

Charlton Fire District Meeting Minutes September 1, 2020

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on September 1, 2020 at 7:06 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Steve Eichfeld, Leland Roden, Kevin Loukes, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT:

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$360,566.39
Payroll Account: \$14,340.05
Apparatus Capital Reserve: \$157,114.16
Equipment Capital Reserve: \$8,701.12
Emergency Capital Reserve: \$25,093.68
Capital Improvement Reserve: \$4,329.30
Bond Account: \$215,973.83

Total ending on September 1, 2020: \$786,118.53

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Leland Roden. Approved 5-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

Motion to approve transfer of \$6,802.92 from bond account to operating account made by Jeff Voigt and seconded by Leland Roden. Approved 5-0.

Motion to approve construction bills made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

5. Chief's Report

- a. Dean DeCapria presented Chief's Report. 21 calls for the month:
 - 10-EMS
 - 1-Pump out
 - 2-Fire alarm
 - 2-Motor vehicle accident
 - 6-Electrical emergency
- b. Car 18 mileage as of 9/1 is 54,450 and car 18-0 mileage as of 9/1 is 65,569.
- c. Firefighter physicals have been completed.
- d. The auto eject and primer pump valve in 18-2 were replaced.
- e. The auto eject and lights in 18-4 were replaced.
- f. 18-0 gas tank strap was broken and has been brought to Gil's for repair.
- g. 18-3 has a burnt wire on relay board behind rear seat and in need of repair.
- h. The chief presented a quote for compressor which will be further discussed next month.
- i. Dean DeCapria presented purchase requests. (Motions under new business)

6. Committee Reports

- a. **Facilities Management (Kevin Loukes)**
See Unfinished Business
- b. **Apparatus and Equipment (Bob LeGere)**
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Leland Roden)**
Report under Unfinished Business.
- e. **Staff Relations/Code of Ethics Committee (Steve Eichfeld)**
There is nothing to report at this time.

7. Unfinished Business

- a. The board reviewed and approved the 2021 proposed budget.
- b. The board did not receive any bids for lawn care/plowing for the new firehouse. Another notification will be sent out. Interested parties can contact the secretary for additional information.

- c. Plans are being developed for the installation of a new septic system at the old firehouse property.

Motion to approve the 2021 proposed budget made by Jeff Voigt seconded by Bob LeGere.
Approved 5-0.

8. New Business

- a. The upcoming bond principal and interest payments were discussed. The principal payment of \$75,000 and interest payment of \$51,353.13 are due on September 15th.

Motion to approve the bond principal payment of \$75,000 and the interest payment of \$51,353.13 and made by Jeff Voigt seconded by Steve Eichfeld. Approved 5-0.

Motion to approve purchase of additional thermometers and masks not to exceed \$450.00 made by Jeff Voigt seconded by Leland Roden. Approved 5-0.

9. Privilege of the Floor

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Steve Eichfeld. 8:16 p.m.
Approved 5-0.

10:02 AM

09/14/20

Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

August 2020

	Aug 20	Jul 20	\$ Change
Income			
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS OTHER ACCTS	4.44	5.26	-0.82
Total A2401 INTEREST & EARNINGS	4.44	5.26	-0.82
Total Income	4.44	5.26	-0.82
Gross Profit	4.44	5.26	-0.82
Expense			
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
PERSONAL PROTECTIVE EQUIP	79.66	11,770.00	-11,690.34
Total EQUIPMENT	79.66	11,770.00	-11,690.34
Total A34102 FIRE, EQUIP & CAP OUTLAY	79.66	11,770.00	-11,690.34
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	66.70	33.35	33.35
FICA EMPLOYER	285.20	142.60	142.60
Total A90308 SOCIAL SECURITY	351.90	175.95	175.95
A34101 FIRE PER SVC			
PERSONAL SERVICES			
NYS INCOME TAX	0.00	155.20	-155.20
MEDICARE EMPLOYEE	66.70	33.35	33.35
FICA EMPLOYEE	285.20	142.60	142.60
FEDERAL INCOME TAX	376.00	188.00	188.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,625.15	2,416.40	208.75
Total A34101 FIRE PER SVC	2,625.15	2,416.40	208.75
A34104 FIRE PROTECTION			
INSURANCE	-220.00	0.00	-220.00
WATER	0.00	75.00	-75.00
PUBLIC NOTICES	0.00	34.20	-34.20
INSPECTION OF DEPARTMENT	0.00	7,110.38	-7,110.38
WEBSITE ADMINISTRATION	0.00	20.00	-20.00
HOSE/LADDER TESTING	0.00	1,085.10	-1,085.10
FUEL - BUILDING	12.00	0.00	12.00
PRINTING & SUPPLIES	18.96	50.00	-31.04
FUEL - TRUCKS	145.67	94.97	50.70
ELECTRIC	152.62	174.63	-22.01
FOOD REIMBURSEMENTS	162.62	85.05	77.57
TELEPHONE & CABLE	258.80	482.50	-223.70
EMS TRAINING	335.00	0.00	335.00
EMS SUPPLIES	368.37	135.95	232.42
WASTE DISPOSAL	494.64	59.00	435.64
MISCELLANEOUS	700.00	149.54	550.46
BUILDING & GROUNDS MAINTENANCE	1,008.23	260.00	748.23
APPARATUS MAINT/REPAIR	1,029.42	2,919.02	-1,889.60
Total A34104 FIRE PROTECTION	4,466.33	12,735.34	-8,269.01
H34102 NEW FIREHOUSE			
300 OWNERS EXPENSES & MISC			
301 FIRE DEPT FFE ALLOWANCE	46,056.78	50,134.77	-4,077.99
Total 300 OWNERS EXPENSES & MISC	46,056.78	50,134.77	-4,077.99

10:02 AM
09/14/20
Cash Basis

CHARLTON FIRE DISTRICT #1
Profit & Loss
August 2020

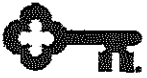
	Aug 20	Jul 20	\$ Change
200 NEW BLDG CONSTRUCTION PHASE			
208 UTILITIES COST	0.00	9,663.78	-9,663.78
207 INSPECTIONS	500.00	0.00	500.00
206 NAPIERALA & ASSOCIATES	3,085.50	0.00	3,085.50
209 JOB SITE CONSUMABLES	4,997.96	260.71	4,737.25
205 H2M - ARCHITECTURAL DESIGN	8,492.50	0.00	8,492.50
206.3 TRI-VALLEY P&L - PLUMBING	14,614.25	0.00	14,614.25
201.1 BAST HATFIELD	19,106.00	0.00	19,106.00
206.1 CKM ELECTRICAL	22,641.01	0.00	22,641.01
206.2 TRI-VALLEY P&L - HVAC	56,980.02	0.00	56,980.02
Total 200 NEW BLDG CONSTRUCTION PHASE	130,417.24	9,924.49	120,492.75
Total H34102 NEW FIREHOUSE	176,474.02	60,059.26	116,414.76
Total Expense	183,997.06	87,156.95	96,840.11
Net Income	-183,992.62	-87,151.69	-96,840.93

Keybank National Association Bank Totals Sep 01, 2020			
Date	Account Name	Account #	Closing Ledger
Aug 31, 2020	OPERATING ACCOUNT	320811000712	\$360,566.39
Aug 31, 2020	PAYROLL ACCOUNT	320811000720	\$14,340.05
Aug 31, 2020	CHARLTON FIRE DISTRICT #1	320811002528	\$215,973.83
Aug 31, 2020	APPARATUS CAPITAL RESERVE	320813002286	\$157,114.16
Aug 31, 2020	EQUIPMENT CAPITAL RESERVES	320813002294	\$8,701.12
Aug 31, 2020	EMERGENCY REPAIR RESERVES	320813002302	\$25,093.68
Aug 31, 2020	CAPITAL IMPROVEMENTS RESERVES	320813002310	\$4,329.30
	2020-08-31 :		\$786,118.53
	Total Balances:		\$786,118.53

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	<u>Aug 20</u>	<u>Aug 19</u>
A200 CASH		
0712 OPERATING	360,566.39	65,143.41
0720 PAYROLL	<u>14,340.05</u>	<u>19,047.29</u>
Total A200 CASH	374,906.44	84,190.70
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	157,114.16	157,034.49
2294 EQUIPMENT	8,701.12	8,696.71
2302 EMERGENCY	25,093.68	25,080.95
2310 CAPITAL IMPROVEMENTS	4,329.30	190,610.80
2528 NEW FIREHOUSE	<u>215,973.83</u>	<u>0.00</u>
Total A230 CASH, SPECIAL RESER...	<u>411,212.09</u>	<u>381,422.95</u>
TOTAL	<u><u>786,118.53</u></u>	<u><u>465,613.65</u></u>



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement

August 31, 2020

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10712

39 X 81 00039 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

0712

Beginning balance 7-31-20	\$365,707.32
5 Additions	+176,762.93
39 Subtractions	-181,903.86
Ending balance 8-31-20	\$360,566.39

Additions

Deposits	Date	Serial #	Source	
	8-4		Deposit Branch 0081 New York	\$220.00
	8-20		Deposit Branch 0081 New York	32.49
	8-21		Deposit Branch 0081 New York	36.36

Transfers	Date	Serial #	Source	
	8-21		Trf Fr DD	2528 3290 \$144,734.51
	8-21		Trf Fr DD	3290 31,739.57
Total additions				\$176,762.93

Subtractions

Paper Checks

* check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
8006	8-3	\$595.00	8061	8-17	1,602.31	8073	8-12	145.67
*8049	8-10	435.64	8062	8-12	13,215.00	8074	8-10	59.00
8050	8-10	530.00	8063	8-12	2,320.00	8075	8-26	4,315.00
8051	8-11	100.00	8064	8-24	25.62	8076	8-24	8,492.50
8052	8-6	100.00	8065	8-18	136.70	8077	8-25	3,085.50
8053	8-12	152.62	8066	8-10	218.40	8078	8-24	19,106.00
8054	8-11	12.00	8067	8-6	335.00	8079	8-25	44,160.65
8055	8-12	127.65	8068	8-11	255.00	8080	8-25	12,819.37
8056	8-10	768.79	8069	8-10	700.00	8081	8-27	5,005.36
8057	8-10	600.00	8070	8-13	424.00	8082	8-27	17,635.65
*8059	8-19	79.66	8071	8-12	12,085.27	8083	8-25	4,859.53
8060	8-14	82.96	8072	8-11	2,063.06	8084	8-25	9,754.72

10712 - 03290

0712

Subtractions

(con't)

Paper Checks

** check missing from sequence*

<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Check</u>	<u>Date</u>	<u>Amount</u>
8085	8-27	500.00	8086	8-26	1,700.00	8087	8-27	13,300.23
Paper Checks Paid								\$181,903.86

**Interest
earned**

Number of days this statement period	31
Interest paid year-to-date	\$15.20

5:16 PM

09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 07/31/2020

	Jul 31, 20
Beginning Balance	405,462.16
Cleared Transactions	
Checks and Payments - 71 items	-281,945.26
Deposits and Credits - 8 items	237,049.49
Total Cleared Transactions	-44,895.77
Cleared Balance	360,566.39
Register Balance as of 07/31/2020	360,566.39
New Transactions	
Checks and Payments - 17 items	-17,595.23
Total New Transactions	-17,595.23
Ending Balance	342,971.16

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09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
 0712 OPERATING, Period Ending 07/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						405,462.16
Cleared Transactions						
Checks and Payments - 71 items						
Check	04/06/2020	7967	FASNY FCU CARD...	X	-300.50	-300.50
Check	04/21/2020			X	-227.30	-527.80
Check	05/21/2020	7993	D E FLYNN EXCAV...	X	-1,000.00	-1,527.80
Check	06/02/2020	8011	HUEBER-BREUER ...	X	-11,949.00	-13,476.80
Check	06/02/2020	8006	MIKE EVANS	X	-595.00	-14,071.80
Check	06/15/2020	8021	PLANT A TREE, LLC	X	-2,000.00	-16,071.80
Check	07/07/2020	8037	MES	X	-31,704.00	-47,775.80
Check	07/07/2020	8033	PRO-CUT LANDSC...	X	-20,485.00	-68,260.80
Check	07/07/2020	8043	CHARLTON VOL FI...	X	-7,110.38	-75,371.18
Check	07/07/2020	8031	FASNY FCU CARD...	X	-6,984.37	-82,355.55
Check	07/07/2020	8034	G.A. BOVE FUELS	X	-6,739.79	-89,095.34
Check	07/07/2020	8027	NATIONAL GRID	X	-2,923.99	-92,019.33
Check	07/07/2020	8036	VANDER MOLEN FI...	X	-2,919.02	-94,938.35
Check	07/07/2020	8030	SAFETY FIRST FIR...	X	-1,085.10	-96,023.45
Check	07/07/2020	8038	JANETTE REVILLE	X	-876.86	-96,900.31
Check	07/07/2020	8039	STAPLES	X	-751.54	-97,651.85
Check	07/07/2020	8042	GRAINGER	X	-696.60	-98,348.45
Check	07/07/2020	8022	COUNTY WASTE	X	-319.71	-98,668.16
Check	07/07/2020	8041	PITTSFIELD COMM...	X	-264.50	-98,932.66
Check	07/07/2020	8047	TRI CITY JANITORI...	X	-260.00	-99,192.66
Check	07/07/2020	8044	LOWE'S	X	-252.07	-99,444.73
Check	07/07/2020	8024	SPECTRUM	X	-230.95	-99,675.68
Check	07/07/2020	8025	DEAN DECAPRIA	X	-185.05	-99,860.73
Check	07/07/2020	8028	NATIONAL GRID	X	-174.63	-100,035.36
Check	07/07/2020	8029	MCKESSON MEDIC...	X	-135.95	-100,171.31
Check	07/07/2020	8026	KEVIN RIEHL	X	-100.00	-100,271.31
Check	07/07/2020	8048	TOWN OF CHARLT...	X	-94.97	-100,366.28
Check	07/07/2020	8045	TOWN OF CHARLT...	X	-75.00	-100,441.28
Check	07/07/2020	8023	VERIZON	X	-51.55	-100,492.83
Check	07/07/2020	8035	MAIL 'N' MORE	X	-50.00	-100,542.83
Check	07/07/2020	8032	BURNT HILLS HAR...	X	-39.37	-100,582.20
Check	07/07/2020	8040	THE DAILY GAZET...	X	-34.20	-100,616.40
Check	07/07/2020	8046	Atypica Inc.	X	-20.00	-100,636.40
Check	08/04/2020	8062	SERVICE ELECTRI...	X	-13,215.00	-113,851.40
Check	08/04/2020	8071	FASNY FCU CARD...	X	-12,085.27	-125,936.67
Check	08/04/2020	8063	BLINDS, SHADES ...	X	-2,320.00	-128,256.67
Check	08/04/2020	8061	F.W. WEBB	X	-1,602.31	-129,858.98
Check	08/04/2020	8056	LOWE'S	X	-768.79	-130,627.77
Check	08/04/2020	8069	TARGET SOLUTIO...	X	-700.00	-131,327.77
Check	08/04/2020	8057	WILLIAMS SCOTS...	X	-600.00	-131,927.77
Check	08/04/2020	8050	TRI CITY JANITORI...	X	-530.00	-132,457.77
Check	08/04/2020	8049	COUNTY WASTE	X	-435.64	-132,893.41
Check	08/04/2020	8070	COLONIE MECHAN...	X	-424.00	-133,317.41
Check	08/04/2020	8067	DEAN DECAPRIA	X	-335.00	-133,652.41
Check	08/04/2020	8068	GRAINGER	X	-255.00	-133,907.41
Check	08/04/2020	8066	MCKESSON MEDIC...	X	-218.40	-134,125.81
Check	08/04/2020	8053	NATIONAL GRID	X	-152.62	-134,278.43
Check	08/04/2020	8065	CHARLTON VOL FI...	X	-136.70	-134,415.13
Check	08/04/2020	8055	SPECTRUM	X	-127.65	-134,542.78
Check	08/04/2020	8051	KEVIN RIEHL	X	-100.00	-134,642.78
Check	08/04/2020	8052	DEAN DECAPRIA	X	-100.00	-134,742.78
Check	08/04/2020	8060	BURNT HILLS HAR...	X	-82.96	-134,825.74
Check	08/04/2020	8059	CHRISTIAN DE CA...	X	-79.66	-134,905.40
Check	08/04/2020	8064	PETE O'BRIEN	X	-25.62	-134,931.02
Check	08/04/2020	8054	FERRELLGAS	X	-12.00	-134,943.02
Check	08/05/2020	8072	JOHNSON CONTR...	X	-2,063.06	-137,006.08
Check	08/05/2020	8073	TOWN OF CHARLT...	X	-145.67	-137,151.75
Check	08/05/2020	8074	COUNTY WASTE	X	-59.00	-137,210.75
Check	08/17/2020	8079	TRI-VALLEY PLUM...	X	-44,160.65	-181,371.40
Check	08/17/2020	8078	BAST HATFIELD C...	X	-19,106.00	-200,477.40
Check	08/17/2020	8082	CKM ELECTRICAL ...	X	-17,635.65	-218,113.05
Check	08/17/2020	8087	CKM ELECTRICAL ...	X	-13,300.23	-231,413.28
Check	08/17/2020	8080	TRI-VALLEY PLUM...	X	-12,819.37	-244,232.65
Check	08/17/2020	8084	TRI-VALLEY PLUM...	X	-9,754.72	-253,987.37
Check	08/17/2020	8076	H2M ARCHITECTS ...	X	-8,492.50	-262,479.87

5:16 PM

09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0712 OPERATING, Period Ending 07/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Check	08/17/2020	8081	CKM ELECTRICAL ...	X	-5,005.36	-267,485.23
Check	08/17/2020	8083	TRI-VALLEY PLUM...	X	-4,859.53	-272,344.76
Check	08/17/2020	8075	HUEBER-BREUER ...	X	-4,315.00	-276,659.76
Check	08/17/2020	8077	NAPIERALA CONS...	X	-3,085.50	-279,745.26
Check	08/17/2020	8086	CTI	X	-1,700.00	-281,445.26
Check	08/17/2020	8085	ENPRO	X	-500.00	-281,945.26
Total Checks and Payments					-281,945.26	-281,945.26
Deposits and Credits - 8 items						
Deposit	04/21/2020			X	227.30	227.30
Transfer	07/17/2020		TRANSFER TO OP...	X	60,059.26	60,286.56
Check	08/04/2020	8058	JOHNSON CONTR...	X	0.00	60,286.56
Deposit	08/04/2020			X	220.00	60,506.56
Deposit	08/20/2020		SPECTRUM	X	32.49	60,539.05
Deposit	08/21/2020		VERIZON	X	36.36	60,575.41
Check	08/21/2020		TRANSFER TO OP...	X	31,739.57	92,314.98
Check	08/21/2020		TRANSFER TO OP...	X	144,734.51	237,049.49
Total Deposits and Credits					237,049.49	237,049.49
Total Cleared Transactions					-44,895.77	-44,895.77
Cleared Balance					-44,895.77	360,566.39
Register Balance as of 07/31/2020					-44,895.77	360,566.39
New Transactions						
Checks and Payments - 17 items						
Check	09/01/2020	8097	ROBERT HALBIG, ...		-6,480.00	-6,480.00
Check	09/01/2020	8102	FASNY FCU CARD...		-3,974.83	-10,454.83
Check	09/01/2020	8099	H2O SOLUTIONS I...		-2,264.00	-12,718.83
Check	09/01/2020	8101	VANDER MOLEN FI...		-1,483.87	-14,202.70
Check	09/01/2020	8088	TRI CITY JANITORI...		-530.00	-14,732.70
Check	09/01/2020	8096	MES		-460.00	-15,192.70
Check	09/01/2020	8095	EMERGENCY REP...		-198.33	-15,391.03
Check	09/01/2020	8089	TOWN OF CHARLT...		-169.77	-15,560.80
Check	09/01/2020	8090	COUNTY WASTE		-118.00	-15,678.80
Check	09/01/2020	8103	BURNT HILLS HAR...		-104.09	-15,782.89
Check	09/01/2020	8093	DEAN DECAPRIA		-100.00	-15,882.89
Check	09/01/2020	8094	KEVIN RIEHL		-100.00	-15,982.89
Check	09/01/2020	8092	SPECTRUM		-78.64	-16,061.53
Check	09/01/2020	8091	NATIONAL GRID		-64.71	-16,126.24
Check	09/01/2020	8100	LOWE'S		-54.48	-16,180.72
Check	09/01/2020	8098	THE DAILY GAZET...		-10.26	-16,190.98
Check	09/09/2020	8104	NAPIERALA CONS...		-1,404.25	-17,595.23
Total Checks and Payments					-17,595.23	-17,595.23
Total New Transactions					-17,595.23	-17,595.23
Ending Balance					-62,491.00	342,971.16



KeyBank
P.O. Box 93886
Cleveland, OH 44101-5886

Public Sector Statement
August 31, 2020
page 1 of 2

0720

2 X 81 00002 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basis 0720
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

Beginning balance 7-31-20	\$17,317.10
4 Subtractions	-2,977.05
Ending balance 8-31-20	\$14,340.05

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount
1010	8-6	\$588.65	1011	8-5	1,308.60

Paper Checks Paid \$1,897.25

Withdrawals Date	Serial #	Location	
8-13		Direct Withdrawal, lrs	Usataxpymt \$539.90
8-19		Direct Withdrawal, lrs	Usataxpymt 539.90
Total subtractions			\$2,977.05

Interest earned

Number of days this statement period	31
Interest paid year-to-date	\$0.38

CUSTOMER ACCOUNT DISCLOSURES

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* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
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IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

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J. Box 94518
Cleveland, Ohio 44101-4518

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[illegible]

5:19 PM

09/09/20

CHARLTON FIRE DISTRICT #1
/ Reconciliation Summary
0720 PAYROLL, Period Ending 08/31/2020

	Aug 31, 20
Beginning Balance	17,317.10
Cleared Transactions	
Checks and Payments - 4 items	-2,977.05
Total Cleared Transactions	-2,977.05
Cleared Balance	14,340.05
Register Balance as of 08/31/2020	14,340.05
New Transactions	
Checks and Payments - 2 items	-1,897.25
Total New Transactions	-1,897.25
Ending Balance	12,442.80

5:19 PM

09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 08/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						17,317.10
Cleared Transactions						
Checks and Payments - 4 items						
Check	08/04/2020	1011	ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	08/04/2020	1010	Sharon B Cronin	X	-588.65	-1,897.25
Check	08/13/2020		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	08/19/2020		DIRECT WITHDRA...	X	-539.90	-2,977.05
Total Checks and Payments					-2,977.05	-2,977.05
Total Cleared Transactions					-2,977.05	-2,977.05
Cleared Balance					-2,977.05	14,340.05
Register Balance as of 08/31/2020					-2,977.05	14,340.05
New Transactions						
Checks and Payments - 2 items						
Check	09/01/2020	1013	ANDREW G. LA PA...		-1,308.60	-1,308.60
Check	09/01/2020	1012	Sharon B Cronin		-588.65	-1,897.25
Total Checks and Payments					-1,897.25	-1,897.25
Total New Transactions					-1,897.25	-1,897.25
Ending Balance					-4,874.30	12,442.80



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
August 31, 2020
page 1 of 2

/2528

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Public Transaction Basic Interes. J2528
CHARLTON FIRE DISTRICT #1

Beginning balance 7-31-20	\$392,445.11
2 Subtractions	-176,474.08
Interest paid	+2.80
Ending balance 8-31-20	\$215,973.83

Subtractions

Transfers	Date	Serial #	Destination			
	8-21		Trf To DI	10712	3290	\$144,734.51
	8-21		Trf To DI	0712	3290	31,739.57
			Total subtractions			\$176,474.08

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 8-31-20	\$2.80
Interest earned this statement period	\$2.80
Interest paid year-to-date	\$421.55

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*** KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211**

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Enter into your check register and ADD:

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- The “Interest earned” shown on your statement, if any.

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5:21 PM

09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2528 NEW FIREHOUSE, Period Ending 08/31/2020

	Aug 31, 20
Beginning Balance	392,445.11
Cleared Transactions	
Checks and Payments - 2 items	-176,474.08
Deposits and Credits - 1 item	2.80
Total Cleared Transactions	-176,471.28
Cleared Balance	<u>215,973.83</u>
Register Balance as of 08/31/2020	<u>215,973.83</u>
Ending Balance	215,973.83

5:21 PM

09/09/20

CHARLTON FIRE DISTRICT #1

Reconciliation Detail

2528 NEW FIREHOUSE, Period Ending 08/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						392,445.11
Cleared Transactions						
Checks and Payments - 2 items						
Check	08/21/2020		TRANSFER TO OP...	X	-144,734.51	-144,734.51
Check	08/21/2020		TRANSFER TO OP...	X	-31,739.57	-176,474.08
Total Checks and Payments					-176,474.08	-176,474.08
Deposits and Credits - 1 item						
Deposit	08/31/2020		INTEREST PAID	X	2.80	2.80
Total Deposits and Credits					2.80	2.80
Total Cleared Transactions					-176,471.28	-176,471.28
Cleared Balance					-176,471.28	215,973.83
Register Balance as of 08/31/2020					-176,471.28	215,973.83
Ending Balance					-176,471.28	215,973.83



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
August 31, 2020
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12286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12286
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

Beginning balance 7-31-20	\$157,112.83
Interest paid	+1.33
Ending balance 8-31-20	\$157,114.16

Interest
earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 8-31-20	\$1.33
Interest earned this statement period	\$1.33
Interest paid year-to-date	\$44.60

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Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

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Cleveland, Ohio 44101-4518

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4	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.		
	Check # or Date	Amount	
	TOTAL →		\$
5	List any deposits from your check register that are <i>not</i> shown on your statement.		
	Date	Amount	
TOTAL →		\$	
6	Enter ending balance shown on your statement.		
	\$		
7	Add 5 and 6 and enter total here.		
	\$		
8	Enter total from 4.		
	\$		
9	Subtract 8 from 7 and enter difference here.		
	\$		
This amount should agree with your check register balance.			

5:21 PM

09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 07/31/2020

	Jul 31, 20
Beginning Balance	157,112.83
Cleared Transactions	
Deposits and Credits - 1 item	1.33
Total Cleared Transactions	1.33
Cleared Balance	157,114.16
Register Balance as of 07/31/2020	157,114.16
Ending Balance	157,114.16



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
August 31, 2020
page 1 of 2

12294

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
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1-888-KEY4BIZ (1-888-539-4249)

Public Savings 1 12294
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

Beginning balance 7-31-20	\$8,701.05
Interest paid	+0.07
Ending balance 8-31-20	\$8,701.12

Interest
earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 8-31-20	\$0.07
Interest earned this statement period	\$0.07
Interest paid year-to-date	\$2.47

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Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

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5:22 PM

09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 09/01/2020

	<u>Sep 1, 20</u>
Beginning Balance	8,701.05
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.07</u>
Total Cleared Transactions	<u>0.07</u>
Cleared Balance	<u>8,701.12</u>
Register Balance as of 09/01/2020	8,701.12
Ending Balance	8,701.12



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
August 31, 2020
page 1 of 2

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T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12302
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

Beginning balance 7-31-20	\$25,093.47
Interest paid	+0.21
Ending balance 8-31-20	\$25,093.68

Interest
earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 8-31-20	\$0.21
Interest earned this statement period	\$0.21
Interest paid year-to-date	\$7.12

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09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2302 EMERGENCY, Period Ending 08/31/2020

	Aug 31, 20
Beginning Balance	25,093.47
Cleared Transactions	
Deposits and Credits - 1 item	0.21
Total Cleared Transactions	0.21
Cleared Balance	25,093.68
Register Balance as of 08/31/2020	25,093.68
Ending Balance	25,093.68



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
August 31, 2020
page 1 of 2

J2310

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CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Saving J2310
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

Beginning balance 7-31-20	\$4,329.27
Interest paid	+0.03
Ending balance 8-31-20	\$4,329.30

Interest
earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 8-31-20	\$0.03
Interest earned this statement period	\$0.03
Interest paid year-to-date	\$1.23

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

*** KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211**

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

ny Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.**

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The “Interest earned” shown on your statement, if any.

[illegible]

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09/09/20

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2310 CAPITAL IMPROVEMENTS, Period Ending 08/31/2020

	Aug 31, 20
Beginning Balance	4,329.27
Cleared Transactions	
Deposits and Credits - 1 item	0.03
Total Cleared Transactions	0.03
Cleared Balance	<u>4,329.30</u>
Register Balance as of 08/31/2020	4,329.30
Ending Balance	4,329.30

CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through August 2020

	Jan - Aug 20	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROP TXS	482,581.23			
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	0.00	482,581.00		0.0%
Total A1001 REAL PROPERTY TAXES	0.00	482,581.00		0.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	0.38			
INTEREST & EARNINGS OPERATING	15.20			
INTEREST & EARNINGS OTHER ACCTS	324.40			
A2401 INTEREST & EARNINGS - Other	0.00	500.00		0.0%
Total A2401 INTEREST & EARNINGS	339.98	500.00		68.0%
A2665 SALES OF PROPERTY				
SALE OF EQUIPMENT	103.28			
Total A2665 SALES OF PROPERTY	103.28			
A2680 INSURANCE RECOVERIES				
INSURANCE RECOVERIES	4,564.39			
Total A2680 INSURANCE RECOVERIES	4,564.39			
A2690 OTHER COMPENSATION	95.00			
H2401 INTEREST & EARNINGS	152.57			
Total Income	487,836.45	483,081.00	4,755.45	101.0%
Gross Profit	487,836.45	483,081.00	4,755.45	101.0%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	2,207.80			
FICA EMPLOYEE	855.60			
MEDICARE EMPLOYEE	200.10			
NYS INCOME TAX	349.20			
SECRETARY WAGES	4,709.20	8,400.00		56.1%
TREASURER WAGES	10,468.80	19,200.00		54.5%
Total PERSONAL SERVICES	18,790.70	27,600.00		68.1%
Total A34101 FIRE PER SVC	18,790.70	27,600.00		68.1%
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	26,428.00			
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00		0.0%
BUILDING EQUIPMENT	0.00	1,000.00		0.0%
EMS EQUIPMENT	0.00	1,000.00		0.0%
FIREFIGHTER EQUIPMENT	0.00	3,000.00		0.0%
HOSE REPLACEMENT	0.00	800.00		0.0%
PERSONAL PROTECTIVE EQUIP	11,880.66	6,000.00	5,880.66	198.0%
Total EQUIPMENT	11,880.66	12,800.00		92.8%
Total A34102 FIRE, EQUIP & CAP OUTLAY	38,308.66	12,800.00	25,508.66	299.3%
A34104 FIRE PROTECTION				
ANNUAL AUDIT	3,500.00	4,000.00		87.5%
APPARATUS MAINT/REPAIR	16,232.68	15,000.00	1,232.68	108.2%
ASSOCIATION DUES	0.00	200.00		0.0%
BANK FEES	25.50	300.00		8.5%
BUILDING & GROUNDS MAINTENANCE	4,475.81	4,800.00		93.2%
BUILDING & GROUNDS REPAIRS	22.57	4,300.00		0.5%
COMMISSIONER TRAINING	0.00	300.00		0.0%
DATA ENTRY-INCIDENT REPORTING	0.00	2,500.00		0.0%
ELECTRIC	1,892.23	4,000.00		47.3%
EMS SUPPLIES	2,187.42	2,000.00	187.42	109.4%
EMS TRAINING	930.00	500.00	430.00	186.0%
EQUIPMENT MAINT/REPAIR	34.28	1,000.00		3.4%
FIRE PREVENTION	1,717.94	3,000.00		57.3%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00		0.0%
FIREFIGHTER TRAINING	614.80	1,000.00		61.5%
FIREMATIC & REHAB SUPPLIES	0.00	600.00		0.0%
FOAM	1,550.00	50.00	1,500.00	3,100.0%
FOOD REIMBURSEMENTS	247.67	300.00		82.6%
FUEL - BUILDING	2,936.04	4,000.00		73.4%
FUEL - TRUCKS	1,357.91	3,500.00		38.8%

CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through August 2020

	Jan - Aug 20	Budget	\$ Over Budget	% of Budget
HOSE/LADDER TESTING	1,085.10	1,000.00	85.10	108.5%
INSPECTION OF DEPARTMENT	7,110.38	7,000.00	110.38	101.6%
INSURANCE	22,122.85	30,000.00		73.7%
INTERIOR FIREFIGHTING FIT TRAIN	420.00	800.00		52.5%
LEGAL SERVICES	0.00	3,000.00		0.0%
MISCELLANEOUS	1,441.53	500.00	941.53	288.3%
PAGER REPAIR BATTERIES	0.00	1,200.00		0.0%
PHYSICAL FITNESS	125.00	800.00		15.6%
POSTAGE	55.00	400.00		13.8%
PRINTING & SUPPLIES	575.88	800.00		72.0%
PUBLIC NOTICES	228.00	200.00	28.00	114.0%
SCBA PACK TESTING	0.00	1,000.00		0.0%
TELEPHONE & CABLE	2,872.57	2,500.00	372.57	114.9%
WASTE DISPOSAL	898.64	800.00	98.64	112.3%
WATER	265.48	500.00		57.1%
WEBSITE ADMINISTRATION	140.00	200.00		70.0%
Total A34104 FIRE PROTECTION	75,085.28	109,050.00		68.9%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	855.60	1,800.00		47.5%
MEDICARE EMPLOYER	200.10	400.00		50.0%
Total A90308 SOCIAL SECURITY	1,055.70	2,200.00		48.0%
A90408 WORKER'S COMPENSATION	262.00			
A97106 DEBT PRINCIPAL, SERIAL B				
PRINCIPAL ON BONDS	0.00	75,000.00		0.0%
Total A97106 DEBT PRINCIPAL, SERIAL B	0.00	75,000.00		0.0%
A97107 DEBT INTEREST, SERIAL BO				
INTEREST ON BONDS	50,211.94	101,565.00		49.4%
Total A97107 DEBT INTEREST, SERIAL BO	50,211.94	101,565.00		49.4%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00		0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	48,866.00		0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	56,000.00		0.0%
Total A99019 INTERFUND TRANSFERS	0.00	154,866.00		0.0%
H34102 NEW FIREHOUSE				
200 NEW BLDG CONSTRUCTION PHASE				
201.1 BAST HATFIELD	966,285.59			
204.1 HUEBERBREUER - OFF STAFF	9,475.00			
204.2 HB - FIELD STAFF EXPENSE	99,840.00			
204.3 HB OVERHEAD & PROFIT	57,474.00			
205 H2M - ARCHITECTURAL DESIGN	28,752.00			
206 NAPIERALA & ASSOCIATES	3,085.50			
206.1 CKM ELECTRICAL	258,436.70			
206.2 TRI-VALLEY P&L - HVAC	244,799.89			
206.3 TRI-VALLEY P&L - PLUMBING	160,647.30			
207 INSPECTIONS	5,318.70			
208 UTILITIES COST	22,660.06			
209 JOB SITE CONSUMABLES	16,324.67			
Total 200 NEW BLDG CONSTRUCTION PH...	1,873,099.43			
300 OWNERS EXPENSES & MISC				
301 FIRE DEPT FFE ALLOWANCE	141,382.00			
Total 300 OWNERS EXPENSES & MISC	141,382.00			
400 PROFESSIONAL SERVICES				
401 OFFICE EXPENSE/NOTICES	55.00			
403 ACCOUNTING SERVICES	0.00			
404 FINANCES & LEGAL FEES	0.00			
Total 400 PROFESSIONAL SERVICES	55.00			
Total H34102 NEW FIREHOUSE	2,014,536.43			
Total Expense	2,198,250.71	483,081.00	1,715,169.71	455.0%
Net Income		0.00		100.0%