.26



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2015
page 1 of 2

12310

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
786 CHARLTON RD
CHARLTON NY 12019-2804

Questions or comments?

Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

2310

Beginning balance 12-31-14	\$123,745.84
Interest paid	+5.26
Ending balance 1-31-15	\$123,751.10

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-30-15	\$5.26
Interest earned this statement period	\$5.25
Interest paid year-to-date	\$5.26
Interest earned (2014)	\$59.26

2310 - 03290

11948

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8:18 PM

02/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2310 CAPITAL IMPROVEMENTS, Period Ending 01/31/2015

	<u>Jan 31, 15</u>
Beginning Balance	123,745.84
Cleared Transactions	
Deposits and Credits - 1 item	<u>5.26</u>
Total Cleared Transactions	<u>5.26</u>
 Cleared Balance	 <u><u>123,751.10</u></u>
Register Balance as of 01/31/2015	123,751.10
Ending Balance	123,751.10

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET VS. ACTUAL
January 2015

	Jan 15	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	0.00	294,600.00	-294,600.00	0.0%
A1001 REAL PROPERTY TAXES - Other	0.00	0.00	0.00	0.0%
Total A1001 REAL PROPERTY TAXES	0.00	294,600.00	-294,600.00	0.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	1.97	20.00	-18.03	9.9%
INTEREST & EARNINGS OPERATING	10.84	230.00	-219.16	4.7%
INTEREST & EARNINGS OTHER ACCTS	25.31	250.00	-224.69	10.1%
Total A2401 INTEREST & EARNINGS	38.12	500.00	-461.88	7.6%
A5031 INTERFUND TRANSFERS				
INTERFUND TRANSFERS	0.00			
Total A5031 INTERFUND TRANSFERS	0.00			
Total Income	38.12	295,100.00	-295,061.88	0.0%
Gross Profit	38.12	295,100.00	-295,061.88	0.0%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES	188.00			
FEDERAL INCOME TAX	142.60			
FICA EMPLOYEE	33.35			
MEDICARE EMPLOYEE	588.65			
SECRETARY WAGES				
TREASURER WAGES	1,308.60	8,400.00	-7,091.40	7.0%
Total PERSONAL SERVICES	2,261.20	27,600.00	-25,338.80	8.2%
Total A34101 FIRE PER SVC	2,261.20	27,600.00	-25,338.80	8.2%
A34102 FIRE, EQUIP & CAP OUTLAY				
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	5,650.72	3,000.00	2,650.72	188.4%
HOSE REPLACEMENT	0.00	1,000.00	-1,000.00	0.0%
PERSONAL PROTECTIVE EQUIP	0.00	18,000.00	-18,000.00	0.0%
RADIOS	0.00	2,500.00	-2,500.00	0.0%
SCBA BOTTLE & PACK REPLACEMENT	0.00	1,500.00	-1,500.00	0.0%
Total EQUIPMENT	5,650.72	29,000.00	-23,349.28	19.5%
Total A34102 FIRE, EQUIP & CAP OUTLAY	5,650.72	29,000.00	-23,349.28	19.5%

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January 2015

	Jan 15	Budget	\$ Over Budget	% of Budget
A34104 FIRE PROTECTION				
ALLIED WASTE	54.40	1,000.00	(945.60)	5.4%
ANNUAL AUDIT	3,500.00	4,000.00	(500.00)	87.5%
APPARATUS MAINT/REPAIR	1,121.94	20,000.00	(18,878.06)	5.6%
ASSOCIATION DUES	0.00	400.00	(400.00)	0.0%
BUILDING & GROUNDS MAINTENANCE	150.00	4,800.00	(4,650.00)	3.1%
BUILDING & GROUNDS REPAIRS	0.00	4,300.00	(4,300.00)	0.0%
COMMISSIONER TRAINING	0.00	600.00	(600.00)	0.0%
DATA ENTRY-INCIDENT REPORTING	0.00	1,700.00	(1,700.00)	0.0%
ELECTRIC & GAS	379.64	6,000.00	(5,620.36)	6.3%
EMS SUPPLIES	2,677.43	4,000.00	(1,322.57)	66.9%
EMS TRAINING	0.00	1,500.00	(1,500.00)	0.0%
EQUIPMENT MAINT/REPAIR	46.75	1,000.00	(953.25)	4.7%
FIRE PREVENTION	0.00	3,000.00	(3,000.00)	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	(7,000.00)	0.0%
FIREFIGHTER TRAINING	0.00	4,000.00	(4,000.00)	0.0%
FIREMATIC & REHAB SUPPLIES	0.00	2,700.00	(2,700.00)	0.0%
FOAM	0.00	250.00	(250.00)	0.0%
FOOD REIMBURSEMENTS	0.00	1,000.00	(1,000.00)	0.0%
FUEL - BUILDING	1,172.73	10,000.00	(8,827.27)	11.7%
FUEL - TRUCKS	0.00	6,000.00	(6,000.00)	0.0%
HOSE TESTING	0.00	1,200.00	(1,200.00)	0.0%
INSPECTION OF DEPARTMENT	0.00	6,500.00	(6,500.00)	0.0%
INSURANCE	0.00	20,000.00	(20,000.00)	0.0%
INTERIOR FIREFIGHTING FIT TRAIN	0.00	900.00	(900.00)	0.0%
LEGAL SERVICES	0.00	10,000.00	(10,000.00)	0.0%
MISCELLANEOUS	139.50	1,000.00	(1,000.00)	0.0%
PAGER REPAIR BATTERIES	0.00	2,500.00	(2,500.00)	4.0%
PHYSICAL FITNESS	100.00	400.00	(300.00)	56.0%
POSTAGE	224.00	400.00	(176.00)	1.4%
PRINTING & SUPPLIES	16.90	1,200.00	(1,183.10)	2.3%
PUBLIC NOTICES	4.52	200.00	(195.48)	0.0%
SCBA PACK TESTING	0.00	1,000.00	(1,000.00)	6.3%
TELEPHONE & CABLE	282.22	4,500.00	(4,217.78)	96.4%
WATER	482.19	500.00	(17.81)	8.0%
WEBSITE ADMINISTRATION	40.00	500.00	(460.00)	
Total A34104 FIRE PROTECTION	10,392.22	133,650.00	(123,257.78)	7.8%
A9030.8 SOCIAL SECURITY				
FICA EMPLOYER	142.60	1,800.00	(1,657.40)	7.9%
MEDICARE EMPLOYER	33.35	400.00	(366.65)	8.3%
Total A9030.8 SOCIAL SECURITY	175.95	2,200.00	(2,024.05)	8.0%

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January 2015

	Jan 15	Budget	\$ Over Budget	% of Budget
A9901.9 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	(50,000.00)	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	28,650.00	(28,650.00)	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	24,000.00	(24,000.00)	0.0%
Total A9901.9 INTERFUND TRANSFERS	0.00	102,650.00	(102,650.00)	0.0%
Total Expense	18,480.09	295,100.00	(276,619.91)	6.3%
Net Income	(18,484.97)	0.00	(18,484.97)	100.0%