

Charlton Fire District Meeting Minutes

July 7, 2015

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on July 7, 2015 at 7:00 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: Bob Rosa, Dave Peters

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Bob LeGere.
Approved 3-0.

2. Approval of Minutes

Motion to approve the monthly minutes made by Jeff Voigt and seconded by Kevin Loukes.
Approved 3-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$314,199.88
Payroll Account: \$16,274.77
Apparatus Capital Reserve: \$370,406.11
Equipment Capital Reserve: \$77,072.36
Emergency Capital Reserve: \$25,023.40
Capital Improvement Reserve: \$123,776.53
Total ending on July 1, 2015: \$926,753.05

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Bob LeGere
Approved 3-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Kevin Loukes.
Approved 3-0.

5. Chief's Report

- a. Aaron Dyer presented Chief's Report. 14 calls for the month:
 - 7-EMS
 - 2-Power line down
 - 1-EMS standby
 - 1-Standby
 - 1-False alarm
 - 1-System malfunction
 - 1-Special incident

- b. Car 18 mileage as of 7/1/15 is 15,285 and car 18-0 mileage as of 7/1/15 is 47,357.
- c. Drills for July are posted on the board. Drills through 2015 have also been planned out.
- d. Some of the pagers have had recurring problems. It is not cost effective to continue sending them out for repairs. Pager replacements are being investigated.
- e. Officers continue to work on outfitting the new truck with equipment. Equipment ideas should be brought to the Chief.
- f. Pressure washer has been delivered. CFD is waiting for the hose reel.
- g. Rehab supplies have been replenished and rotated.
- h. Two firefighters attended the annual Fire Expo at Turning Stone and brought back some good info on equipment mounting on the trucks and future equipment.
- i. CFD is scheduling to use the Fire Training Tower on the upcoming dates:
7/28 Tuesday evening. HCFD will be setting up the drill.
8/8 Saturday morning. This will be live burn training.
- j. The funds for the following equipment have been allocated under the Capital Reserve Account:
 - SCBA bottles-\$15,000
 - SCBA packs-\$18,000
 - Radios-\$3,000
 - EMS defibrillator-\$1,600
 - Hose-\$2,000
 - Honda light-\$2,500
 - Ground monitor nozzle-\$2,000
- k. Aaron Dyer presented purchase requests. (Motions under new business)

6. Committee Reports

- a. **Facilities Management:**
See unfinished business
- b. **Emergency Vehicles:**
See Chief's Report
- c. **Staff Relations:**
There is nothing to report at this time.
- d. **Inventory:**
There is nothing to report at this time.

7. Unfinished Business

- a. CFD is working on getting quotes for spray foaming the roof. All quotes should be completed and submitted at next month's mtg.
- b. Three quotes to replace the heating system were solicited. One company did not show up for the scheduled appt. The other two quotes were presented for review.

Motion to approve Dean DeCapria's quote to replace the heating system made by Bob LeGere and seconded by Jeff Voigt. Approved 3-0.

8. New Business

- a. Budget meeting dates (8/18/15, 9/15/15) were set.
- b. The Chiefs' Office submitted a purchase request for computer ink and scotch tape.

Motion to approve the purchase of computer ink and scotch tape for the Chiefs' Office made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve the purchase of SCBA masks from B-Lann for \$932.00 made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the purchase of 10 Nomex hoods from B-Lann for \$199.50 made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the purchase of rehab supplies from BJs for \$221.27 made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the reimbursement of \$92.34 to Tom Harris for a firefighter 1 textbook made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the purchase of CFD t-shirts for \$135.60 made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the reimbursement of \$704.00 to Aaron Dyer for the Firefighter 1 class made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve the purchase of meals for the CFD firefighters at the NYS Chiefs' Show for \$90.38 made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the reimbursement of \$7.10 to Aaron Dyer for highway tolls to the Chiefs' Show made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the Overhead Door repair of \$695.00 made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve Ed Winslow to attend the FASNY Convention class for \$20.00 made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the purchase of 4 Motorola APX 4000 radios from Pittsfield Communications for \$13,406.20 made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

9. Privilege of the Floor

There is nothing to report at this time.

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Bob LeGere at 8:50 p.m.
Approved 3-0.

3:52 PM

07/01/15

Cash Basis

CHARLTON FIRE DISTRICT #1
Profit & Loss
June 2015

	Jun 15	May 15	\$ Change
Income			
A2665 SALES OF PROPERTY			
SALE OF EQUIPMENT	0.00	500.00	-500.00
Total A2665 SALES OF PROPERTY	0.00	500.00	-500.00
A2701 REFUNDS OF PRIOR YEAR EXP			
REFUND PRIOR YEAR	0.00	271.00	-271.00
Total A2701 REFUNDS OF PRIOR YEAR EXP	0.00	271.00	-271.00
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	2.10	2.43	-0.33
INTEREST & EARNINGS OTHER ACCTS	24.51	25.31	-0.80
INTEREST & EARNINGS OPERATING	34.67	36.04	-1.37
Total A2401 INTEREST & EARNINGS	61.28	63.78	-2.50
Total Income	61.28	834.78	-773.50
Gross Profit	61.28	834.78	-773.50
Expense			
A9030.8 SOCIAL SECURITY			
MEDICARE EMPLOYER	66.70	0.00	66.70
FICA EMPLOYER	285.20	0.00	285.20
Total A9030.8 SOCIAL SECURITY	351.90	0.00	351.90
A34101 FIRE PER SVC			
PERSONAL SERVICES			
MEDICARE EMPLOYEE	66.70	0.00	66.70
FICA EMPLOYEE	285.20	0.00	285.20
FEDERAL INCOME TAX	376.00	0.00	376.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,625.15	1,897.25	727.90
Total A34101 FIRE PER SVC	2,625.15	1,897.25	727.90
A34104 FIRE PROTECTION			
FUEL - TRUCKS	0.00	235.23	-235.23
FUEL - BUILDING	0.00	811.24	-811.24
PRINTING & SUPPLIES	0.00	72.99	-72.99
WEBSITE ADMINISTRATION	0.00	20.00	-20.00
PUBLIC NOTICES	13.55	0.00	13.55
MISCELLANEOUS	18.00	29.50	-11.50
ALLIED WASTE	54.40	109.54	-55.14
PAGER REPAIR BATTERIES	95.00	0.00	95.00
PHYSICAL FITNESS	100.00	0.00	100.00
ELECTRIC & GAS	169.19	275.31	-106.12
TELEPHONE & CABLE	282.50	583.75	-301.25
BUILDING & GROUNDS MAINTENANCE	1,566.40	2,185.96	-619.56
APPARATUS MAINT/REPAIR	1,599.49	144.52	1,454.97
Total A34104 FIRE PROTECTION	3,898.53	4,468.04	-569.51
Total Expense	6,875.58	6,365.29	510.29
Net Income	-6,814.30	-5,530.51	-1,283.79

3:51 PM

Cash Basis

**CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES**

	<u>Jun 15</u>
R8021 0712 OPERATING	314,199.88
R8021 0720 PAYROLL	18,172.02
R8021 2286 APPARATUS	370,406.11
R8021 2294 EQUIPMENT	77,072.36
R8021 2302 EMERGENCY	25,023.40
R8021 2310 CAPITAL IMPROVEMENTS	123,776.53
TOTAL	<u><u>928,650.30</u></u>

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Account Summary

CHARLTON FIRE DISTRICT #1

Deposit Summary

[collapse all...](#)

<u>Account Name</u>	<u>Account No.</u>	<u>Ledger Balance</u>	<u>Avail. Balance</u>
R8021 0712 OPERATING	xxxxxxxx0712	\$314,199.88	\$314,199.88
R8021 0720 PAYROLL	xxxxxxxx0720	\$18,172.02	\$16,274.77
R8021 2286 APPARATUS	xxxxxxxx2286	\$370,406.11	\$370,406.11
R8021 2294 EQUIPMENT	xxxxxxxx2294	\$77,072.36	\$77,072.36
R8021 2302 EMERGENCY	xxxxxxxx2302	\$25,023.40	\$25,023.40
R8021 2310 CAPITAL IMPROVEMENTS	xxxxxxxx2310	\$123,776.53	\$123,776.53
Totals:		\$928,650.30	\$926,753.05

statement delivery preferences.

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P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
June 30, 2015
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0712

8 X 0081 00008 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking 3
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

1712

Beginning balance 5-31-15	\$313,283.58
2 Additions	+4,772.17
14 Subtractions	-3,880.54
Interest paid	+34.67
Net fees and charges	-10.00
Ending balance 6-30-15	\$314,199.88

Additions

Deposits	Date	Serial #	Source	
	6-2		Direct Deposit, Dept Fin Svcs 2% Fire TX	\$0.01
	6-18		Direct Deposit, Dept Fin Svcs 2% Fire TX	4,772.16
			Total additions	\$4,772.17

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7400	6-5	\$1,528.90	7403	6-16	1,350.00	7406	6-9	95.00
7401	6-15	100.00	7404	6-4	13.55	7407	6-4	100.00
7402	6-11	66.40	7405	6-5	70.59			
Paper Checks Paid								\$3,324.44

Withdrawals	Date	Serial #	Location	
	6-2		Dept Fin Svcs 2% Fire TX04204	\$0.01
	6-2		Bill Pay:Waste Connections 6910-1 Ebz9P6Nx	54.40
	6-2		Bill Pay:Time Warner Cable 106007 lbz9P6Nx	87.05
	6-2		Bill Pay:Verizon 518399 Hbz9P6Nx	95.45

'0712 - 03290

12588



Business Banking Statement
June 30, 2015
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10712

Subtractions

(con't)

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	6-2		Bill Pay:Da Kenyon Enterpri Cfd #1 3Bz9P6Nx	150.00
	6-2		Bill Pay:National Grid-Niag 51564- 4Bz9P6Nx	169.19
Total subtractions				\$3,880.54

**Interest
earned**

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	30
Interest paid 6-30-15	\$34.67
Interest earned this statement period	\$34.67
Interest paid year-to-date	\$183.42

**Fees and
charges**

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
6-10-15	May Kbo Manage Access (Monthly)	1	10.00	-\$10.00
6-11-15	Refund Imaged Items With Statement Chg	1	3.50	+3.50
6-11-15	Refund Paper Statement Fee	1	3.00	+3.00
6-11-15	Refund Duplicate Statement Service Chg	1	5.00	+5.00
6-30-15	Imaged Items With Statement Charge	1	3.50	-3.50
6-30-15	Duplicate Statement Service Charge	1	5.00	-5.00
6-30-15	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$10.00

3:43 PM

07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0712 OPERATING, Period Ending 06/30/2015

	<u>Jun 30, 15</u>
Beginning Balance	313,283.58
Cleared Transactions	
Checks and Payments - 18 items	-3,902.04
Deposits and Credits - 6 items	4,818.34
Total Cleared Transactions	<u>916.30</u>
Cleared Balance	<u>314,199.88</u>
Register Balance as of 06/30/2015	314,199.88
Ending Balance	314,199.88

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07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0712 OPERATING, Period Ending 06/30/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						313,283.58
Cleared Transactions						
Checks and Payments - 18 items						
Check	06/02/2015	7400	VRS SALES LTD	X	-1,528.90	-1,528.90
Check	06/02/2015	7403	JAMES CRAWFORD	X	-1,350.00	-2,878.90
Check	06/02/2015		NATIONAL GRID	X	-169.19	-3,048.09
Check	06/02/2015		D.A. KENYON ENT...	X	-150.00	-3,198.09
Check	06/02/2015	7407	BILL HEILMAN	X	-100.00	-3,298.09
Check	06/02/2015	7401	JOHN GAWORECKI	X	-100.00	-3,398.09
Check	06/02/2015		VERIZON	X	-95.45	-3,493.54
Check	06/02/2015	7406	PITTSFIELD COM...	X	-95.00	-3,588.54
Check	06/02/2015		TIME WARNER CA...	X	-87.05	-3,675.59
Check	06/02/2015	7405	SARATOGA AUTO ...	X	-70.59	-3,746.18
Check	06/02/2015	7402	SCOTIA LINEN	X	-66.40	-3,812.58
Check	06/02/2015		COUNTY WASTE	X	-54.40	-3,866.98
Check	06/02/2015	7404	THE GAZETTE	X	-13.55	-3,880.53
Check	06/02/2015		DEPT FIN SVCS 2...	X	-0.01	-3,880.54
Check	06/10/2015		KEYBANK	X	-10.00	-3,890.54
Check	06/30/2015		DUPLICATE STMT ...	X	-5.00	-3,895.54
Check	06/30/2015		IMAGED ITEMS WI...	X	-3.50	-3,899.04
Check	06/30/2015		PAPER STATEME...	X	-3.00	-3,902.04
Total Checks and Payments					-3,902.04	-3,902.04
Deposits and Credits - 6 items						
Deposit	06/02/2015		DEPT FIN SVCS 2...	X	0.01	0.01
Deposit	06/11/2015		PAPER STATEME...	X	3.00	3.01
Deposit	06/11/2015		IMAGED ITEMS WI...	X	3.50	6.51
Deposit	06/11/2015		DUPLICATE STMT ...	X	5.00	11.51
Deposit	06/18/2015		DEPT FIN SVCS 2...	X	4,772.16	4,783.67
Deposit	06/30/2015		INTEREST PAYME...	X	34.67	4,818.34
Total Deposits and Credits					4,818.34	4,818.34
Total Cleared Transactions					916.30	916.30
Cleared Balance					916.30	314,199.88
Register Balance as of 06/30/2015					916.30	314,199.88
Ending Balance					916.30	314,199.88



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
June 30, 2015
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X 0081 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

0720

Beginning balance 5-31-15	\$21,154.97
4 Subtractions	-2,977.05
Interest paid	+2.10
Net fees and charges	-8.00
Ending balance 6-30-15	\$18,172.02

Subtractions

Withdrawals	Date	Serial #	Location	
	6-1		Bill Pay:First New York Fcu 108600 5Bz976Pr	\$588.65
	6-1		Bill Pay:Sunmark Federal Cr 124890 6Bz976Pr	1,308.60
	6-16		Direct Withdrawal, Irs Usataxpymt	539.90
	6-26		Direct Withdrawal, Irs Usataxpymt	539.90
Total subtractions				\$2,977.05

Interest earned

Annual percentage yield (APY) earned	0.13%
Number of days this statement period	30
Interest paid 6-30-15	\$2.10
Interest earned this statement period	\$2.09
Interest paid year-to-date	\$15.03

Fees and charges

Date		Quantity	Unit Charge	
6-30-15	Duplicate Statement Service Charge	1	5.00	-\$5.00

0720 - 03290

12589



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00720

**Fees and
charges**
(con't)

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
6-30-15	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$8.00

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

*** KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211**

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register** each deposit, check or other transaction shown on this statement.
- 2 Enter into your check register and SUBTRACT:**
 - Checks or other deductions shown on our statement that you have *not* already entered.
 - The "Service charges", if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

[illegible]

3:44 PM

07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0720 PAYROLL, Period Ending 06/30/2015

	<u>Jun 30, 15</u>
Beginning Balance	21,154.97
Cleared Transactions	
Checks and Payments - 6 items	-2,985.05
Deposits and Credits - 1 item	<u>2.10</u>
Total Cleared Transactions	<u>-2,982.95</u>
Cleared Balance	<u>18,172.02</u>
Register Balance as of 06/30/2015	18,172.02
Ending Balance	18,172.02

3:44 PM

07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0720 PAYROLL, Period Ending 06/30/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						21,154.97
Cleared Transactions						
Checks and Payments - 6 Items						
Check	06/01/2015		ANDREW G. LA P...	X	-1,308.60	-1,308.60
Check	06/01/2015		Sharon B Cronin	X	-588.65	-1,897.25
Check	06/01/2015		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	06/26/2015		DIRECT WITHDRA...	X	-539.90	-2,977.05
Check	06/30/2015		DUPLICATE STMT ...	X	-5.00	-2,982.05
Check	06/30/2015		PAPER STATEME...	X	-3.00	-2,985.05
Total Checks and Payments					-2,985.05	-2,985.05
Deposits and Credits - 1 Item						
Deposit	06/30/2015		INTEREST PAYME...	X	2.10	2.10
Total Deposits and Credits					2.10	2.10
Total Cleared Transactions					-2,982.95	-2,982.95
Cleared Balance					-2,982.95	18,172.02
Register Balance as of 06/30/2015					-2,982.95	18,172.02
Ending Balance					-2,982.95	18,172.02



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
June 30, 2015
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12286

T 0081 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
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Key Business Silver Money Market Svg:
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

2286

Beginning balance 5-31-15	\$370,390.88
Interest paid	+15.23
Ending balance 6-30-15	\$370,406.11

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-15	\$15.23
Interest earned this statement period	\$15.22
Interest paid year-to-date	\$91.83

2286 - 03290

12590

12590

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07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2286 APPARATUS, Period Ending 06/30/2015

	<u>Jun 30, 15</u>
Beginning Balance	370,390.88
Cleared Transactions	
Deposits and Credits - 1 item	<u>15.23</u>
Total Cleared Transactions	<u>15.23</u>
Cleared Balance	<u><u>370,406.11</u></u>
Register Balance as of 06/30/2015	370,406.11
Ending Balance	370,406.11



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
June 30, 2015
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2294

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CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs

2294

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

Beginning balance 5-31-15	\$77,069.19
Interest paid	+3.17
Ending balance 6-30-15	\$77,072.36

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-15	\$3.17
Interest earned this statement period	\$3.16
Interest paid year-to-date	\$19.11

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101- 4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.**
- 2 Enter into your check register and SUBTRACT:**
 - Checks or other deductions shown on our statement that you have *not* already entered.
 - The "Service charges", if any, shown on your statement.
- 3 Enter into your check register and ADD:**
 - Deposits or other credits shown on your statement that you have *not* already entered.
 - The "Interest earned" shown on your statement, if any.

④	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.
Check # or Date	Amount
TOTAL →	\$

⑤	List any deposits from your check register that are <i>not</i> shown on your statement.
Date	Amount
TOTAL →	\$

⑥	Enter ending balance shown on your statement.
\$	

⑦	Add 5 and 6 and enter total here.
\$	

⑧	Enter total from 4.
\$	

⑨	Subtract 8 from 7 and enter difference here.
\$	
This amount should agree with your check register balance.	

3:46 PM

07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2294 EQUIPMENT, Period Ending 07/01/2015

	<u>Jul 1, 15</u>
Beginning Balance	77,069.19
Cleared Transactions	
Deposits and Credits - 1 Item	<u>3.17</u>
Total Cleared Transactions	<u>3.17</u>
	.
Cleared Balance	<u><u>77,072.36</u></u>
Register Balance as of 07/01/2015	77,072.36
Ending Balance	77,072.36



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
June 30, 2015
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2302

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CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svg
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

2302

Beginning balance 5-31-15	\$25,022.38
Interest paid	+1.02
Ending balance 6-30-15	\$25,023.40

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-15	\$1.02
Interest earned this statement period	\$1.02
Interest paid year-to-date	\$6.20

2302 - 03290

12592

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07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2302 EMERGENCY, Period Ending 06/30/2015

	<u>Jun 30, 15</u>
Beginning Balance	25,022.38
Cleared Transactions	
Deposits and Credits - 1 Item	<u>1.02</u>
Total Cleared Transactions	<u>1.02</u>
Cleared Balance	<u>25,023.40</u>
Register Balance as of 06/30/2015	25,023.40
Ending Balance	25,023.40



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
June 30, 2015
page 1 of 2

12310

T 0081 00000 R EM T1
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Sv
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

2310

Beginning balance 5-31-15	\$123,771.44
Interest paid	+5.09
Ending balance 6-30-15	\$123,776.53

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-15	\$5.09
Interest earned this statement period	\$5.08
Interest paid year-to-date	\$30.69

12310 - 03290

12593

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07/01/15

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2310 CAPITAL IMPROVEMENTS, Period Ending 06/30/2015

	<u>Jun 30, 15</u>
Beginning Balance	123,771.44
Cleared Transactions	
Deposits and Credits - 1 Item	5.09
Total Cleared Transactions	<u>5.09</u>
Cleared Balance	<u>123,776.53</u>
Register Balance as of 06/30/2015	123,776.53
Ending Balance	123,776.53

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07/01/15
Cash Basis

CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL January through June 2015

	Jan - Jun 15	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	294,600.04	294,600.00	0.04	100.0%
A1001 REAL PROPERTY TAXES - Other	0.00	0.00	0.00	0.0%
Total A1001 REAL PROPERTY TAXES	294,600.04	294,600.00	0.04	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	15.03	20.00	-4.97	75.2%
INTEREST & EARNINGS OPERATING	183.42	230.00	-46.58	79.7%
INTEREST & EARNINGS OTHER ACCTS	147.83	250.00	-102.17	59.1%
Total A2401 INTEREST & EARNINGS	346.28	500.00	-153.72	69.3%
A2665 SALES OF PROPERTY				
SALE OF EQUIPMENT	1,250.00			
Total A2665 SALES OF PROPERTY	1,250.00			
A2701 REFUNDS OF PRIOR YEAR EXP				
REFUND PRIOR YEAR	271.00			
Total A2701 REFUNDS OF PRIOR YEAR EXP	271.00			
A5031 INTERFUND TRANSFERS				
INTERFUND TRANSFERS	0.00			
Total A5031 INTERFUND TRANSFERS	0.00			
Total Income	296,467.32	295,100.00	1,367.32	100.5%
Gross Profit	296,467.32	295,100.00	1,367.32	100.5%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	1,128.00			
FICA EMPLOYEE	855.60			
MEDICARE EMPLOYEE	200.10			
NY'S INCOME TAX	116.40			
SECRETARY WAGES	3,531.90	8,400.00	-4,868.10	42.0%
TREASURER WAGES	7,851.60	19,200.00	-11,348.40	40.9%
Total PERSONAL SERVICES	13,683.60	27,600.00	-13,916.40	49.6%
Total A34101 FIRE PER SVC	13,683.60	27,600.00	-13,916.40	49.6%

CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL January through June 2015

	Jan - Jun 15	Budget	\$ Over Budget	% of Budget
A34102 FIRE, EQUIP & CAP OUTLAY				
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	7,677.60	3,000.00	4,677.60	255.9%
HOSE REPLACEMENT	0.00	1,000.00	-1,000.00	0.0%
PERSONAL PROTECTIVE EQUIP	0.00	18,000.00	-18,000.00	0.0%
RADIOS	0.00	2,500.00	-2,500.00	0.0%
SCBA BOTTLE & PACK REPLACEMENT	0.00	1,500.00	-1,500.00	0.0%
Total EQUIPMENT	7,677.60	29,000.00	-21,322.40	26.5%
Total A34102 FIRE, EQUIP & CAP OUTLAY	7,677.60	29,000.00	-21,322.40	26.5%
A34104 FIRE PROTECTION				
ALLIED WASTE	327.14	1,000.00	-672.86	32.7%
ANNUAL AUDIT	7,000.00	4,000.00	3,000.00	175.0%
APPARATUS MAINT/REPAIR	4,081.71	20,000.00	-15,918.29	20.4%
ASSOCIATION DUES	285.00	400.00	-135.00	66.3%
BUILDING & GROUNDS MAINTENANCE	4,292.36	4,800.00	-507.64	89.4%
BUILDING & GROUNDS REPAIRS	64.00	4,300.00	-4,236.00	1.5%
COMMISSIONER TRAINING	420.00	600.00	-180.00	70.0%
DATA ENTRY-INCIDENT REPORTING	1,668.00	1,700.00	-32.00	98.1%
ELECTRIC & GAS	2,632.15	6,000.00	-3,367.85	43.9%
EMS SUPPLIES	2,849.43	4,000.00	-1,150.57	71.2%
EMS TRAINING	0.00	1,500.00	-1,500.00	0.0%
EQUIPMENT MAINT/REPAIR	46.75	1,000.00	-953.25	4.7%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	6,450.00	7,000.00	-550.00	92.1%
FIREFIGHTER TRAINING	0.00	4,000.00	-4,000.00	0.0%
FIREMATIC & REHAB SUPPLIES	0.00	2,700.00	-2,700.00	0.0%
FOAM	0.00	250.00	-250.00	0.0%
FOOD REIMBURSEMENTS	58.90	1,000.00	-941.10	5.9%
FUEL - BUILDING	6,363.11	10,000.00	-3,636.89	63.6%
FUEL - TRUCKS	1,746.26	6,000.00	-4,253.74	29.1%
HOSE TESTING	0.00	1,200.00	-1,200.00	0.0%
INSPECTION OF DEPARTMENT	6,850.40	6,500.00	350.40	105.4%
INSURANCE	19,666.33	20,000.00	-313.67	98.4%
INTERIOR FIREFIGHTING FIT TRAIN	867.00	900.00	-33.00	96.3%
LEGAL SERVICES	0.00	10,000.00	-10,000.00	0.0%
MISCELLANEOUS	344.85	1,000.00	-655.15	36.2%
PAGER REPAIR BATTERIES	362.00	2,500.00	-2,138.00	20.0%
PHYSICAL FITNESS	500.00	400.00	100.00	68.3%
POSTAGE	273.00	1,200.00	-927.00	36.0%
PRINTING & SUPPLIES	431.87	200.00	231.87	9.0%
PUBLIC NOTICES	18.07	1,000.00	-981.93	0.0%
SCBA PACK TESTING	0.00			

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through June 2015

	Jan - Jun 15	Budget	\$ Over Budget	% of Budget
TELEPHONE & CABLE	2,298.93	4,500.00	-2,201.07	51.1%
WATER	482.19	500.00	-17.81	96.4%
WEBSITE ADMINISTRATION	120.00	500.00	-380.00	24.0%
Total A34104 FIRE PROTECTION	70,499.45	133,650.00	-63,150.55	52.7%
A9030.8 SOCIAL SECURITY				
FICA EMPLOYER	855.80	1,800.00	-944.40	47.5%
MEDICARE EMPLOYER	200.10	400.00	-199.90	50.0%
Total A9030.8 SOCIAL SECURITY	1,055.70	2,200.00	-1,144.30	48.0%
A9901.9 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	28,650.00	-28,650.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	24,000.00	-24,000.00	0.0%
Total A9901.9 INTERFUND TRANSFERS	0.00	102,650.00	-102,650.00	0.0%
Total Expense	92,916.35	295,100.00	-202,183.65	31.5%
Net Income	203,550.97	0.00	203,550.97	100.0%