

CHARLTON FIRE DISTRICT
786 Charlton Road
Charlton, NY 12019

MARCH 2008

MEETING OF THE BOARD OF FIRE COMMISSIONERS

Special Meeting March 16th, 2008 called to order: 10:04am

COMMISSIONERS in Attendance:

Dave Milne	Yes
Doug Sargent	No
Kevin O'Connor	Yes
Bill Heilman	Yes
Duane Rabideau	Yes

Minutes from the previous month:

Dave Milne asked for a motion approving the minutes from February. Kevin O'Connor made the motion, Duane Rabideau 2nd the motion, motion carried.

TREASURER'S REPORT:

The financial report for February was reviewed. Dave Milne made a motion approving the Treasurer's report, Kevin O'Connor 2nd the motion, motion carried.

CORRESPONDENCE:

- ACFDCA dinner 4/12/08
- NFPA renewal

CHIEF'S REPORT:

CALLS FOR THE PREVIOUS MONTH: 13

EMS	8
Fire/Structure	3
Pump Out	1
Electrical	1
Mutual Aid	
Assistance	0
Brush Fire	0
Fire Alarms	0
C O Emergency	0

1. U183 has an engine recall; cam sensor fails while running and will not start – Chief called Terry Morris for appointment.
2. Still need authorization to purchase two bolt cutters for 182 & 184, approximate cost \$130 each.
3. Request use of the department on 3/27 at 7pm for mutual aid can county meeting. Also request authorization to order food.
4. Need approval for 10 firemen attending the training at EGFD Leadership Academy. The cost is \$25 per firemen.
5. Request authorization for the use of the firehouse on 4/5 for the defensive driving class. The class will be held from 8:30 – 3pm. Will also need to order food for the class. In the past the District has covered a firemen and his/her spouse. All others paid out of pocket. Request authorization for the same this year.
6. Request approval for CPR class to be held for those who need to recertify or get a card. Approximately \$20-25 for recert and \$50 for new. The card is good for 2 years.
7. Chief's car should be in by the end of March. Radios/Sirens will be approximately \$5000. The county is another year or

more before anything is done with the radio system. One company will not stripe but will do the lights, another company will do everything from the striping to the lights etc.. for approximately \$10,000. Dean is going to get a price from the company that striped the present Chief's car.

8. Quotes, need to be verbal or written. The Chief has some written quotes. It will depend on what the cost is and the secretary will file any quotes for the purchases made.
9. The dealer was supposed to order special services Tahoe, they made a mistake and ordered a LT model. This is the dealers fault and he dealer will eat the cost of the difference.

OLD BUSINESS:

1. Dave Milne met with John Pennock and the Shadicks lawyer, the closing was finalized and a check for \$95,000 was given to the treasurer to deposit in the land account. Dave mentioned that the lawyer for the Dr. Phelps office is being put through the hoops by the Town of Charlton in regards to building a medical facility.
2. Emerich property: the subdivision went through. The well must be drilled before the closing. VanGuilder did the perc test. The commissioners need to decide on the layout of the building on the lot in order for the well to be drilled. It is time to bring this to CT Male's attention. Duane asked if the secretary received a quote from Lansing, the secretary has not received anything. The Chief asked if they could just drive a point for now. Duane felt the well will go in front of the retention basin but this will be decided when the engineers design the layout with the septic. CT Male's design has most of the parking in the back. Bill Heilman stated eliminating the driveway on the left, Duane stated keeping the driveway on the right. Duane stated there was only 100' separation required with the well. Further discussion on the layout

continued. Dave Milne stated that the treasurer never got a response from Rich regarding any funds being put to the new building. The treasurer also mentioned that her file regarding the letter Mr. Pennock wrote in regards to waiving fees to the Town of Charlton is missing. Dave stated he will contact CT Male.

3. 185: Paul Wilde informed Dave his having his annual show in May, he will put \$1000 on the truck and see if he can get rid of it. Dave Milne made a motion allowing Paul to sell the truck for \$1000, Bill Heilman 2nd the motion, motion carried.
4. Work in the firehouse. The department sent a letter to the board requesting updating the bathrooms and the meeting room. The Board sent a letter to fire department requesting they come up with a committee and costs. Previous approval on revamping the bathrooms was tabled due to the high cost of the quotes received from the contractors. The board will hold off on this until they hear from the department as to who is on the committee and what costs they have acquired for updating the firehouse.
5. Duane Rabidean asked if anyone has given any thought as to the new station and going to vote. People are against raising taxes and it is getting worse. If the district fails the vote again they are required by law to wait x number of years before going to vote again. Duane feels that the board needs to find the right mix in presenting the new firehouse for vote and putting money into the existing station. Dave Milne mentioned that we have firemen with talents so they can do the work in regards to revamping the firehouse. Dean asked if that meant the firemen would be changing the ceiling tiles. Duane stated that some people can be pretty miserable, and some just want to stir the pot. Dean mentioned trying to get work details is difficult at times. Duane stated that the board would only deal with the committee. Dean mentioned the work involved in changing the ceiling tiles and that it was not a one day job because already members of the department are questioning whether or not there is asbestos in the ceiling. Bill Heilman said the committee could take one tile down and get it tested. The Board will wait until they hear from the committee.

6. Dave Milne will be out for the next meeting due to surgery on his knees.
7. Inventory: the secretary has not received the inventory to put in the system. The chief stated he has his officers working on this because they do not need to know where an item is located due to the fact that items are moved around. The only thing needed is the number of each item, like 2 bolt cutters. The secretary stated the information will be entered once she receives it. There was discussion regarding records and the personnel records are not supposed to be accessed by the board. The board told the secretary to make sure they records are secured. If a new lock or lock bar is required, to get the lock.
8. Adapters that were ordered: Bill Heilman wants to know why a commissioner ordered parts without going through the proper channels. Dave Milne stated that he authorized this because Doug stated Bill Heilman said we needed these adapters. Bill Heilman stated that he spoke to Dean about this and if the Chief's office felt it was workable then the Chief could bring it to the board. Bill Heilman stated that he spoke with Dean and this should have come from the Chief's office. Dave Milne mentioned that the board may feel it is necessary to buy something the Chief does not. The Chief took this in another directions stating if the entire board was made up of private residents not firemen, the board could be ordering unnecessary items because they are pretty. The Board passed a motion regarding purchasing equipment, "No new equipment is to be purchased with referring to the Chief's office following the guidelines of the purchaser policy" All in favor, motion passed.
9. Meetings on Monday seem to be a problem with Kevin and Bill working 2nd shift. It was decided by the board to change the next three commissioner meetings to Saturday in order to achieve a quorum. The April meeting will be Sat. 4/12 at 9am. The May and June meeting will be held 5/2 and 6/7 at 9 am. The secretary will put a notice in the paper and have it posted on the CFD website.
10. The Board has approved Kevin O'Connor to act as Chairman in Dave's absence.

11. Reminder: Privilege of the Floor should be at the end of the meeting and enforced. The January meeting found many bringing up a variety of topics during the meeting which should not have been allowed. Also there is a time limit. The treasurer mentioned that one fireman was rather indignant and rude in regards to how the treasurer's report should be presented, since then the treasurer has found out that the department does not handle their treasurers report the way this fireman stated. The board once again stated that POF will be at the end of the meeting not during and that there is a time limit of 5 minutes to speak your peace.

NEW BUSINESS:

1. Kevin O'Connor made a motion approving the purchase of 2 bolt cutters, Duane Rabideau 2nd, motion carried.
2. Bill Heilman made a motion for use of the firehouse on 3/27 with food and 4/5 with food and use of the CPR class date to be determined later. Duane Rabideau 2nd the motion, motion carried.
3. Bill Heilman made a motion approving the EG training class for 10 at \$25 each. Kevin O'Connor 2nd the motion, motion carried.
4. Dave Milne made a motion to remove a tile for testing to see if abatement will be required. Bill Heilman stated the board should wait until they hear from the committee and then proceed forward.
5. NFPA updates, 1 year \$150, 2 years \$250, 3 years \$390. Kevin O'Connor made a motion approving three years of updates at a cost of \$390. Dave Milne 2nd, motion carried.
6. Bids for lawn care will be accepted at the 4/12 meeting.
7. AFDCA dinner, the board normally purchases a table of then. Kevin O'Connor made a motion approving a table, Bill Heilman 2nd motion

passed. The secretary mentioned that the board would have to pay one extra dinner due to the fact the secretary is VP of Association and therefore is billed separate from the table. The board approved.

8. The chief is hoping to have three quotes for the next meeting, if a decision is required earlier, a special meeting can be set up to go over the quotes with the board.
9. Plot plan, Lansing or CT Male. Dave Milne stated it depends on where we stand. CT Male never addressed the treasurer's questions last year regarding financials. Dave Milne stated that he would contact CT Male and request a response within five days. Bill Heilman mentioned the option noted by Greco construction of a company building the building and the districts rents it for a certain price per year. Dave did not think we could do this, but legislations have changed and it could be possible. Dean mentioned that the right people have to sell the building to the public. Duane said we need to weed out the bad and we have to be mindful of the legal limit on going to vote. There was some more discussion regarding the new building between the board and the chief.

PRIVILEGE OF THE FLOOR: none

MEETING ADJOURNED: 11:22am