

Charlton Fire District Meeting Minutes

January 8, 2019

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on December 8, 2019 at 7:00 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Steve Eichfeld, Leland Roden
Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: None

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 5-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$3,019.35
Payroll Account: \$8,872.27
Apparatus Capital Reserve: \$56,991.09
Equipment Capital Reserve: \$3,362.70
Emergency Capital Reserve: \$25,067.28
Capital Improvement Reserve: \$305,356.81

Investments

Apparatus: \$98,094.44
Equipment: \$73,893.85
Capital Improvements: \$198,748.75

Total ending on January 8, 2019: \$773,406.54

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 5-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Bob LeGere.
Approved 5-0.

5. Chief's Report

- a. Dean DeCapria presented Chief's Report. 21 calls for the month:
 - 14-EMS
 - 1-MVA
 - 1-Good intent
 - 3-Fire alarm
 - 1-Co detector
 - 1-Structure fire
- b. Car 18 mileage as of 1/8 is 42,480 and car 18-0 mileage as of 1/8 is 61,010.
- c. The structure fire at Charvale pool was ruled arson. An arrest warrant was signed and the individual was arrested.
- d. New air bottles and packs are in service. The old ones will be sold per factory specs.
- e. Two CO detectors came back unrepairable. The chief is looking into pricing to replace them.
- f. Chief presented the list of eligible firemen who meet the criteria for the volunteer firefighter cancer disability benefits program.
- g. The BOFC is invited to the Annual CFD Installation Banquet at the Waters Edge Lighthouse March 2nd at 6:00 pm.

6. Committee Reports

- a. **Facilities Management (Kevin Loukes)**
See Unfinished Business
- b. **Apparatus and Equipment (Bob LeGere)**
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Steve Eichfeld)**
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Leland Roden)**
There is nothing to report at this time.

7. Unfinished Business

- a. The volunteer firefighter enhanced cancer disability benefits program was discussed. Currently, 23 firefighters meet the criteria for coverage. The required paperwork has been sent to the insurance company. Jeff-Steve
- b. Bob LeGere updated the board on the status of the building committee. Forum #3 is scheduled for January 17th at 7:00 pm. Postcards were sent out to residents.

Motion to approve eligible CFD firefighters for the volunteer firefighter enhanced cancer disability benefits program made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

8. New Business

- a. Treasurer is requesting approval to transfer \$30,000 from operating account to payroll account for annual payroll.
- b. Secretary requested approval to renew the annual Microsoft Office 365 program for \$107.99.
- c. Secretary requested approval to renew annual PO Box rental for \$286.00.
- d. Annual insurance review meeting with Marcus Maringola will be on 2/5/19 at 6:30.
- e. Mike Cady's physical fitness reimbursement was submitted and approved.
- f. Approval was given for Commissioners Eichfeld, Roden and Voigt to attend commissioner training.

Motion to approve the transfer of \$30,000 from operating acct to payroll acct for annual payroll made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve the renewal of the Microsoft Office 365 program for \$107.99 made by Jeff Voigt and seconded by Leland Roden. Approved 5-0.

Motion to approve the renewal of the PO Box rental for \$286.00 made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

Motion to approve Mike Cady's physical fitness reimbursement for \$100.00 made by Jeff Voigt and seconded by Kevin Loukes Approved 5-0.

Motion to approve commissioners to attend commissioner training made by Jeff Voigt and seconded by Kevin Loukes Approved 5-0.

9. Privilege of the Floor

Dennis Pokrzywka presented information on shared service grants. More information is needed and will follow up with the BOFC at a later date to explore options.

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes 8:36 p.m.
Approved 5-0.

1:02 PM

01/05/19

Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

December 2018

	Dec 18	Nov 18	\$ Change
Income			
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS INVESTMENTS	0.00	391.81	-391.81
INTEREST & EARNINGS CHECKING	0.41	1.27	-0.86
INTEREST & EARNINGS OPERATING	0.66	1.55	-0.89
INTEREST & EARNINGS OTHER ACCTS	16.64	17.04	-0.40
Total A2401 INTEREST & EARNINGS	17.71	411.67	-393.96
A2705 GIFTS & DONATIONS	190.00	0.00	190.00
A5031 INTERFUND TRANSFERS			
INTERFUND TRANSFERS	0.00	45,000.00	-45,000.00
A5031 INTERFUND TRANSFERS - Other	8,000.00	0.00	8,000.00
Total A5031 INTERFUND TRANSFERS	8,000.00	45,000.00	-37,000.00
Total Income	8,207.71	45,411.67	-37,203.96
Gross Profit	8,207.71	45,411.67	-37,203.96
Expense			
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
PERSONAL PROTECTIVE EQUIP	0.00	52,705.75	-52,705.75
FIREFIGHTER EQUIPMENT	83.50	0.00	83.50
Total EQUIPMENT	83.50	52,705.75	-52,622.25
Total A34102 FIRE, EQUIP & CAP OUTLAY	83.50	52,705.75	-52,622.25
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00
A34101 FIRE PER SVC			
PERSONAL SERVICES			
MEDICARE EMPLOYEE	33.35	33.35	0.00
FICA EMPLOYEE	142.60	142.60	0.00
FEDERAL INCOME TAX	188.00	188.00	0.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,261.20	2,261.20	0.00
Total A34101 FIRE PER SVC	2,261.20	2,261.20	0.00
A34104 FIRE PROTECTION			
ASSOCIATION DUES	0.00	175.00	-175.00
FIREFIGHTER PHYSICAL EXAMS	0.00	7,200.00	-7,200.00
PHYSICAL FITNESS	0.00	100.00	-100.00
BANK FEES	3.50	3.50	0.00
PUBLIC NOTICES	32.49	25.08	7.41
WASTE DISPOSAL	97.00	196.06	-99.06
EMS SUPPLIES	167.35	0.00	167.35
FOOD REIMBURSEMENTS	184.54	27.94	156.60
BUILDING & GROUNDS MAINTENANCE	265.00	555.00	-290.00
WATER	278.68	519.75	-241.07
ELECTRIC & GAS	304.47	245.21	59.26
TELEPHONE & CABLE	351.60	346.04	5.56
MISCELLANEOUS	394.10	216.10	178.00
FIREFIGHTER TRAINING	500.00	0.00	500.00
FUEL - BUILDING	603.05	0.00	603.05
LEGAL SERVICES	715.00	0.00	715.00
APPARATUS MAINT/REPAIR	760.68	521.45	239.23
DATA ENTRY-INCIDENT REPORTING	2,176.00	0.00	2,176.00
Total A34104 FIRE PROTECTION	6,833.46	10,131.13	-3,297.67
A99019 INTERFUND TRANSFERS			
TO CAPITAL IMPROVEMENT RESERVES	0.00	-99,608.19	99,608.19
TO OPERATING ACCOUNT	8,000.00	45,000.00	-37,000.00
Total A99019 INTERFUND TRANSFERS	8,000.00	-54,608.19	62,608.19
Total Expense	17,354.11	10,665.84	6,688.27
Net Income	-9,146.40	34,745.83	-43,892.23

BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	Dec 18	Dec 17
A200 CASH		
0712 OPERATING	3,019.35	62,165.56
0720 PAYROLL	8,872.27	3,603.98
Total A200 CASH	11,891.62	65,769.54
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	56,991.09	105,046.31
2294 EQUIPMENT	3,362.70	130,208.56
2302 EMERGENCY	25,067.28	25,054.75
2310 CAPITAL IMPROVEMENTS	305,356.81	298,209.46
Total A230 CASH, SPECIAL RESERVES	390,777.88	558,519.08
A452 INVESTMENT IN SECURITIES		
9062 APPARATUS	98,094.44	0.00
9070 EQUIPMENT	73,893.85	0.00
9096 CAPITAL IMPROVEMENTS	198,748.75	0.00
Total A452 INVESTMENT IN SECURIT...	370,737.04	0.00
TOTAL	773,406.54	624,288.62

Good afternoon Andrew

Your last sign on was December 06, 2018 at 11:42 AM

CHARLTON FIRE
DISTRICT #1's
Portfolio Value
6 Accounts

As of 1/1/2019
\$402,669.⁵⁰
Available Balance

Deposit Accounts

\$402,669.⁵⁰

R8021 0712 OPERATING
0712

\$3,019.³⁵
Available Balance as of Jan 01, 2019

R8021 0720 PAYROLL
0720

\$8,872.²⁷
Available Balance as of Jan 01, 2019

R8021 2286 APPARATUS
2286

\$56,991.⁰⁹
Available Balance as of Jan 01, 2019

R8021 2294 EQUIPMENT
2294

\$3,362.⁷⁰
Available Balance as of Jan 01, 2019

R8021 2302 EMERGENCY
2302

\$25,067.²⁸
Available Balance as of Jan 01, 2019

R8021 2310 CAPITAL IMPRO...
2310

\$305,356.⁸¹
Available Balance as of Jan 01, 2019



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
December 31, 2018
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10712

11 X 81 00011 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

KeyNotes

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We want to be sure you have the right banking solutions for your needs. If you have any questions about this information, please do not hesitate to call the number that appears on this statement, visit your local KeyBank branch or contact your Relationship Manager.

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Change in policy for non-KeyBank clients cashing checks in branches.

To enhance client protection and in accordance with KeyBank's Deposit Account Agreement and Funds Availability Policy, effective February 11, 2019, KeyBank may be limiting check cashing services to non-clients based on the written amount of the check. If you have any questions regarding this policy change, please contact 1-800-KEY2YOU® (1-800-539-2968) or visit your local branch.

KeyBank Business Interest Checking

10712

10712 - 03290

Business Banking Statement
December 31, 2018
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00712

CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

Beginning balance 11-30-18	\$46,745.65
2 Additions	+8,190.00
20 Subtractions	-51,913.46
Interest paid	+0.66
Net fees and charges	-3.50
Ending balance 12-31-18	\$3,019.35

Additions

Deposits	Date	Serial #	Source		
	12-5		Internet Tr	2294 3290	\$8,000.00
	12-7		Deposit Branch 0081 New York		190.00
			Total additions		\$8,190.00

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7762	12-4	\$45,000.00	7766	12-11	32.49	7770	12-10	167.35
7763	12-18	75.00	7767	12-21	715.00	7771	12-6	362.00
7764	12-11	2,176.00	7768	12-13	115.60	7772	12-10	760.68
7765	12-10	184.54	7769	12-11	500.00			
						Paper Checks Paid		\$50,088.66

Withdrawals	Date	Serial #	Location	
	12-6		Bill Pay:Verizon 518399 5Bvc2C8V	\$64.57
	12-6		Bill Pay:Time Warner Cable 106007 Pbpcdc8V	87.03
	12-6		Bill Pay:Waste Connections 6910-1 9B3C1C8V	97.00
	12-6		Bill Pay:Kevin G Riehl N/A 2Bnc5C8V	100.00
	12-6		Bill Pay:Dean DE Capria N/A 5Bac5C8V	100.00
	12-6		Bill Pay:Da Kenyon Enterpri Cfd #1 Gb4CRC8V	190.00
	12-6		Bill Pay:Town of Charlton N/A Tbr6C8V	278.68
	12-6		Bill Pay:National Grid 51564- 1Bvc4C8V	304.47
	12-6		Bill Pay:Ferrellgas 511576 Nbic9C8V	603.05
			Total subtractions	\$51,913.46

Interest earned

Annual percentage yield (APY) earned	0.09%
Number of days this statement period	31
Interest paid 12-31-18	\$0.66
Interest earned this statement period	\$0.66
Interest paid year-to-date	\$248.78

Fees and charges

Date		Quantity	Unit Charge	
12-31-18	Imaged Items With Statement Charge	1	3.50	-\$3.50



10712

**Fees and
charges**
(con't)

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
12-31-18	Duplicate Statement Service Charge	1	5.00	-5.00
12-31-18	Service Charge Waive To Relationship Pricing	1	5.00	+5.00
12-31-18	Paper Statement Fee	1	3.00	-3.00
12-31-18	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
Fees and charges assessed this period				-\$3.50

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

*KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- i Tell us your name and Account number;
- i Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- i Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADVCR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- i Account Information : Your name and account number.
 i Dollar Amount : The dollar amount of the suspected error.
 i Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- 1 We cannot try to collect the amount in question, or report you as delinquent on
2 that amount.
3 The charge in question may remain on your statement, and we may continue to
4 charge you interest on that amount. But, if we determine that we made a
5 mistake, you will not have to pay the amount in question or any interest or
6 other fees related to that amount.
7 While you do not have to pay the amount in question, you are responsible for
8 the remainder of your balance.
9 We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively advances) from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the Average Daily Balance of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- â Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- ü Checks or other deductions shown on our statement that you have not already entered.
- ü The iService charges¹, if any, shown on your statement.

Enter into your check register and ADD:

- ü Deposits or other credits shown on your statement that you have not already entered.
- ü The interest earned shown on your statement, if any.

[illegible]

11:40 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 12/31/2018

	Dec 31, 18	
Beginning Balance		46,745.65
Cleared Transactions		
Checks and Payments - 23 items	-51,924.96	
Deposits and Credits - 5 items	8,198.66	
Total Cleared Transactions	-43,726.30	
Cleared Balance		<u>3,019.35</u>
Register Balance as of 12/31/2018		3,019.35
Ending Balance		3,019.35

11:40 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0712 OPERATING, Period Ending 12/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						46,745.65
Cleared Transactions						
Checks and Payments - 23 items						
Check	11/27/2018	7762	MES	X	-45,000.00	-45,000.00
Check	12/04/2018	7764	REPORTING SYST...	X	-2,176.00	-47,176.00
Check	12/04/2018	7772	VANDER MOLEN FI...	X	-760.68	-47,936.68
Check	12/04/2018	7767	HANNIGAN LAW FI...	X	-715.00	-48,651.68
Check	12/04/2018	7769	MICHAEL EVANS	X	-500.00	-49,151.68
Check	12/04/2018	7771	Sharon B Cronin	X	-362.00	-49,513.68
Check	12/04/2018	7765	BY-GEORGE FOOD...	X	-184.54	-49,698.22
Check	12/04/2018	7770	MCKESSON/MOOR...	X	-167.35	-49,865.57
Check	12/04/2018	7768	FASNY FCU CARD...	X	-115.60	-49,981.17
Check	12/04/2018	7763	SCOTIA LINEN	X	-75.00	-50,056.17
Check	12/04/2018	7766	THE GAZETTE	X	-32.49	-50,088.66
Check	12/06/2018		FERRELLGAS	X	-603.05	-50,691.71
Check	12/06/2018		NATIONAL GRID	X	-304.47	-50,996.18
Check	12/06/2018		TOWN OF CHARLT...	X	-278.68	-51,274.86
Check	12/06/2018		D.A. KENYON ENT...	X	-190.00	-51,464.86
Check	12/06/2018		KEVIN RIEHL	X	-100.00	-51,564.86
Check	12/06/2018		DEAN DECAPRIA	X	-100.00	-51,664.86
Check	12/06/2018		COUNTY WASTE	X	-97.00	-51,761.86
Check	12/06/2018		TIME WARNER	X	-87.03	-51,848.89
Check	12/06/2018		VERIZON	X	-64.57	-51,913.46
Check	12/31/2018		DUPLICATE STMT ...	X	-5.00	-51,918.46
Check	12/31/2018		IMAGED ITEMS WI...	X	-3.50	-51,921.96
Check	12/31/2018		PAPER STATEMEN...	X	-3.00	-51,924.96
Total Checks and Payments					-51,924.96	-51,924.96
Deposits and Credits - 5 items						
Deposit	12/05/2018		TRANSFER TO OP...	X	8,000.00	8,000.00
Deposit	12/07/2018		Deposit	X	190.00	8,190.00
Deposit	12/31/2018		INTEREST PAYMENT	X	0.66	8,190.66
Deposit	12/31/2018		KEYBANK	X	3.00	8,193.66
Deposit	12/31/2018		KEYBANK	X	5.00	8,198.66
Total Deposits and Credits					8,198.66	8,198.66
Total Cleared Transactions					-43,726.30	-43,726.30
Cleared Balance					-43,726.30	3,019.35
Register Balance as of 12/31/2018					-43,726.30	3,019.35
Ending Balance					-43,726.30	3,019.35



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
December 31, 2018
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J0720

X 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

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KeyBank Business Interest Checking

.0720

J720 - 03290

0720

CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

Beginning balance 11-30-18	\$11,309.01
3 Subtractions	-2,437.15
Interest paid	+0.41
Ending balance 12-31-18	\$8,872.27

Subtractions

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	12-3		Bill Pay:First New York Fcu 108600 8Brcocj3	\$588.65
	12-3		Bill Pay:Sunmark Federal Cr 124890 Hbzcwcl3	1,308.60
	12-13		Direct Withdrawal, lrs Usatxpymt	539.90
Total subtractions				\$2,437.15

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 12-31-18	\$0.41
Interest earned this statement period	\$0.40
Interest paid year-to-date	\$26.69

Fees and charges

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
12-31-18	Duplicate Statement Service Charge	1	5.00	-\$5.00
12-31-18	Service Charge Waive To Relationship Pricing	1	5.00	+5.00
12-31-18	Paper Statement Fee	1	3.00	-3.00
12-31-18	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
Fees and charges this period				\$0.00

11:41 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0720 PAYROLL, Period Ending 12/31/2018

	Dec 31, 18
Beginning Balance	11,309.01
Cleared Transactions	
Checks and Payments - 5 items	-2,445.15
Deposits and Credits - 3 items	8.41
Total Cleared Transactions	-2,436.74
Cleared Balance	8,872.27
Register Balance as of 12/31/2018	8,872.27
Ending Balance	8,872.27

11:41 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
 0720 PAYROLL, Period Ending 12/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,309.01
Cleared Transactions						
Checks and Payments - 5 items						
Check	12/03/2018		ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	12/03/2018		Sharon B Cronin	X	-588.65	-1,897.25
Check	12/13/2018		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	12/31/2018		DUPLICATE STMT ...	X	-5.00	-2,442.15
Check	12/31/2018		PAPER STATEMEN...	X	-3.00	-2,445.15
Total Checks and Payments					-2,445.15	-2,445.15
Deposits and Credits - 3 items						
Deposit	12/31/2018		INTEREST PAYMENT	X	0.41	0.41
Deposit	12/31/2018		KEYBANK	X	3.00	3.41
Deposit	12/31/2018		KEYBANK	X	5.00	8.41
Total Deposits and Credits					8.41	8.41
Total Cleared Transactions					-2,436.74	-2,436.74
Cleared Balance					-2,436.74	8,872.27
Register Balance as of 12/31/2018					-2,436.74	8,872.27
Ending Balance					-2,436.74	8,872.27



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
December 31, 2018
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72286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

KeyNotes

Important information about the KeyBank Rewards Program Terms and Conditions.

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We want to be sure you have the right banking solutions for your needs. If you have any questions about this information, please do not hesitate to call the number that appears on this statement, visit your local KeyBank branch or contact your Relationship Manager.

Please read and retain this information with your current KeyBank Rewards Program Terms and Conditions and your account opening Agreements and Disclosures.

Change in policy for non-KeyBank clients cashing checks in branches.

To enhance client protection and in accordance with KeyBank's Deposit Account Agreement and Funds Availability Policy, effective February 11, 2019, KeyBank may be limiting check cashing services to non-clients based on the written amount of the check. If you have any questions regarding this policy change, please contact 1-800-KEY2YOU® (1-800-539-2968) or visit your local branch.

Key Business Silver Money Market Svg:

2286

Business Banking Statement
December 31, 2018
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12286

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

Beginning balance 11-30-18	\$56,988.67
Interest paid	+2.42
Ending balance 12-31-18	\$56,991.09

Interest
earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 12-31-18	\$2.42
Interest earned this statement period	\$2.42
Interest paid year-to-date	\$39.22

11:42 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 11/30/2018

	Nov 30, 18
Beginning Balance	56,988.67
Cleared Transactions	
Deposits and Credits - 1 item	2.42
Total Cleared Transactions	2.42
Cleared Balance	56,991.09
Register Balance as of 11/30/2018	56,991.09
Ending Balance	56,991.09



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
December 31, 2018
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2294

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs

2294

2294 - 03290

2294

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

Beginning balance 11-30-18	\$11,362.51
1 Subtraction	-8,000.00
Interest paid	+0.19
Ending balance 12-31-18	\$3,362.70

Subtractions

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>			
	12-5		Internet Trf To DD/	0712	3290	\$8,000.00
Total subtractions						\$8,000.00

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 12-31-18	\$0.19
Interest earned this statement period	\$0.18
Interest paid year-to-date	\$47.99

11:43 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 01/01/2019

	Jan 1, 19	
Beginning Balance		11,362.51
Cleared Transactions		
Checks and Payments - 1 item	-8,000.00	
Deposits and Credits - 1 item	0.19	
Total Cleared Transactions	-7,999.81	
Cleared Balance		3,362.70
Register Balance as of 01/01/2019		3,362.70
Ending Balance		3,362.70



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
December 31, 2018
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2302

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
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2302

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

Beginning balance 11-30-18	\$25,066.22
Interest paid	+1.06
Ending balance 12-31-18	\$25,067.28

Interest
earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 12-31-18	\$1.06
Interest earned this statement period	\$1.06
Interest paid year-to-date	\$12.53

11:44 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2302 EMERGENCY, Period Ending 12/31/2018

	Dec 31, 18
Beginning Balance	25,066.22
Cleared Transactions	
Deposits and Credits - 1 item	1.06
Total Cleared Transactions	1.06
Cleared Balance	25,067.28
Register Balance as of 12/31/2018	25,067.28
Ending Balance	25,067.28



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
December 31, 2018
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2310

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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2310

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

Beginning balance 11-30-18	\$305,343.84
Interest paid	+12.97
Ending balance 12-31-18	\$305,356.81

Interest
earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 12-31-18	\$12.97
Interest earned this statement period	\$12.96
Interest paid year-to-date	\$130.10

CUSTOMER ACCOUNT DISCLOSURES

Following disclosures apply only to accounts covered by the Federal Truth-in-Lending or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

*KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- i Tell us your name and Account number;
- i Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- i Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

at To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- Y Account Information : Your name and account number.
Y Dollar Amount : The dollar amount of the suspected error.
Y Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- 1 We cannot try to collect the amount in question, or report you as delinquent on
2 that amount.
3 The charge in question may remain on your statement, and we may continue to
4 charge you interest on that amount. But, if we determine that we made a
5 mistake, you will not have to pay the amount in question or any interest or
6 other fees related to that amount.
7 While you do not have to pay the amount in question, you are responsible for
8 the remainder of your balance.
9 We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively advances) from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the Average Daily Balance of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- â Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- ü Checks or other deductions shown on our statement that you have not already entered.
- ü The iService charges¹, if any, shown on your statement.

Enter into your check register and ADD:

- ü Deposits or other credits shown on your statement that you have not already entered.
- ü The interest earned shown on your statement, if any.

è	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.
Check # or Date	Amount
TOTAL È	\$

é	List any deposits from your check register that are <i>not</i> shown on your statement.
Date	Amount
TOTAL È	\$

ë	Enter ending balance shown on your statement.
\$	

í	Add 5 and 6 and enter total here.
\$	

ì	Enter total from 4.
\$	

î	Subtract 8 from 7 and enter difference here.
\$	

This amount should agree with your check register balance.

11:45 AM

01/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2310 CAPITAL IMPROVEMENTS, Period Ending 12/31/2018

	<u>Dec 31, 18</u>
Beginning Balance	305,343.84
Cleared Transactions	
Deposits and Credits - 1 item	<u>12.97</u>
Total Cleared Transactions	<u>12.97</u>
Cleared Balance	<u><u>305,356.81</u></u>
Register Balance as of 12/31/2018	305,356.81
Ending Balance	305,356.81

CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

January through December 2018

Cash Basis

	Jan - Dec 18	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	300,016.01	300,016.00	0.01	100.0%
Total A1001 REAL PROPERTY TAXES	300,016.01	300,016.00	0.01	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	26.69	20.00	6.69	133.5%
INTEREST & EARNINGS INVESTMENTS	391.81			
INTEREST & EARNINGS OPERATING	248.78	230.00	18.78	108.2%
INTEREST & EARNINGS OTHER ACCTS	229.84	250.00	-20.16	91.9%
Total A2401 INTEREST & EARNINGS	897.12	500.00	397.12	179.4%
A2665 SALES OF PROPERTY				
SALE OF EQUIPMENT	0.00	0.00	0.00	0.0%
Total A2665 SALES OF PROPERTY	0.00	0.00	0.00	0.0%
A2680 INSURANCE RECOVERIES				
INSURANCE RECOVERIES	1,075.37			
Total A2680 INSURANCE RECOVERIES	1,075.37			
A2701 REFUNDS OF PRIOR YEAR EXP				
REFUND PRIOR YEAR	15.58	0.00	15.58	100.0%
Total A2701 REFUNDS OF PRIOR YEAR EXP	15.58	0.00	15.58	100.0%
A2705 GIFTS & DONATIONS	190.00			
A5031 INTERFUND TRANSFERS				
INTERFUND TRANSFERS	-110,766.00	0.00	-110,766.00	100.0%
A5031 INTERFUND TRANSFERS - Other	8,000.00			
Total A5031 INTERFUND TRANSFERS	-102,766.00	0.00	-102,766.00	100.0%
Total Income	199,428.08	300,516.00	-101,087.92	66.4%
Gross Profit	199,428.08	300,516.00	-101,087.92	66.4%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	2,256.00	0.00	2,256.00	100.0%
FICA EMPLOYEE	1,711.20	0.00	1,711.20	100.0%
MEDICARE EMPLOYEE	400.20	0.00	400.20	100.0%
NYS INCOME TAX	465.60	0.00	465.60	100.0%
SECRETARY WAGES	7,063.80	8,400.00	-1,336.20	84.1%
TREASURER WAGES	15,703.20	19,200.00	-3,496.80	81.8%
Total PERSONAL SERVICES	27,600.00	27,600.00	0.00	100.0%
Total A34101 FIRE PER SVC	27,600.00	27,600.00	0.00	100.0%
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	26,250.00			
EQUIPMENT				
APPARATUS EQUIPMENT	942.28	1,000.00	-57.72	94.2%
BUILDING EQUIPMENT	383.36	1,000.00	-616.64	38.3%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	3,093.50	3,000.00	93.50	103.1%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
MISCELLANEOUS EQUIPMENT	1,199.81			
PERSONAL PROTECTIVE EQUIP	61,184.77	8,000.00	53,184.77	764.8%
RADIOS	3,117.20			
SCBA BOTTLE & PACK REPLACEME...	8,950.00	0.00	8,950.00	100.0%
Total EQUIPMENT	78,870.92	14,800.00	64,070.92	532.9%
Total A34102 FIRE, EQUIP & CAP OUTLAY	105,120.92	14,800.00	90,320.92	710.3%

CHARLTON FIRE DISTRICT #1

YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget	% of Budget
A34104 FIRE PROTECTION				
ANNUAL AUDIT	7,000.00	4,000.00	3,000.00	175.0%
APPARATUS MAINT/REPAIR	31,831.52	15,000.00	16,831.52	212.2%
ASSOCIATION DUES	325.00	300.00	25.00	108.3%
BANK FEES	141.00	300.00	-159.00	47.0%
BUILDING & GROUNDS MAINTENANCE	6,373.48	4,800.00	1,573.48	132.8%
BUILDING & GROUNDS REPAIRS	1,348.37	4,300.00	-2,951.63	31.4%
COMMISSIONER TRAINING	0.00	300.00	-300.00	0.0%
DATA ENTRY-INCIDENT REPORTING	2,876.00	1,800.00	1,076.00	159.8%
ELECTRIC & GAS	4,043.10	5,000.00	-956.90	80.9%
EMS SUPPLIES	1,900.78	2,000.00	-99.22	95.0%
EMS TRAINING	421.39	500.00	-78.61	84.3%
EQUIPMENT MAINT/REPAIR	136.63	1,000.00	-863.37	13.7%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	7,200.00	7,000.00	200.00	102.9%
FIREFIGHTER TRAINING	2,627.73	1,000.00	1,627.73	262.8%
FIREMATIC & REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	434.66	300.00	134.66	144.9%
FUEL - BUILDING	3,961.00	4,000.00	-39.00	99.0%
FUEL - TRUCKS	801.66	4,000.00	-3,198.34	20.0%
HOSE/LADDER TESTING	1,245.20	1,200.00	45.20	103.8%
INSPECTION OF DEPARTMENT	6,373.89	7,000.00	-626.11	91.1%
INSURANCE	19,169.05	20,000.00	-830.95	95.8%
INTERIOR FIREFIGHTING FIT TRAIN	616.00	800.00	-184.00	77.0%
LEGAL SERVICES	715.00	3,000.00	-2,285.00	23.8%
MISCELLANEOUS	1,415.96	500.00	915.96	283.2%
PAGER REPAIR BATTERIES	2,240.49	1,200.00	1,040.49	186.7%
PHYSICAL FITNESS	600.00	800.00	-200.00	75.0%
POSTAGE	717.50	400.00	317.50	179.4%
PRINTING & SUPPLIES	453.78	800.00	-346.22	56.7%
PUBLIC NOTICES	74.67	200.00	-125.33	37.3%
SCBA PACK TESTING	0.00	1,000.00	-1,000.00	0.0%
TELEPHONE & CABLE	4,040.82	2,500.00	1,540.82	161.6%
WASTE DISPOSAL	1,037.46	800.00	237.46	129.7%
WATER	2,253.89	500.00	1,753.89	450.8%
WEBSITE ADMINISTRATION	5,205.00	200.00	5,005.00	2,602.5%
Total A34104 FIRE PROTECTION	117,581.03	100,150.00	17,431.03	117.4%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	1,711.20	1,800.00	-88.80	95.1%
MEDICARE EMPLOYER	400.20	400.00	0.20	100.1%
Total A90308 SOCIAL SECURITY	2,111.40	2,200.00	-88.60	96.0%
A90408 WORKER'S COMPENSATION	271.00			
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	-50,000.00	50,000.00	-100,000.00	-100.0%
TO CAPITAL IMPROVEMENT RESERVES	-205,374.19	105,766.00	-311,140.19	-194.2%
TO EQUIPMENT CAPITAL RESERVES	0.00	0.00	0.00	0.0%
TO OPERATING ACCOUNT	53,000.00	0.00	53,000.00	100.0%
TO PAYROLL ACCOUNT	0.00	0.00	0.00	0.0%
Total A99019 INTERFUND TRANSFERS	-202,374.19	155,766.00	-358,140.19	-129.9%
Total Expense	50,310.16	300,516.00	-250,205.84	16.7%
Net Income	149,117.92	0.00	149,117.92	100.0%