**Charlton Fire District Meeting Minutes**

**June 4, 2019**

**PUBLIC MEETING:** The public meeting of the Charlton Fire District was called to order on

June 4, 2019 at 7:08 p.m.

**PRESENT:** Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Steve Eichfeld, Leland Roden

Sharon Cronin (Secretary), Andy La Patra (Treasurer)

**ABSENT:**

**1. Approval of Agenda**

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

**2. Approval of Minutes**

Motion to approve last month’s meeting minutes made by Jeff Voigt and seconded by

Bob LeGere. Approved 5-0.

1. **Chairman’s Report**

Nothing to report

1. **Treasurer’s Report**
2. Treasurer’s Report presented by Andy LaPatra.
3. Review and audit of bills.

c. Operating Account: $101,908.39

Payroll Account: $26,467.71

Apparatus Capital Reserve: $57,007.79

Equipment Capital Reserve: $8,694.52

Emergency Capital Reserve: $25,074.63

Capital Improvement Reserve: $431,528.57

Investments

Apparatus: $98,094.44

**Total ending on June 4, 2019: $748,776.05**

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Steve Eichfeld.

Approved 5-0.

Motion to approve Treasurer’s report made by Jeff Voigt and seconded by Lee Roden.

Approved 5-0.

**5. Chief’s Report**

a. Dean DeCapria presented Chief’s Report. 14 calls for the month:

9-EMS

1-Car fire

1-CO detector

1-Gas leak

2-Auto accident

b. Car 18 mileage as of 5/7 is 44,478 and car 18-0 mileage as of 5/7 is 62,055.

c. 18-3 and 18-4 yearly service and inspection were completed.

d. EMS supplies are needed and will be ordered from McKesson Medical.

e. CFD lawn care is being done by some of the firemen until lawn care bids have been

submitted and one has been approved.

e. Car 18 is due for inspection and an oil change.

**6. Committee Reports**

* + - * 1. **Facilities Management (Kevin Loukes)**

See Unfinished Business

b. **Apparatus and Equipment (Bob LeGere)**

See Chief’s Report

c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**

There is nothing to report at this time.

1. **Radio Communication and Informational Technology Committee (Steve Eichfeld)**

There is nothing to report at this time.

1. **Staff Relations/Code of Ethics Committee (Leland Roden)**

There is nothing to report at this time.

1. **Unfinished Business**

1. **New Business**
2. Secretary requested approval to place 2019 lawn care notification in the Gazette.
3. Bids from drilling companies were submitted and reviewed.
4. Commissioners discussed site work as a separate contract. Napierala Consulting and Hueber Breuer’s bid package was reviewed. The bid package would include fill material brought into site, spreading and compacting of site and testing.

d. The ladies auxiliary requested use of the firehouse for the fireman’s

appreciation dinner on 9/20 and the pancake breakfast on 9/21.

e. Commissioner LeGere reported out on the building committee’s trip to

Syracuse. The trip was successful.

Motion to approve the secretary to place the 2019 lawn care bid notification in the Gazette

made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve the drilling bid from R.E. Moore Well Drillers for $4,800.00 made by Jeff

Voigt and seconded by Bob LeGere. Approved 5-0.

Motion to approve the use of the firehouse for the fireman’s appreciation dinner and the ladies

auxiliary pancake breakfast made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

Motion to approve the purchase of EMS supplies from McKesson Medical for $367.50 made by

Jeff Voigt and seconded by Lee Roden. Approved 5-0.

Motion to approve the Napierala Consulting/Hueber and Breuer bid package made by

Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

**9. Privilege of the Floor**

Nothing to report

**10. Adjournment**

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes 8:35 p.m.

Approved 5-0.