

Charlton Fire District Meeting Minutes

February 4, 2014

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on February 4, 2014 at 7:08 p.m.

PRESENT: Jeff Voigt (Chairman), Dave Peters, Kevin Loukes, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: Bob Rosa, Bob LeGere

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Dave Peters.
Approved 3-0.

2. Approval of Minutes

Motion to approve last month's regular mtg minutes made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

Motion to approve last month's Organizational Meeting minutes made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

3. Chairman's Report

A letter from the Board was sent to the tax collector and will be placed on the district website for residents who may have questions regarding the 2014 CFD budget and the fire tax increase.

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$46,215.48
Payroll Account: \$30,244.30
Apparatus Capital Reserve: \$320,151.39
Equipment Capital Reserve: \$53,021.13
Emergency Capital Reserve: \$25,005.76
Capital Improvement Reserve: \$108,691.19
Total ending on February 1, 2014: \$583,329.25

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 3-0.

Motion to approve Treasurer's report was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 3-0.

5. Chief's Report

- a. Kevin Riehl presented Chief's Report. 16 calls for the month:
 - 10-EMS
 - 2-Fire alarm
 - 1-MVA
 - 3- Stand by

- b. New hose, nozzles, Fire Police gear and traffic wands are in service.
- c. Car 18(Explorer) has been outfitted with radios.
- d. The Blazer has been taken out of service and the Tahoe is now car 18-0.
- e. ETA-182 repairs and tool board mounting have been completed.
- f. U-183 has had its annual service completed. Tires are needed.
- g. Annual inventory on apparatus has been completed. Building inventory should be done over the next few weeks.
- h. Annual Fit Testing for Interior Firefighters is scheduled for 2/24/14 with Gibby's Fit Testing.
- i. The Defensive Driving Course will be offered in March/April. A specific date will be determined. The District will cover the cost for the members.
- j. CPR training is scheduled for March. Harmony Corners FD has 13 firefighters that will attend the CPR and they will cover their cost.
- k. Chief Dyer presented purchase requests. (Motions under New Business)

7. Committee Reports

a. Facilities Management:

A quote from Dave Buffer for doors/thresholds replacement was submitted and approved.

Motion to approve Dave Buffer's quote to replace two doors/thresholds not to exceed \$3000.00 made by Dave Peters and seconded by Jeff Voigt. Approved 3-0.

b. Emergency Vehicles:

Quotes to replace tires on 18-2 were submitted and discussed. Adirondack Tire's quote for \$3,471.92 was accepted.

Motion to approve Adirondack Tire's quote to replace tires on 18-2 for \$3,471.92 made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

c. Staff Relations:

There is nothing to report at this time.

d. Inventory:

There is nothing to report at this time.

8. Unfinished Business

Quotes for laptops, external hard drives and software for the Secretary and Treasurer were submitted and discussed.

Motion to approve the purchase of two laptops/sleeves, external hard drives and software not to exceed \$2000.00 made by Dave Peters and seconded by Jeff Voigt. Approved 3-0.

9. New Business

- a. Insurance renewals for emergency vehicles were discussed. Comprehensive coverage will remain on the Blazer until it is sold. Blazer will be sold for parts and with no title. Minimum bid of \$500.00
- b. A notification accepting bids for annual lawn care will be sent out.
- c. Upcoming commissioner training dates were discussed. The Assistant Chief, would like to attend the training.

Motion to approve selling Chevy Blazer for parts, no title and a minimum bid of \$500.00 made by Dave Peters and seconded by Kevin Loukes. Approved 3-0

Motion to approve sending Commissioners and Assistant Chief to the March 1st Commissioner training made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

Motion to approve the Defensive Driving classes not to exceed \$1,600.00 made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

Motion to approve car washes for the Chiefs' vehicles to be used at the discretion of the Chiefs made by Dave Peters and seconded by Jeff Voigt. Approved 3-0.

Motion to approve the purchase of shelving units for the Chiefs' Office not to exceed \$300.00 made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve the purchase of soap and soap dispensers for the bathrooms not to exceed \$100.00 made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve helmet decals for \$197.80 made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

Motion to approve reimbursing Pete O'Brien \$16.64 for food for firefighters on stand by made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

Motion to approve purchase of mud flaps and mats for the new Chief's car for \$180.29 made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve annual fire extinguisher inspection for \$165.65 made by Jeff Voigt and seconded by Dave Peters. Approved 3-0.

Motion to approve Fire Police training for Ed Winslow at a cost of \$57.00 made by Jeff Voigt and seconded by Kevin. Approved 3-0.

Motion to approve \$1,231.74 in repairs for 18-2 and 18-3 made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

10. Privilege of the Floor

There is nothing to report at this time.

12. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes at 8:50 p.m. Approved 3-0.

3:02 PM

02/02/14

Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

January 2014

| | Jan 14 | Dec 13 | \$ Change |
|---------------------------------------|------------|------------|------------|
| Income | | | |
| A2401 INTEREST & EARNINGS | | | |
| INTEREST & EARNINGS CHECKING | 1.82 | 0.12 | 1.70 |
| INTEREST & EARNINGS OPERATING | 8.12 | 14.90 | -6.78 |
| INTEREST & EARNINGS OTHER ACCTS | 21.52 | 21.53 | -0.01 |
| Total A2401 INTEREST & EARNINGS | 31.46 | 36.55 | -5.09 |
| A2665 SALES OF PROPERTY | | | |
| SALE OF EQUIPMENT | 365.00 | 0.00 | 365.00 |
| Total A2665 SALES OF PROPERTY | 365.00 | 0.00 | 365.00 |
| A2770 UNCLASSIFIED | | | |
| OTHER UNCLASSIFIED | 701.79 | 0.00 | 701.79 |
| Total A2770 UNCLASSIFIED | 701.79 | 0.00 | 701.79 |
| Total Income | 1,098.25 | 36.55 | 1,061.70 |
| Gross Profit | 1,098.25 | 36.55 | 1,061.70 |
| Expense | | | |
| A90301 SOCIAL SECURITY | | | |
| MEDICARE EMPLOYER | 33.35 | 33.35 | 0.00 |
| FICA EMPLOYER | 142.60 | 142.60 | 0.00 |
| Total A90301 SOCIAL SECURITY | 175.95 | 175.95 | 0.00 |
| A34101 FIRE PER SVC | | | |
| PERSONAL SERVICES | | | |
| MEDICARE EMPLOYEE | 33.35 | 33.35 | 0.00 |
| NYS INCOME TAX | 116.40 | 0.00 | 116.40 |
| FICA EMPLOYEE | 142.60 | 142.60 | 0.00 |
| FEDERAL INCOME TAX | 188.00 | 188.00 | 0.00 |
| SECRETARY WAGES | 588.65 | 588.65 | 0.00 |
| TREASURER WAGES | 1,308.60 | 1,308.60 | 0.00 |
| Total PERSONAL SERVICES | 2,377.60 | 2,261.20 | 116.40 |
| Total A34101 FIRE PER SVC | 2,377.60 | 2,261.20 | 116.40 |
| A34102 FIRE, EQUIP & CAP OUTLAY | | | |
| EQUIPMENT | | | |
| PERSONAL PROTECTIVE EQUIP | 365.00 | 0.00 | 365.00 |
| FIREFIGHTER EQUIPMENT | 765.71 | 976.03 | -210.32 |
| APPARATUS EQUIPMENT | 8,200.03 | 27,329.73 | -19,129.70 |
| Total EQUIPMENT | 9,330.74 | 28,305.76 | -18,975.02 |
| Total A34102 FIRE, EQUIP & CAP OUTLAY | 9,330.74 | 28,305.76 | -18,975.02 |
| A34104 FIRE PROTECTION | | | |
| WEBSITE ADMINISTRATION | 0.00 | 20.00 | -20.00 |
| PAGER REPAIR BATTERIES | 0.00 | 178.00 | -178.00 |
| LEGAL SERVICES | 0.00 | 1,040.00 | -1,040.00 |
| PRINTING & SUPPLIES | 0.00 | 103.77 | -103.77 |
| DATA ENTRY-INCIDENT REPORTING | 0.00 | 1,300.00 | -1,300.00 |
| PUBLIC NOTICES | 4.52 | 29.03 | -24.51 |
| FIREFIGHTER TRAINING | 39.95 | 136.00 | -96.05 |
| BUILDING & GROUNDS MAINTENANCE | 56.71 | 0.00 | 56.71 |
| ASSOCIATION DUES | 75.00 | 0.00 | 75.00 |
| PHYSICAL FITNESS | 100.00 | 100.00 | 0.00 |
| MAINTENANCE SUPPLIES | 120.00 | 475.00 | -355.00 |
| MISCELLANEOUS | 139.50 | 34.50 | 105.00 |
| ALLIED WASTE | 210.94 | 91.71 | 119.23 |
| POSTAGE | 216.00 | 0.00 | 216.00 |
| EMS SUPPLIES | 298.58 | 2,246.83 | -1,948.25 |
| TELEPHONE & CABLE | 499.46 | 267.08 | 232.38 |
| WATER | 500.93 | 0.00 | 500.93 |
| APPARATUS MAINT/REPAIR | 647.72 | 701.79 | -54.07 |
| ELECTRIC & GAS | 863.25 | 0.00 | 863.25 |
| EMS DATA ENTRY PACKAGE | 1,548.00 | 0.00 | 1,548.00 |
| FUEL - TRUCKS | 2,076.10 | 0.00 | 2,076.10 |
| FUEL - BUILDING | 2,898.04 | 0.00 | 2,898.04 |
| FIRE PREVENTION | 3,264.18 | 0.00 | 3,264.18 |
| FIREFIGHTER PHYSICAL EXAMS | 5,485.00 | 0.00 | 5,485.00 |
| Total A34104 FIRE PROTECTION | 19,043.88 | 6,723.71 | 12,320.17 |
| Total Expense | 30,928.17 | 37,466.62 | -6,538.45 |
| Net Income | -29,829.92 | -37,430.07 | 7,600.15 |

Account Summary

CHARLTON FIRE DISTRICT #1

Deposit Summary

[expand all...](#)

| <u>Account Name</u> | <u>Account No.</u> | <u>Ledger Balance</u> | <u>Avail. Balance</u> |
|-----------------------------|--------------------|-----------------------|-----------------------|
| <u>R8021 0712 OPERATING</u> | xxxxxxxx0712 | \$46,215.48 | \$46,215.48 |
| <u>R8021 0720 PAYROLL</u> | xxxxxxxx0720 | \$30,244.30 | \$30,244.30 |
| <u>R8021 2286 APPARATUS</u> | xxxxxxxx2286 | \$320,151.39 | \$320,151.39 |
| <u>R8021 2294 EQUIPMENT</u> | xxxxxxxx2294 | \$53,021.13 | \$53,021.13 |
| <u>R8021 2302 EMERGENCY</u> | xxxxxxxx2302 | \$25,005.76 | \$25,005.76 |
| <u>R8021 2310 CAPITAL</u> | xxxxxxxx2310 | \$108,691.19 | \$108,691.19 |
| Totals: | | \$583,329.25 | \$583,329.25 |

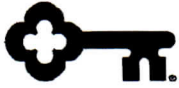
statement delivery preferences.

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**CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES**

Cash Basis

| | <u>Jan 14</u> |
|---------------------------------|--------------------------|
| R8021 0712 OPERATING | 42,951.30 |
| R8021 0720 PAYROLL | 30,244.30 |
| R8021 2286 APPARATUS | 320,151.39 |
| R8021 2294 EQUIPMENT | 53,021.13 |
| R8021 2302 EMERGENCY | 25,005.76 |
| R8021 2310 CAPITAL IMPROVEMENTS | 108,691.19 |
| TOTAL | <u>580,065.07</u> |



KeyBank
P.O. Box 22114
Albany, NY 12201-2114

Business Banking Statement
January 31, 2014
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00712

24 X 0081 00024 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
786 CHARLTON RD
CHARLTON NY 12019-2804

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CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

00712

| | |
|-------------------------------|--------------------|
| Beginning balance 12-31-13 | \$101,273.01 |
| 2 Additions | +1,066.79 |
| 30 Subtractions | -56,115.94 |
| Interest paid | +8.12 |
| Net fees and charges | -16.50 |
| Ending balance 1-31-14 | \$46,215.48 |

Additions

| Deposits | Date | Serial # | Source | |
|------------------------|------|----------|------------------------------|-------------------|
| | 1-13 | | Deposit Branch 0081 New York | \$701.79 |
| | 1-17 | | Deposit Branch 0081 New York | 365.00 |
| Total additions | | | | \$1,066.79 |

Subtractions

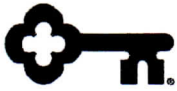
Paper Checks

* check missing from sequence

| Check | Date | Amount | Check | Date | Amount | Check | Date | Amount |
|-------|------|------------|-------|------|----------|--------------------------|--------------------|----------|
| 7176 | 1-3 | \$1,040.00 | 7188 | 1-16 | 46.75 | 7196 | 1-10 | 35.00 |
| *7180 | 1-9 | 274.43 | 7189 | 1-15 | 662.93 | 7197 | 1-16 | 35.00 |
| 7181 | 1-10 | 39.95 | 7190 | 1-13 | 75.00 | 7198 | 1-10 | 216.00 |
| 7182 | 1-17 | 605.00 | 7191 | 1-10 | 200.00 | 7199 | 1-10 | 500.93 |
| 7183 | 1-10 | 2,076.10 | 7192 | 1-9 | 200.00 | 7200 | 1-14 | 249.18 |
| 7184 | 1-23 | 5,485.00 | 7193 | 1-14 | 1,548.00 | 7201 | 1-16 | 49.40 |
| 7185 | 1-22 | 100.00 | 7194 | 1-9 | 4.52 | 7202 | 1-14 | 203.31 |
| *7187 | 1-13 | 42.72 | 7195 | 1-10 | 35.00 | 7203 | 1-13 | 8,200.03 |
| | | | | | | Paper Checks Paid | \$21,924.25 | |

00712 - 03290

13221



Business Banking Statement
January 31, 2014
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Subtractions

(con't)

| <i>Withdrawals</i> | <i>Date</i> | <i>Serial #</i> | <i>Location</i> | |
|--------------------|-------------|-----------------|---|----------|
| | 1-7 | | Bill Pay:Verizon 518399 1b89Drcn | \$99.46 |
| | 1-7 | | Bill Pay:Da Kenyon Enterpri Cfd #1 Wb89Sr2N | 120.00 |
| | 1-7 | | Bill Pay:Republic Services 3-0964 Sbo93Rcn | 210.94 |
| | 1-7 | | Bill Pay:National Grid 51564- 3Bq98Rcn | 863.25 |
| | 1-7 | | Bill Pay:Martin Petroleum Cfd #1 8B99Ircn | 2,898.04 |

| <i>Transfers</i> | <i>Date</i> | <i>Serial #</i> | <i>Destination</i> | |
|---------------------------|-------------|-----------------|-------------------------|--------------------|
| | 1-16 | | Trf To DDA 00 0720 3290 | \$30,000.00 |
| Total subtractions | | | | \$56,115.94 |

Interest earned

| | |
|---------------------------------------|----------|
| Annual percentage yield (APY) earned | 0.14% |
| Number of days this statement period | 31 |
| Interest paid 1-31-14 | \$8.12 |
| Interest earned this statement period | \$8.12 |
| Interest paid year-to-date | \$8.12 |
| Interest earned (2013) | \$271.18 |

Fees and charges

| <i>Date</i> | | <i>Quantity</i> | <i>Unit Charge</i> | |
|--|------------------------------------|-----------------|--------------------|-----------------|
| 1-9-14 | Dec Kbo Manage Access (Monthly) | 1 | 10.00 | -\$10.00 |
| 1-31-14 | Imaged Items With Statement Charge | 1 | 3.50 | -3.50 |
| 1-31-14 | Paper Statement Fee | 1 | 3.00 | -3.00 |
| Fees and charges assessed this period | | | | -\$16.50 |

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02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0712 OPERATING, Period Ending 01/31/2014

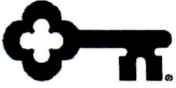
| | <u>Jan 31, 14</u> |
|-----------------------------------|-------------------------|
| Beginning Balance | 101,273.01 |
| Cleared Transactions | |
| Checks and Payments - 33 items | -56,132.44 |
| Deposits and Credits - 3 items | 1,074.91 |
| Total Cleared Transactions | <u>-55,057.53</u> |
| Cleared Balance | <u><u>46,215.48</u></u> |
| Uncleared Transactions | |
| Checks and Payments - 1 item | -3,264.18 |
| Total Uncleared Transactions | <u>-3,264.18</u> |
| Register Balance as of 01/31/2014 | <u><u>42,951.30</u></u> |
| Ending Balance | 42,951.30 |

2:47 PM

02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0712 OPERATING, Period Ending 01/31/2014

| Type | Date | Num | Name | Clr | Amount | Balance |
|--|------------|------|---------------------|-----|-------------------|-------------------|
| Beginning Balance | | | | | | 101,273.01 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 33 items | | | | | | |
| Check | 12/03/2013 | 7176 | HANNIGAN LAW FI... | X | -1,040.00 | -1,040.00 |
| Check | 01/05/2014 | 7184 | SCOTIA-GLENVILL... | X | -5,485.00 | -6,525.00 |
| Check | 01/05/2014 | 7183 | TOWN OF CHARL... | X | -2,076.10 | -8,601.10 |
| Check | 01/05/2014 | 7182 | VRS SALES LTD | X | -605.00 | -9,206.10 |
| Check | 01/05/2014 | 7180 | B-LANN EQUIPME... | X | -274.43 | -9,480.53 |
| Check | 01/05/2014 | 7185 | MARK KOWALSKI | X | -100.00 | -9,580.53 |
| Check | 01/05/2014 | 7188 | SCOTIA LINEN | X | -46.75 | -9,627.28 |
| Check | 01/05/2014 | 7187 | NAPA AUTO PARTS | X | -42.72 | -9,670.00 |
| Check | 01/05/2014 | 7181 | DEREK SWARTZ | X | -39.95 | -9,709.95 |
| Check | 01/07/2014 | 7203 | LA ROSA'S AUTO... | X | -8,200.03 | -17,909.98 |
| Check | 01/07/2014 | | MARTIN PETROLI... | X | -2,898.04 | -20,808.02 |
| Check | 01/07/2014 | 7193 | REPORTING SYST... | X | -1,548.00 | -22,356.02 |
| Check | 01/07/2014 | | NATIONAL GRID | X | -863.25 | -23,219.27 |
| Check | 01/07/2014 | 7189 | FASNY FCU CARD... | X | -662.93 | -23,882.20 |
| Check | 01/07/2014 | 7199 | LINDA L. LARUE T... | X | -500.93 | -24,383.13 |
| Check | 01/07/2014 | 7200 | MOORE MEDICAL | X | -249.18 | -24,632.31 |
| Check | 01/07/2014 | 7198 | POSTMASTER | X | -216.00 | -24,848.31 |
| Check | 01/07/2014 | | ALLIED WASTE | X | -210.94 | -25,059.25 |
| Check | 01/07/2014 | 7202 | MES | X | -203.31 | -25,262.56 |
| Check | 01/07/2014 | 7192 | AARON DYER | X | -200.00 | -25,462.56 |
| Check | 01/07/2014 | 7191 | KEVIN RIEHL | X | -200.00 | -25,662.56 |
| Check | 01/07/2014 | | D.A. KENYON ENT... | X | -120.00 | -25,782.56 |
| Check | 01/07/2014 | | VERIZON | X | -99.46 | -25,882.02 |
| Check | 01/07/2014 | 7190 | AFDSNY | X | -75.00 | -25,957.02 |
| Check | 01/07/2014 | 7201 | EMERGENCY MED... | X | -49.40 | -26,006.42 |
| Check | 01/07/2014 | 7195 | ELEANOR CRONIN | X | -35.00 | -26,041.42 |
| Check | 01/07/2014 | 7196 | Sharon B Cronin | X | -35.00 | -26,076.42 |
| Check | 01/07/2014 | 7197 | KAREN PEPER | X | -35.00 | -26,111.42 |
| Check | 01/07/2014 | 7194 | THE GAZETTE | X | -4.52 | -26,115.94 |
| Check | 01/09/2014 | | KEYBANK | X | -10.00 | -26,125.94 |
| Check | 01/16/2014 | | TRANSFER FROM ... | X | -30,000.00 | -56,125.94 |
| Check | 01/31/2014 | | IMAGED ITEMS WI... | X | -3.50 | -56,129.44 |
| Check | 01/31/2014 | | PAPER STATEME... | X | -3.00 | -56,132.44 |
| Total Checks and Payments | | | | | -56,132.44 | -56,132.44 |
| Deposits and Credits - 3 items | | | | | | |
| Deposit | 01/13/2014 | | Deposit | X | 701.79 | 701.79 |
| Deposit | 01/17/2014 | | Deposit | X | 365.00 | 1,066.79 |
| Deposit | 01/31/2014 | | INTEREST PAYME... | X | 8.12 | 1,074.91 |
| Total Deposits and Credits | | | | | 1,074.91 | 1,074.91 |
| Total Cleared Transactions | | | | | -55,057.53 | -55,057.53 |
| Cleared Balance | | | | | -55,057.53 | 46,215.48 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 1 item | | | | | | |
| Check | 01/05/2014 | 7186 | CHARLTON FIRE ... | | -3,264.18 | -3,264.18 |
| Total Checks and Payments | | | | | -3,264.18 | -3,264.18 |
| Total Uncleared Transactions | | | | | -3,264.18 | -3,264.18 |
| Register Balance as of 01/31/2014 | | | | | -58,321.71 | 42,951.30 |
| Ending Balance | | | | | -58,321.71 | 42,951.30 |



KeyBank
P.O. Box 22114
Albany, NY 12201-2114

Business Banking Statement
January 31, 2014
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10720

X 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
786 CHARLTON RD
CHARLTON NY 12019-2804

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KeyBank Business Interest Check
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

10720

| | |
|-------------------------------|--------------------|
| Beginning balance 12-31-13 | \$2,814.03 |
| 1 Addition | +30,000.00 |
| 4 Subtractions | -2,553.55 |
| Interest paid | +1.82 |
| Net fees and charges | -18.00 |
| Ending balance 1-31-14 | \$30,244.30 |

Additions

| Transfers | Date | Serial # | Source | |
|------------------------|------|----------|------------|------------------------|
| | 1-16 | | Trf Fr DDA | 10712 3290 \$30,000.00 |
| Total additions | | | | \$30,000.00 |

Subtractions

| Withdrawals | Date | Serial # | Location | |
|---------------------------|------|----------|---|-------------------|
| | 1-2 | | Bill Pay:First New York Fcu 108600 Gba9Wrnr | \$588.65 |
| | 1-2 | | Bill Pay:Sunmark Federal Cr 124890 Obv9Fmr | 1,308.60 |
| | 1-15 | | Direct Withdrawal, Nys Tax & Financ Wt Pymt | 116.40 |
| | 1-21 | | Direct Withdrawal, Irs Usatxpymt | 539.90 |
| Total subtractions | | | | \$2,553.55 |

Interest earned

| | |
|--------------------------------------|--------|
| Annual percentage yield (APY) earned | 0.13% |
| Number of days this statement period | 31 |
| Interest paid 1-31-14 | \$1.82 |

10720 - 03290

13222



Business Banking Statement
January 31, 2014
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**Interest
earned**
(con't)

| | |
|---------------------------------------|---------|
| Interest earned this statement period | \$1.81 |
| Interest paid year-to-date | \$1.82 |
| Interest earned (2013) | \$16.60 |

**Fees and
charges**

| Date | | Quantity | Unit Charge | |
|--|---------------------|----------|-------------|-----------------|
| 1-31-14 | Paper Statement Fee | 1 | 3.00 | -\$3.00 |
| 1-31-14 | Service Charge | 1 | 15.00 | -15.00 |
| Fees and charges assessed this period | | | | -\$18.00 |

2:51 PM

02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0720 PAYROLL, Period Ending 01/31/2014

| | <u>Jan 31, 14</u> |
|-----------------------------------|-------------------------|
| Beginning Balance | 2,814.03 |
| Cleared Transactions | |
| Checks and Payments - 6 items | -2,571.55 |
| Deposits and Credits - 2 items | <u>30,001.82</u> |
| Total Cleared Transactions | <u>27,430.27</u> |
| Cleared Balance | <u><u>30,244.30</u></u> |
| Register Balance as of 01/31/2014 | 30,244.30 |
| Ending Balance | 30,244.30 |

2:51 PM

02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0720 PAYROLL, Period Ending 01/31/2014

| Type | Date | Num | Name | Clr | Amount | Balance |
|---------------------------------------|------------|-----|-------------------|-----|------------------|------------------|
| Beginning Balance | | | | | | 2,814.03 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 6 items | | | | | | |
| Check | 01/02/2014 | | ANDREW G. LA P... | X | -1,308.60 | -1,308.60 |
| Check | 01/02/2014 | | Sharon B Cronin | X | -588.65 | -1,897.25 |
| Check | 01/15/2014 | | DIRECT WITHDRA... | X | -116.40 | -2,013.65 |
| Check | 01/21/2014 | | DIRECT WITHDRA... | X | -539.90 | -2,553.55 |
| Check | 01/31/2014 | | KEYBANK | X | -15.00 | -2,568.55 |
| Check | 01/31/2014 | | PAPER STATEME... | X | -3.00 | -2,571.55 |
| Total Checks and Payments | | | | | -2,571.55 | -2,571.55 |
| Deposits and Credits - 2 items | | | | | | |
| Check | 01/16/2014 | | TRANSFER FROM ... | X | 30,000.00 | 30,000.00 |
| Deposit | 01/31/2014 | | INTEREST PAYME... | X | 1.82 | 30,001.82 |
| Total Deposits and Credits | | | | | 30,001.82 | 30,001.82 |
| Total Cleared Transactions | | | | | 27,430.27 | 27,430.27 |
| Cleared Balance | | | | | 27,430.27 | 30,244.30 |
| Register Balance as of 01/31/2014 | | | | | 27,430.27 | 30,244.30 |
| Ending Balance | | | | | 27,430.27 | 30,244.30 |



KeyBank
P.O. Box 22114
Albany, NY 12201-2114

Business Banking Statement
January 31, 2014
page 1 of 2

12286

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
786 CHARLTON RD
CHARLTON NY 12019-2804

Questions or comments?
Call our Key Business Resource Center
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Key Business Silver Money Market Svc
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

2286

| | |
|-------------------------------|---------------------|
| Beginning balance 12-31-13 | \$320,137.80 |
| Interest paid | +13.59 |
| Ending balance 1-31-14 | \$320,151.39 |

**Interest
earned**

| | |
|---------------------------------------|----------|
| Annual percentage yield (APY) earned | 0.05% |
| Number of days this statement period | 31 |
| Interest paid 1-31-14 | \$13.59 |
| Interest earned this statement period | \$13.59 |
| Interest paid year-to-date | \$13.59 |
| Interest earned (2013) | \$145.48 |

CUSTOMER ACCOUNT DISCLOSURES

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IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

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| | |
|----------------|----------------------------------|
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| XFER FROM SAV | - Transfer from Savings Account |
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| XFER FROM CKG | - Transfer from Checking Account |
| PMT TO CR CARD | - Payment to Credit Card |
| ADV CR CARD | - Advance from Credit Card |

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IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101- 4825.

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- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register** each deposit, check or other transaction shown on this statement.
- 2 Enter into your check register and SUBTRACT:**
 - Checks or other deductions shown on our statement that you have *not* already entered.
 - The "Service charges", if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

[illegible]

2:52 PM

02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2286 APPARATUS, Period Ending 01/31/2014

| | <u>Jan 31, 14</u> |
|-----------------------------------|--------------------------|
| Beginning Balance | 320,137.80 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 13.59 |
| Total Cleared Transactions | <u>13.59</u> |
| Cleared Balance | <u><u>320,151.39</u></u> |
| Register Balance as of 01/31/2014 | 320,151.39 |
| Ending Balance | 320,151.39 |



KeyBank
P.O. Box 22114
Albany, NY 12201-2114

Business Banking Statement
January 31, 2014
page 1 of 2

02294

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
786 CHARLTON RD
CHARLTON NY 12019-2804

Questions or comments?
Call our Key Business Resource Center
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Key Business Silver Money Market :
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

02294

| | |
|-------------------------------|--------------------|
| Beginning balance 12-31-13 | \$53,018.88 |
| Interest paid | +2.25 |
| Ending balance 1-31-14 | \$53,021.13 |

**Interest
earned**

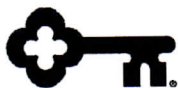
| | |
|---------------------------------------|---------|
| Annual percentage yield (APY) earned | 0.05% |
| Number of days this statement period | 31 |
| Interest paid 1-31-14 | \$2.25 |
| Interest earned this statement period | \$2.25 |
| Interest paid year-to-date | \$2.25 |
| Interest earned (2013) | \$25.12 |

2:53 PM

02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2294 EQUIPMENT, Period Ending 02/01/2014

| | <u>Feb 1, 14</u> |
|-----------------------------------|-------------------------|
| Beginning Balance | 53,018.88 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 2.25 |
| Total Cleared Transactions | <u>2.25</u> |
| Cleared Balance | <u><u>53,021.13</u></u> |
| Register Balance as of 02/01/2014 | 53,021.13 |
| Ending Balance | 53,021.13 |



KeyBank
P.O. Box 22114
Albany, NY 12201-2114

Business Banking Statement
January 31, 2014
page 1 of 2

02302

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
786 CHARLTON RD
CHARLTON NY 12019-2804

Questions or comments?
Call our Key Business Resource Center
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Key Business Silver Money Market Svg
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

12302

| | |
|-------------------------------|--------------------|
| Beginning balance 12-31-13 | \$25,004.69 |
| Interest paid | +1.07 |
| Ending balance 1-31-14 | \$25,005.76 |

Interest earned

| | |
|---------------------------------------|---------|
| Annual percentage yield (APY) earned | 0.05% |
| Number of days this statement period | 31 |
| Interest paid 1-31-14 | \$1.07 |
| Interest earned this statement period | \$1.06 |
| Interest paid year-to-date | \$1.07 |
| Interest earned (2013) | \$12.49 |

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* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

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 - The "Service charges", if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

| | | | |
|---|---|--------|----|
| 4 | List from your check register any checks or other deductions that are <i>not</i> shown on your statement. | | |
| | Check # or Date | Amount | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | TOTAL → | | \$ |

| | | | |
|---------|---|--------|--|
| 5 | List any deposits from your check register that are <i>not</i> shown on your statement. | | |
| | Date | Amount | |
| | | | |
| | | | |
| | | | |
| TOTAL → | | \$ | |

| | | |
|---|---|--|
| 6 | Enter ending balance shown on your statement. | |
| | \$ | |

| | | |
|---|-----------------------------------|--|
| 7 | Add 5 and 6 and enter total here. | |
| | \$ | |

| | | |
|---|---------------------|--|
| 8 | Enter total from 4. | |
| | \$ | |

| | | |
|---|--|--|
| 9 | Subtract 8 from 7 and enter difference here. | |
| | \$ | |

| | | |
|--|--|--|
| This amount should agree with your check register balance. | | |
|--|--|--|

2:54 PM

02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2302 EMERGENCY, Period Ending 02/01/2014

| | <u>Feb 1, 14</u> |
|-----------------------------------|-------------------------|
| Beginning Balance | 25,004.69 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | <u>1.07</u> |
| Total Cleared Transactions | <u>1.07</u> |
| Cleared Balance | <u>25,005.76</u> |
| Register Balance as of 02/01/2014 | 25,005.76 |
| Ending Balance | 25,005.76 |



KeyBank
P.O. Box 22114
Albany, NY 12201-2114

Business Banking Statement
January 31, 2014
page 1 of 2

02310

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
786 CHARLTON RD
CHARLTON NY 12019-2804

Questions or comments?
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Key Business Silver Money Market
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

02310

| | |
|-------------------------------|---------------------|
| Beginning balance 12-31-13 | \$108,686.58 |
| Interest paid | +4.61 |
| Ending balance 1-31-14 | \$108,691.19 |

**Interest
earned**

| | |
|---------------------------------------|---------|
| Annual percentage yield (APY) earned | 0.05% |
| Number of days this statement period | 31 |
| Interest paid 1-31-14 | \$4.61 |
| Interest earned this statement period | \$4.61 |
| Interest paid year-to-date | \$4.61 |
| Interest earned (2013) | \$51.13 |

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Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

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 - The "Service charges", if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

[illegible]

2:55 PM

02/02/14

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2310 CAPITAL IMPROVEMENTS, Period Ending 01/31/2014

| | <u>Jan 31, 14</u> |
|-----------------------------------|------------------------------|
| Beginning Balance | 108,686.58 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | <u>4.61</u> |
| Total Cleared Transactions | <u>4.61</u> |
| Cleared Balance | <u>108,691.19</u> |
| Register Balance as of 01/31/2014 | <u>108,691.19</u> |
| Ending Balance | 108,691.19 |

3:21 PM

02/02/14

Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January 2014

| | Jan 14 | Budget | \$ Over Budget | % of Budget |
|-----------------------------------|----------|------------|----------------|-------------|
| Income | | | | |
| A1001 REAL PROPERTY TAXES | | | | |
| REAL PROPERTY TAXES | 0.00 | 294,600.00 | -294,600.00 | 0.0% |
| Total A1001 REAL PROPERTY TAXES | 0.00 | 294,600.00 | -294,600.00 | 0.0% |
| A2401 INTEREST & EARNINGS | | | | |
| INTEREST & EARNINGS CHECKING | 1.82 | | | |
| INTEREST & EARNINGS OPERATING | 8.12 | | | |
| INTEREST & EARNINGS OTHER ACCTS | 21.52 | | | |
| A2401 INTEREST & EARNINGS - Other | 0.00 | 500.00 | -500.00 | 0.0% |
| Total A2401 INTEREST & EARNINGS | 31.46 | 500.00 | -468.54 | 6.3% |
| A2665 SALES OF PROPERTY | | | | |
| SALE OF EQUIPMENT | 365.00 | | | |
| Total A2665 SALES OF PROPERTY | 365.00 | | | |
| A2770 UNCLASSIFIED | | | | |
| OTHER UNCLASSIFIED | 701.79 | | | |
| Total A2770 UNCLASSIFIED | 701.79 | | | |
| Total Income | 1,098.25 | 295,100.00 | -294,001.75 | 0.4% |
| Gross Profit | 1,098.25 | 295,100.00 | -294,001.75 | 0.4% |
| Expense | | | | |
| A34101 FIRE PER SVC | | | | |
| PERSONAL SERVICES | | | | |
| FEDERAL INCOME TAX | 188.00 | | | |
| FICA EMPLOYEE | 142.60 | | | |
| MEDICARE EMPLOYEE | 33.35 | | | |
| NYS INCOME TAX | 116.40 | | | |
| SECRETARY WAGES | 588.65 | 8,400.00 | -7,811.35 | 7.0% |
| TREASURER WAGES | 1,308.60 | 19,200.00 | -17,891.40 | 6.8% |
| Total PERSONAL SERVICES | 2,377.60 | 27,600.00 | -25,222.40 | 8.6% |
| Total A34101 FIRE PER SVC | 2,377.60 | 27,600.00 | -25,222.40 | 8.6% |
| A34102 FIRE, EQUIP & CAP OUTLAY | | | | |
| EQUIPMENT | | | | |
| APPARATUS EQUIPMENT | 8,200.03 | 1,000.00 | 7,200.03 | 820.0% |
| BUILDING EQUIPMENT | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| EMS EQUIPMENT | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| FIREFIGHTER EQUIPMENT | 765.71 | 4,000.00 | -3,234.29 | 19.1% |
| HOSE REPLACEMENT | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| PERSONAL PROTECTIVE EQUIP | 365.00 | 22,200.00 | -21,835.00 | 1.6% |
| RADIOS | 0.00 | 3,000.00 | -3,000.00 | 0.0% |

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Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January 2014

| | Jan 14 | Budget | \$ Over Budget | % of Budget |
|--|------------------|-------------------|--------------------|--------------|
| SCBA BOTTLE REPLACEMENT | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| SCBA PACK REPLACEMENT | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| Total EQUIPMENT | 9,330.74 | 36,700.00 | -27,369.26 | 25.4% |
| Total A34102 FIRE, EQUIP & CAP OUTLAY | 9,330.74 | 36,700.00 | -27,369.26 | 25.4% |
| A34104 FIRE PROTECTION | | | | |
| ALLIED WASTE | 210.94 | 1,000.00 | -789.06 | 21.1% |
| ANNUAL AUDIT | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| APPARATUS MAINT/REPAIR | 647.72 | 20,000.00 | -19,352.28 | 3.2% |
| ASSOCIATION DUES | 75.00 | 400.00 | -325.00 | 18.8% |
| BUILDING & GROUNDS MAINTENANCE | 56.71 | 4,800.00 | -4,743.29 | 1.2% |
| BUILDING & GROUNDS REPAIRS | 0.00 | 4,300.00 | -4,300.00 | 0.0% |
| COMMISSIONER TRAINING | 0.00 | 800.00 | -800.00 | 0.0% |
| DATA ENTRY-INCIDENT REPORTING | 0.00 | 1,700.00 | -1,700.00 | 0.0% |
| ELECTRIC & GAS | 863.25 | 6,000.00 | -5,136.75 | 14.4% |
| EMS DATA ENTRY PACKAGE | 1,548.00 | | | |
| EMS SUPPLIES | 298.58 | 4,000.00 | -3,701.42 | 7.5% |
| EMS TRAINING | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| EQUIPMENT MAINT/REPAIR | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| FIRE PREVENTION | 3,264.18 | 3,000.00 | 264.18 | 108.8% |
| FIREFIGHTER PHYSICAL EXAMS | 5,485.00 | 9,000.00 | -3,515.00 | 60.9% |
| FIREFIGHTER TRAINING | 39.95 | 5,000.00 | -4,960.05 | 0.8% |
| FOAM | 0.00 | 500.00 | -500.00 | 0.0% |
| FOOD REIMBURSEMENTS | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| FUEL - BUILDING | 2,898.04 | 10,000.00 | -7,101.96 | 29.0% |
| FUEL - TRUCKS | 2,076.10 | 6,000.00 | -3,923.90 | 34.6% |
| HOSE TESTING | 0.00 | 1,200.00 | -1,200.00 | 0.0% |
| INSPECTION OF DEPARTMENT | 0.00 | 6,500.00 | -6,500.00 | 0.0% |
| INSURANCE | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| INTERIOR FIREFIGHTING FIT TRAIN | 0.00 | 900.00 | -900.00 | 0.0% |
| LEGAL SERVICES | 0.00 | 12,000.00 | -12,000.00 | 0.0% |
| MAINTENANCE SUPPLIES | 120.00 | | | |
| MISCELLANEOUS | 139.50 | | | |
| PAGER REPAIR BATTERIES | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| PHYSICAL FITNESS | 100.00 | 4,000.00 | -3,900.00 | 2.5% |
| POSTAGE | 216.00 | 400.00 | -184.00 | 54.0% |
| PRINTING & SUPPLIES | 0.00 | 1,200.00 | -1,200.00 | 0.0% |
| PUBLIC NOTICES | 4.52 | 200.00 | -195.48 | 2.3% |
| REHAB SUPPLIES | 0.00 | 1,200.00 | -1,200.00 | 0.0% |
| SCBA PACK TESTING | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| TELEPHONE & CABLE | 499.46 | 4,500.00 | -4,000.54 | 11.1% |
| WATER | 500.93 | 500.00 | 0.93 | 100.2% |
| WEBSITE ADMINISTRATION | 0.00 | 500.00 | -500.00 | 0.0% |
| Total A34104 FIRE PROTECTION | 19,043.88 | 139,600.00 | -120,556.12 | 13.6% |

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Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January 2014

| | Jan 14 | Budget | \$ Over Budget | % of Budget |
|----------------------------------|------------|------------|----------------|-------------|
| A90301 SOCIAL SECURITY | | | | |
| FICA EMPLOYER | 142.60 | 1,800.00 | -1,657.40 | 7.9% |
| MEDICARE EMPLOYER | 33.35 | 400.00 | -366.65 | 8.3% |
| Total A90301 SOCIAL SECURITY | 175.95 | 2,200.00 | -2,024.05 | 8.0% |
| A9960.9 INTERFUND TRANSFER | | | | |
| TRANSFER TO RESERVE FUND | 0.00 | 89,000.00 | -89,000.00 | 0.0% |
| Total A9960.9 INTERFUND TRANSFER | 0.00 | 89,000.00 | -89,000.00 | 0.0% |
| Total Expense | 30,928.17 | 295,100.00 | -264,171.83 | 10.5% |
| Net Income | -29,829.92 | 0.00 | -29,829.92 | 100.0% |