

Charlton Fire District Meeting Minutes
June 1, 2021

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on June 1, 2021 at 7:00 p.m.

PRESENT: Jeff Voigt (Chairman), Amanda Gannon, Steve Eichfeld (7:30), Kevin Loukes, Leland Roden, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT:

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Leland Roden. Approved 4-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$524,562.16
Payroll Account: \$21,385.60
Apparatus Capital Reserve: \$207,128.35
Equipment Capital Reserve: \$64,704.52
Emergency Capital Reserve: \$25,095.55
Capital Improvement Reserve: \$48,331.78
Bond Account: \$56,594.48
Total ending on June 1, 2021: \$947,802.42

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve the transfer of \$102.09 from the bond account to the operating account made by Jeff Voigt and seconded by Leland Roden. Approved 5-0.

5. Chief's Report

- a. Kevin Riehl presented the Chief's Report. 20 calls for the month:
 - 8-EMS
 - 3-Brush fire
 - 3-Electrical emergency
 - 3-Fire Alarms
 - 1-MVA
 - 1-Car fire
 - 1-Stand by
- b. Car 18 mileage as of 6/1 is 59,780 and car 18-0 mileage as of 6/1 is 66,959.
- c. EMS supplies and the soap dispenser were received.
- d. The state fire class went well.
- e. 18-4 is scheduled to have its yearly service done on 6/22.
- f. The chief requested approval to order five sets of gear from MES at an approximate cost of \$11,000. It will take three months for delivery.
- g. Some of the helmets have been received. Helmet badges have not come in yet.
- h. Fire alarm system is now fully operational. No further issues to report.
- i. The chiefs would like to add radios as a budget line item for next years' budget.

6. Committee Reports

- a. **Facilities Management (Kevin Loukes)**
See Chief's Report
- b. **Apparatus and Equipment (Steve Eichfeld)**
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Leland Roden)**
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Amanda Gannon)**
There is nothing to report at this time.

7. Unfinished Business

- a. Commissioner Roden indicated all warranty work has been completed.
- b. Commissioners reviewed the floor scrubber specs and approved the purchase of the walk-behind floor scrubber.

3:49 PM

CHARLTON FIRE DISTRICT #1

Profit & Loss

May 2021

06/01/21

Cash Basis

	May 21	Apr 21	\$ Change
Income			
H2401 INTEREST & EARNINGS	0.49	0.49	0.00
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS OTHER ACCTS	2.93	2.84	0.09
Total A2401 INTEREST & EARNINGS	2.93	2.84	0.09
Total Income	3.42	3.33	0.09
Gross Profit	3.42	3.33	0.09
Expense			
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
PERSONAL PROTECTIVE EQUIP	0.00	28.85	-28.85
Total EQUIPMENT	0.00	28.85	-28.85
Total A34102 FIRE, EQUIP & CAP OUTLAY	0.00	28.85	-28.85
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00
A34101 FIRE PER SVC			
PERSONAL SERVICES			
MEDICARE EMPLOYEE	33.35	33.35	0.00
NYS INCOME TAX	116.40	0.00	116.40
FICA EMPLOYEE	142.60	142.60	0.00
FEDERAL INCOME TAX	188.00	188.00	0.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,377.60	2,261.20	116.40
Total A34101 FIRE PER SVC	2,377.60	2,261.20	116.40
H34102 NEW FIREHOUSE			
300 OWNERS EXPENSES & MISC			
301 FIRE DEPT FFE ALLOWANCE	3,320.99	0.00	3,320.99
Total 300 OWNERS EXPENSES & MISC	3,320.99	0.00	3,320.99
Total H34102 NEW FIREHOUSE	3,320.99	0.00	3,320.99
A34104 FIRE PROTECTION			
INSURANCE	-186.76	0.00	-186.76
WASTE DISPOSAL	0.00	59.00	-59.00
PRINTING & SUPPLIES	0.00	48.79	-48.79
EMS SUPPLIES	0.00	311.44	-311.44
FUEL - TRUCKS	0.00	132.97	-132.97
EQUIPMENT MAINT/REPAIR	0.00	-299.00	299.00
WEBSITE ADMINISTRATION	40.00	0.00	40.00
SCBA PACK TESTING	122.50	0.00	122.50
ELECTRIC	356.87	1,520.64	-1,163.77
TELEPHONE & CABLE	522.59	522.59	0.00
FUEL - BUILDING	793.81	1,017.78	-223.97
APPARATUS MAINT/REPAIR	1,688.72	5,814.53	-4,125.81
BUILDING & GROUNDS MAINTENANCE	2,579.54	2,515.00	64.54
Total A34104 FIRE PROTECTION	5,917.27	11,643.74	-5,726.47
Total Expense	11,791.81	14,109.74	-2,317.93
Net Income	-11,788.39	-14,106.41	2,318.02

Keybank National Association Account Totals May 2021

ACCOUNT NAME	NUMBER	BALANCE
OPERATING ACCOUNT	0712	\$524,562.14
PAYROLL ACCOUNT	0720	\$21,385.60
CHARLTON FIRE DISTRICT #1	2528	\$56,594.48
APPARATUS CAPITAL RESERVE	2286	\$207,128.35
EQUIPMENT CAPITAL RESERVES	2294	\$64,704.52
EMERGENCY REPAIR RESERVES	2302	\$25,095.55
CAPITAL IMPROVEMENTS RESERVES	2310	\$48,331.78
Total Balances:		\$947,802.42

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	<u>May 21</u>	<u>May 20</u>
A200 CASH		
0712 OPERATING	524,562.14	386,022.51
0720 PAYROLL	<u>21,385.60</u>	<u>22,346.60</u>
Total A200 CASH	545,947.74	408,369.11
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	207,128.35	157,110.21
2294 EQUIPMENT	64,704.52	8,700.90
2302 EMERGENCY	25,095.55	25,093.05
2310 CAPITAL IMPROVEMENTS	48,331.78	4,329.19
2528 NEW FIREHOUSE	<u>56,594.48</u>	<u>589,134.84</u>
Total A230 CASH, SPECIAL RESER...	<u>401,854.68</u>	<u>784,368.19</u>
TOTAL	<u><u>947,802.42</u></u>	<u><u>1,192,737.30</u></u>



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
May 31, 2021
page 1 of 3

0712

15 X 81 00015 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

KeyNotes

At KeyBank, we want to be sure that you are aware of any changes to your deposit account agreement and disclosures.

Our Real Time Payments (RTP) Deposit Agreement has been updated to state that all receiving accounts for RTP must be located in the United States. If you receive an RTP transaction on behalf of someone else, they must be a resident of or have an account that resides in the United States.

For consumer accounts, if you have questions, you can visit your local branch or call us at 1-800-KEY@YOU@.

For business accounts, if you have questions, you can speak to your Relationship Manager or call us at 800-821-2829.

For clients using a TDD/TTY device, please call 1-800-539-8336.

Public Transaction Basic 0712
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

Beginning balance 4-30-21	\$530,929.38
3 Additions	+3,410.78
15 Subtractions	-9,778.02
Ending balance 5-31-21	\$524,562.14

Additions

Deposits	Date	Serial #	Source	
	5-19		Deposit Branch 0081 New York	\$439.76

Transfers	Date	Serial #	Source	
	5-6		Trf Fr DDA	2528 3290 \$2,891.03
	5-6		Trf Fr DDA	2528 3290 79.99
Total additions				\$3,410.78

10712

Subtractions

Paper Checks

* check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
8248	5-3	\$100.00	8254	5-10	122.50	8259	5-12	356.87
*8250	5-12	322.59	8255	5-11	253.00	8260	5-7	793.81
8251	5-10	1,985.00	8256	5-10	79.99	8261	5-17	100.00
8252	5-7	1,688.72	8257	5-11	530.00	8262	5-6	100.00
8253	5-10	64.54	8258	5-17	40.00	8263	5-24	3,241.00
						Paper Checks Paid		\$9,778.02

Interest earned

Number of days this statement period

31

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

**KeyBank
Customer Disputes
NY-31-65-0228
555 Patroon Creek Blvd
Albany, NY 12206**

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

by Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.**

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

[illegible]

3:27 PM

06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 04/30/2021

	<u>Apr 30, 21</u>
Beginning Balance	530,929.38
Cleared Transactions	
Checks and Payments - 15 Items	-9,778.02
Deposits and Credits - 3 Items	3,410.78
	<u> </u>
Total Cleared Transactions	-6,367.24
	<u> </u>
Cleared Balance	524,562.14
	<u> </u>
Register Balance as of 04/30/2021	524,562.14
	<u> </u>
New Transactions	
Checks and Payments - 16 Items	-11,413.29
	<u> </u>
Total New Transactions	-11,413.29
	<u> </u>
Ending Balance	513,148.85
	<u> </u>

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0712 OPERATING, Period Ending 04/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						530,929.38
Cleared Transactions						
Checks and Payments - 15 Items						
Check	04/06/2021	8248	DEAN DECAPRIA	X	-100.00	-100.00
Check	05/04/2021	8251	PRO-CUT LANDSC...	X	-1,985.00	-2,085.00
Check	05/04/2021	8252	VANDER MOLEN FI...	X	-1,688.72	-3,773.72
Check	05/04/2021	8260	G.A.BOVE FUELS	X	-793.81	-4,567.53
Check	05/04/2021	8257	TRI CITY JANITORI...	X	-530.00	-5,097.53
Check	05/04/2021	8259	NATIONAL GRID	X	-356.87	-5,454.40
Check	05/04/2021	8250	SPECTRUM	X	-322.59	-5,776.99
Check	05/04/2021	8255	AMSURE	X	-253.00	-6,029.99
Check	05/04/2021	8254	MES	X	-122.50	-6,152.49
Check	05/04/2021	8262	KEVIN RIEHL	X	-100.00	-6,252.49
Check	05/04/2021	8261	DEAN DECAPRIA	X	-100.00	-6,352.49
Check	05/04/2021	8256	FASNY FCU CARD...	X	-79.99	-6,432.48
Check	05/04/2021	8253	LOWE'S	X	-64.54	-6,497.02
Check	05/04/2021	8258	Atypica Inc.	X	-40.00	-6,537.02
Check	05/19/2021	8263	INTEGRITY ELECT...	X	-3,241.00	-9,778.02
Total Checks and Payments					-9,778.02	-9,778.02
Deposits and Credits - 3 items						
Check	05/06/2021		TRANSFER TO OP...	X	79.99	79.99
Check	05/06/2021		TRANSFER TO OP...	X	2,891.03	2,971.02
Deposit	05/19/2021		AMSURE	X	439.76	3,410.78
Total Deposits and Credits					3,410.78	3,410.78
Total Cleared Transactions					-6,367.24	-6,367.24
Cleared Balance					-6,367.24	524,562.14
Register Balance as of 04/30/2021					-6,367.24	524,562.14
New Transactions						
Checks and Payments - 16 Items						
Check	06/01/2021	8278	INTEGRITY ELECT...		-4,922.37	-4,922.37
Check	06/01/2021	8265	PRO-CUT LANDSC...		-1,985.00	-6,907.37
Check	06/01/2021	8267	MES		-1,773.29	-8,680.66
Check	06/01/2021	8277	TRI CITY JANITORI...		-530.00	-9,210.66
Check	06/01/2021	8279	TOWN OF CHARLT...		-417.04	-9,627.70
Check	06/01/2021	8276	NATIONAL GRID		-393.17	-10,020.87
Check	06/01/2021	8264	Albany Fire Extingui...		-365.65	-10,386.52
Check	06/01/2021	8272	SPECTRUM		-323.59	-10,710.11
Check	06/01/2021	8268	OVERHEAD DOOR ...		-165.00	-10,875.11
Check	06/01/2021	8266	HENRY SCHEIN INC		-131.29	-11,006.40
Check	06/01/2021	8270	STAPLES		-102.09	-11,108.49
Check	06/01/2021	8273	DEAN DECAPRIA		-100.00	-11,208.49
Check	06/01/2021	8274	KEVIN RIEHL		-100.00	-11,308.49
Check	06/01/2021	8275	COUNTY WASTE		-59.00	-11,367.49
Check	06/01/2021	8271	UNITED STATES T...		-27.83	-11,395.32
Check	06/01/2021	8269	FASNY FCU CARD...		-17.97	-11,413.29
Total Checks and Payments					-11,413.29	-11,413.29
Total New Transactions					-11,413.29	-11,413.29
Ending Balance					-17,780.53	513,148.85



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
May 31, 2021
page 1 of 3

0720

2 X 81 00002 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

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Public Transaction Basic
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

0720

Beginning balance 4-30-21	\$23,939.15
4 Subtractions	-2,553.55
Ending balance 5-31-21	\$21,385.60

Subtractions

Paper Checks

* check missing from sequence

Check	Date	Amount	Check	Date	Amount
1030	5-6	\$588.65	1031	5-7	1,308.60

Paper Checks Paid

\$1,897.25

0720 - 03290

Public Sector Statement
May 31, 2021
page 2 of 3

0720

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	5-4		Direct Withdrawal, Nys Dtf Wt	Tax Paymnt \$116.40
	5-26		Direct Withdrawal, lrs	Usataxpymt 539.90
			Total subtractions	\$2,553.55

Interest
earned

Number of days this statement period

31

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KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12208

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Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

by Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.**

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

⑤	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.
Check # or Date	Amount
TOTAL →	\$

⑥	List any deposits from your check register that are <i>not</i> shown on your statement.
Date	Amount
TOTAL →	\$

⑦	Enter ending balance shown on your statement.
\$	

⑧	Add 5 and 6 and enter total here.
\$	

⑨	Enter total from 4.
\$	

⑩	Subtract 8 from 7 and enter difference here.
\$	

This amount should agree with your check register balance.

3:28 PM

06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0720 PAYROLL, Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	23,939.15
Cleared Transactions	
Checks and Payments - 4 items	<u>-2,553.55</u>
Total Cleared Transactions	<u>-2,553.55</u>
Cleared Balance	<u>21,385.60</u>
Register Balance as of 05/31/2021	21,385.60
New Transactions	
Checks and Payments - 2 items	<u>-1,897.25</u>
Total New Transactions	<u>-1,897.25</u>
Ending Balance	<u><u>19,488.35</u></u>

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 05/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						23,939.15
Cleared Transactions						
Checks and Payments - 4 Items						
Check	05/04/2021	1031	ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	05/04/2021	1030	Sharon B Cronin	X	-588.65	-1,897.25
Check	05/04/2021		NYS EMPLOYMEN...	X	-116.40	-2,013.65
Check	05/26/2021		DIRECT WITHDRA...	X	-539.90	-2,553.55
Total Checks and Payments					-2,553.55	-2,553.55
Total Cleared Transactions					-2,553.55	-2,553.55
Cleared Balance					-2,553.55	21,385.60
Register Balance as of 05/31/2021					-2,553.55	21,385.60
New Transactions						
Checks and Payments - 2 Items						
Check	06/01/2021	1033	ANDREW G. LA PA...		-1,308.60	-1,308.60
Check	06/01/2021	1032	Sharon B Cronin		-588.65	-1,897.25
Total Checks and Payments					-1,897.25	-1,897.25
Total New Transactions					-1,897.25	-1,897.25
Ending Balance					-4,450.80	19,488.35



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement

May 31, 2021

page 1 of 2

2286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

KeyNotes

At KeyBank, we want to be sure that you are aware of any changes to your deposit account agreement and disclosures.

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For clients using a TDD/TTY device, please call 1-800-539-8336.

Public Savings J2286

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

Beginning balance 4-30-21	\$207,126.59
Interest paid	+1.76
Ending balance 5-31-21	\$207,128.35

**Interest
earned**

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 5-28-21	\$1.76
Interest earned this statement period	\$1.75
Interest paid year-to-date	\$8.57

3:30 PM

06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 04/30/2021

	<u>Apr 30, 21</u>
Beginning Balance	207,126.59
Cleared Transactions	
Deposits and Credits - 1 Item	<u>1.76</u>
Total Cleared Transactions	<u>1.76</u>
Cleared Balance	<u><u>207,128.35</u></u>
Register Balance as of 04/30/2021	207,128.35
Ending Balance	207,128.35



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
May 31, 2021
page 1 of 2

12294

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

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Public Savings --- 12294
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

Beginning balance 4-30-21	\$64,703.97
Interest paid	+0.55
Ending balance 5-31-21	\$64,704.52

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 5-28-21	\$0.55
Interest earned this statement period	\$0.54
Interest paid year-to-date	\$2.68

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

**KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12206**

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
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XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

IMPORTANT LINE OF CREDIT INFORMATION

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- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

ny Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

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Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

[illegible]

3:40 PM

06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 06/01/2021

	<u>Jun 1, 21</u>
Beginning Balance	64,703.97
Cleared Transactions	
Deposits and Credits - 1 Item	<u>0.55</u>
Total Cleared Transactions	<u>0.55</u>
Cleared Balance	<u><u>64,704.52</u></u>
Register Balance as of 06/01/2021	64,704.52
Ending Balance	64,704.52



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
May 31, 2021
page 1 of 2

2302

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

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For clients using a TDD/TTY device, please call 1-800-539-8336.

Public Savin 2302
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

Beginning balance 4-30-21	\$25,095.34
Interest paid	+0.21
Ending balance 5-31-21	\$25,095.55

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 5-28-21	\$0.21
Interest earned this statement period	\$0.21
Interest paid year-to-date	\$1.04

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

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KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12208

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COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
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XFER FROM CKG	- Transfer from Checking Account
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ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

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ny Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

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- The "Interest earned" shown on your statement, if any.

⑤	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.
Check # or Date	Amount
TOTAL →	\$

⑥	List any deposits from your check register that are <i>not</i> shown on your statement.
Date	Amount
TOTAL →	\$

⑦	Enter ending balance shown on your statement.
\$	

⑧	Add 5 and 6 and enter total here.
\$	

⑨	Enter total from 4.
\$	

⑩	Subtract 8 from 7 and enter difference here.
\$	
This amount should agree with your check register balance.	

3:41 PM

06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2302 EMERGENCY, Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	25,095.34
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.21</u>
Total Cleared Transactions	<u>0.21</u>
Cleared Balance	<u><u>25,095.55</u></u>
Register Balance as of 05/31/2021	25,095.55
Ending Balance	25,095.55



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
May 31, 2021
page 1 of 2

12310

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

KeyNotes

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For clients using a TDD/TTY device, please call 1-800-539-8336.

Public Savings 2310
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

Beginning balance 4-30-21	\$48,331.37
Interest paid	+0.41
Ending balance 5-31-21	\$48,331.78

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 5-28-21	\$0.41
Interest earned this statement period	\$0.41
Interest paid year-to-date	\$2.00

CUSTOMER ACCOUNT DISCLOSURES

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KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12208

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- The "Interest earned" shown on your statement, if any.

[illegible]

3:42 PM

06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2310 CAPITAL IMPROVEMENTS, Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	48,331.37
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.41</u>
Total Cleared Transactions	<u>0.41</u>
Cleared Balance	<u><u>48,331.78</u></u>
Register Balance as of 05/31/2021	48,331.78
Ending Balance	48,331.78



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
May 31, 2021
page 1 of 3

2528

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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For clients using a TDD/TTY device, please call 1-800-539-8336.

Public Transaction Basic Interest 2528
CHARLTON FIRE DISTRICT #1

Beginning balance 4-30-21	\$59,565.01
2 Subtractions	-2,971.02
Interest paid	+0.49
Ending balance 5-31-21	\$56,594.48

Subtractions

Transfers	Date	Serial #	Destination			
	5-6		Trf To DDA	0712	3290	\$2,891.03
	5-6		Trf To DDA	0712	3290	79.99
			Total subtractions			\$2,971.02

2528

**Interest
earned**

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 5-28-21	\$0.49
Interest earned this statement period	\$0.48
Interest paid year-to-date	\$2.96

CUSTOMER ACCOUNT DISCLOSURES

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Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12206

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- Tell us the dollar amount of the suspected error.

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COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We may investigate whether or not there has been default on a loan.
- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

by Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.**

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter Into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

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06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2528 NEW FIREHOUSE, Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	59,565.01
Cleared Transactions	
Checks and Payments - 2 Items	-2,971.02
Deposits and Credits - 1 Item	<u>0.49</u>
Total Cleared Transactions	<u>-2,970.53</u>
Cleared Balance	<u><u>56,594.48</u></u>
Register Balance as of 05/31/2021	56,594.48
Ending Balance	56,594.48

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06/01/21

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
2528 NEW FIREHOUSE, Period Ending 05/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						59,565.01
Cleared Transactions						
Checks and Payments - 2 items						
Check	05/06/2021		TRANSFER TO OP...	X	-2,891.03	-2,891.03
Check	05/06/2021		TRANSFER TO OP...	X	-79.99	-2,971.02
Total Checks and Payments					-2,971.02	-2,971.02
Deposits and Credits - 1 item						
Deposit	05/28/2021		INTEREST PAID	X	0.49	0.49
Total Deposits and Credits					0.49	0.49
Total Cleared Transactions					-2,970.53	-2,970.53
Cleared Balance					-2,970.53	56,594.48
Register Balance as of 05/31/2021					-2,970.53	56,594.48
Ending Balance					-2,970.53	56,594.48

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through May 2021

Cash Basis

	Jan - May 21	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	482,581.22	482,581.22	0.00	100.0%
Total A1001 REAL PROPERTY TAXES	482,581.22	482,581.22	0.00	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS OTHER ACCTS	14.29			
A2401 INTEREST & EARNINGS - Other	0.00	500.00	-500.00	0.0%
Total A2401 INTEREST & EARNINGS	14.29	500.00	-485.71	2.9%
A2660 SALES OF REAL PROPERTY				
SALES OF REAL PROPERTY	174,896.42			
Total A2660 SALES OF REAL PROPERTY	174,896.42			
H2401 INTEREST & EARNINGS	2.96			
Total Income	657,294.89	483,081.22	174,213.67	136.1%
Gross Profit	657,294.89	483,081.22	174,213.67	136.1%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	940.00			
FICA EMPLOYEE	713.00			
MEDICARE EMPLOYEE	166.75			
NYS INCOME TAX	162.30			
SECRETARY WAGES	2,943.25	8,400.00	-5,456.75	35.0%
TREASURER WAGES	6,543.00	19,200.00	-12,657.00	34.1%
Total PERSONAL SERVICES	11,468.30	27,600.00	-16,131.70	41.6%
Total A34101 FIRE PER SVC	11,468.30	27,600.00	-16,131.70	41.6%
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	26,000.00			
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	0.00	3,000.00	-3,000.00	0.0%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
PERSONAL PROTECTIVE EQUIP	28.85	4,000.00	-3,971.15	0.7%
Total EQUIPMENT	28.85	10,800.00	-10,771.15	0.3%
Total A34102 FIRE, EQUIP & CAP OUTLAY	26,028.85	10,800.00	15,228.85	241.0%
A34104 FIRE PROTECTION				
ANNUAL AUDIT	0.00	4,000.00	-4,000.00	0.0%
APPARATUS MAINT/REPAIR	8,702.99	15,000.00	-6,297.01	58.0%
ASSOCIATION DUES	0.00	200.00	-200.00	0.0%
BANK FEES	47.00	2,300.00	-2,253.00	2.0%
BUILDING & GROUNDS MAINTENANCE	13,047.25	15,000.00	-1,952.75	87.0%
BUILDING & GROUNDS REPAIRS	518.38	1,500.00	-981.62	34.6%
COMMISSIONER TRAINING	100.00	200.00	-100.00	50.0%
DATA ENTRY-INCIDENT REPORTING	0.00	3,000.00	-3,000.00	0.0%
ELECTRIC	5,866.75	8,000.00	-2,133.25	73.3%
EMS DATA ENTRY PACKAGE	3,186.85			
EMS SUPPLIES	628.76	2,000.00	-1,371.24	31.4%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	-267.92	1,000.00	-1,267.92	-26.8%
FIRE PREVENTION	2,551.32	3,000.00	-448.68	85.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	90.00	1,000.00	-910.00	9.0%
FIREMATIC & REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through May 2021

Cash Basis

	Jan - May 21	Budget	\$ Over Budget	% of Budget
FOOD REIMBURSEMENTS	150.78	300.00	-149.22	50.3%
FUEL - BUILDING	9,079.40	3,000.00	6,079.40	302.6%
FUEL - TRUCKS	617.23	3,500.00	-2,882.77	17.6%
HOSE/LADDER TESTING	0.00	1,000.00	-1,000.00	0.0%
INSPECTION OF DEPARTMENT	0.00	7,000.00	-7,000.00	0.0%
INSURANCE	25,858.90	30,000.00	-4,141.10	86.2%
INTERIOR FIREFIGHTING FIT TRAIN	0.00	800.00	-800.00	0.0%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	176.99	500.00	-323.01	35.4%
PAGER REPAIR BATTERIES	0.00	800.00	-800.00	0.0%
PHYSICAL FITNESS	280.26	600.00	-319.74	46.7%
POSTAGE	318.00	400.00	-82.00	79.5%
PRINTING & SUPPLIES	48.79	800.00	-751.21	6.1%
PUBLIC NOTICES	11.97	200.00	-188.03	6.0%
SCBA PACK TESTING	122.50			
TELEPHONE & CABLE	2,606.73	4,000.00	-1,393.27	65.2%
WASTE DISPOSAL	236.00	1,000.00	-764.00	23.6%
WATER	215.46			
WEBSITE ADMINISTRATION	140.00	200.00	-60.00	70.0%
Total A34104 FIRE PROTECTION	74,334.19	121,450.00	-47,115.81	61.2%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	713.00	1,800.00	-1,087.00	39.6%
MEDICARE EMPLOYER	166.75	400.00	-233.25	41.7%
Total A90308 SOCIAL SECURITY	879.75	2,200.00	-1,320.25	40.0%
A90408 WORKER'S COMPENSATION	0.00	300.00	-300.00	0.0%
A97106 DEBT PRINCIPAL, SERIAL B				
PRINCIPAL ON BONDS	0.00	80,000.00	-80,000.00	0.0%
Total A97106 DEBT PRINCIPAL, SERIAL B	0.00	80,000.00	-80,000.00	0.0%
A97107 DEBT INTEREST, SERIAL BO				
INTEREST ON BONDS	49,478.13	98,956.00	-49,477.87	50.0%
Total A97107 DEBT INTEREST, SERIAL BO	49,478.13	98,956.00	-49,477.87	50.0%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	60,000.00	-60,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	41,775.00	-41,775.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	40,000.00	-40,000.00	0.0%
Total A99019 INTERFUND TRANSFERS	0.00	141,775.00	-141,775.00	0.0%
H34102 NEW FIREHOUSE				
200 NEW BLDG CONSTRUCTION PHASE				
201.1 BAST HATFIELD	108,762.00			
207 INSPECTIONS	110.00			
208 UTILITIES COST	1,633.90			
Total 200 NEW BLDG CONSTRUCTION PHASE	110,505.90			
300 OWNERS EXPENSES & MISC				
301 FIRE DEPT FFE ALLOWANCE	13,193.21			
Total 300 OWNERS EXPENSES & MISC	13,193.21			
Total H34102 NEW FIREHOUSE	123,699.11			
Total Expense	285,888.33	483,081.00	-197,192.67	59.2%
Net Income	371,406.66	0.22	371,406.34	168,821,163.6%