

# **Charlton Fire District Meeting Minutes**

## **July 13, 2021**

**PUBLIC MEETING:** The public meeting of the Charlton Fire District was called to order on July 13, 2021 at 7:05 p.m.

**PRESENT:** Jeff Voigt (Chairman), Amanda Gannon, Kevin Loukes, Leland Roden, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

**ABSENT:** Steve Eichfeld

### **1. Approval of Agenda**

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

### **2. Approval of Minutes**

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Leland Roden. Approved 4-0.

### **3. Chairman's Report**

Nothing to report

### **4. Treasurer's Report**

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$513,250.94  
Payroll Account: \$19,488.35  
Apparatus Capital Reserve: \$207,130.05  
Equipment Capital Reserve: \$64,705.05  
Emergency Capital Reserve: \$25,095.76  
Capital Improvement Reserve: \$48,332.18  
Bond Account: \$56,492.85  
**Total ending on July 13, 2021: \$934,495.18**

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

The treasurer talked with the auditor, Dick DiNolfo. He indicated that he has not completed the 2020 audit due to health issues. He said he would have it completed by August 1st.

### **5. Chief's Report**

- a. Kevin Riehl presented the Chief's Report. 16 calls for the month:
  - 10-EMS
  - 2-Structure fire

- 1-Electrical emergency
- 1-Fire alarm
- 1-MVA
- 1-Vehicle fire

- b. Car 18 mileage as of 6/1 is 60,210 and car 18-0 mileage as of 6/1 is 67,130.
- c. The floor scrubber and accessories have been received.
- e. 18-4 had its yearly service. High idle unit is not repairable. Quote for tires is about \$6,000. Front right spring was repaired.
- f. Five sets of gear from MES have been ordered. 16-18 weeks for delivery.
- g. Portable pump on 18-4 is unable to be repaired. Pump was purchased in 1984. Quotes for state bid pumps were presented.
- h. Chief DeCapria presented purchase requests. (Motions under new business)

## **6. Committee Reports**

- a. **Facilities Management (Kevin Loukes)**  
See Chief's Report
- b. **Apparatus and Equipment (Steve Eichfeld)**  
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**  
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Leland Roden)**  
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Amanda Gannon)**  
There is nothing to report at this time.

## **7. Unfinished Business**

- a. The chairman indicated policies are currently being reviewed by legal counsel.
- b. The board will begin budget discussions at the August meeting. Additional meeting dates will be established if necessary.

## **8. New Business**

- a. The parking lot needs to be sealed and striped. The chief will look into getting quotes.

Motion to approve the purchase of a portable pump from MES for \$3,125 made by Jeff Voigt and seconded by Leland Roden. Approved 4-0.

Motion to approve the purchase of parts kit from Johnson Controls for \$859.40 plus shipping from made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve the purchase of 20 pager batteries from AGT not to exceed \$300.00 made by Jeff Voigt and seconded by Leland Roden. Approved 4-0.

Motion to approve the removal of William Heilman from the county insurance rolls made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

Motion to approve the D.E. Flynn invoice for \$2,500 made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve transfer of \$18.98 from bond account to operating account made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

**9. Privilege of the Floor**

Nothing to report

**10. Adjournment**

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes 7:45 p.m. Approved 4-0.

12:21 PM

07/10/21

Cash Basis

## CHARLTON FIRE DISTRICT #1

## Profit &amp; Loss

June 2021

	Jun 21	May 21	\$ Change
Income			
H2401 INTEREST & EARNINGS	0.46	0.49	-0.03
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS OTHER ACCTS	2.84	2.93	-0.09
Total A2401 INTEREST & EARNINGS	2.84	2.93	-0.09
Total Income	3.30	3.42	-0.12
Gross Profit	3.30	3.42	-0.12
Expense			
A90308 SOCIAL SECURITY			
FICA EMPLOYER	0.00	142.60	-142.60
MEDICARE EMPLOYER	0.00	33.35	-33.35
Total A90308 SOCIAL SECURITY	0.00	175.95	-175.95
A34101 FIRE PER SVC			
PERSONAL SERVICES			
FEDERAL INCOME TAX	0.00	188.00	-188.00
FICA EMPLOYEE	0.00	142.60	-142.60
MEDICARE EMPLOYEE	0.00	33.35	-33.35
NYS INCOME TAX	0.00	116.40	-116.40
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	1,897.25	2,377.60	-480.35
Total A34101 FIRE PER SVC	1,897.25	2,377.60	-480.35
H34102 NEW FIREHOUSE			
300 OWNERS EXPENSES & MISC			
301 FIRE DEPT FFE ALLOWANCE	5,024.46	3,320.99	1,703.47
Total 300 OWNERS EXPENSES & MISC	5,024.46	3,320.99	1,703.47
Total H34102 NEW FIREHOUSE	5,024.46	3,320.99	1,703.47
A34104 FIRE PROTECTION			
INSURANCE	0.00	-186.76	186.76
FUEL - BUILDING	0.00	793.81	-793.81
SCBA PACK TESTING	0.00	122.50	-122.50
WEBSITE ADMINISTRATION	0.00	40.00	-40.00
MISCELLANEOUS	27.83	0.00	27.83
WASTE DISPOSAL	59.00	0.00	59.00
EMS SUPPLIES	131.29	0.00	131.29
APPARATUS MAINT/REPAIR	383.62	1,688.72	-1,305.10
ELECTRIC	393.17	356.87	36.30
FUEL - TRUCKS	417.04	0.00	417.04
TELEPHONE & CABLE	523.59	522.59	1.00
BUILDING & GROUNDS REPAIRS	1,938.29	0.00	1,938.29
BUILDING & GROUNDS MAINTENANCE	2,515.00	2,579.54	-64.54
Total A34104 FIRE PROTECTION	6,388.63	5,917.27	471.56
Total Expense	13,310.54	11,791.81	1,518.73
Net Income	-13,307.24	-11,788.39	-1,518.85

**Keybank National Association Account Totals June 2021**  
**(Corrected 07-15-2021)**

ACCOUNT NAME	NUMBER	BALANCE
OPERATING ACCOUNT	0712	\$513,667.98
PAYROLL ACCOUNT	0720	\$19,488.35
CHARLTON FIRE DISTRICT #1	2528	\$56,492.85
APPARATUS CAPITAL RESERVE	2286	\$207,130.05
EQUIPMENT CAPITAL RESERVES	2294	\$64,705.05
EMERGENCY REPAIR RESERVES	2302	\$25,095.76
CAPITAL IMPROVEMENTS RESERVES	2310	\$48,332.18
<b>Total Balances:</b>		<b>\$934,912.22</b>

CHARLTON FIRE DISTRICT #1  
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	Jun 21	Jun 20
A200 CASH		
0712 OPERATING	513,250.94	389,617.66
0720 PAYROLL	19,488.35	19,909.45
Total A200 CASH	532,739.29	409,527.11
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	207,130.05	157,111.50
2294 EQUIPMENT	64,705.05	8,700.98
2302 EMERGENCY	25,095.76	25,093.25
2310 CAPITAL IMPROVEMENTS	48,332.18	4,329.23
2528 NEW FIREHOUSE	56,492.85	452,500.77
Total A230 CASH, SPECIAL RESER...	401,755.89	647,735.73
TOTAL	934,495.18	1,057,262.84



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

## Public Sector Statement

June 30, 2021

page 1 of 3

0712

15 X 81 00015 R EM T1  
CHARLTON FIRE DISTRICT #1  
OPERATING ACCOUNT  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

*Questions or comments?*  
Call our Key Business Resource Center  
1-888-KEY4BIZ (1-888-539-4249)

### KeyNotes

*At KeyBank, we want to be sure that you are aware of any changes to your deposit account agreement and disclosures.*

*Our Real Time Payments (RTP) Deposit Agreement has been updated to state that all receiving accounts for RTP must be located in the United States. If you receive an RTP transaction on behalf of someone else, they must be a resident of or have an account that resides in the United States.*

*For consumer accounts, if you have questions, you can visit your local branch or call us at 1-800-KEY@YOU@.*

*For business accounts, if you have questions, you can speak to your Relationship Manager or call us at 800-821-2829.*

*For clients using a TDD/TTY device, please call 1-800-539-8336.*

Public Transaction Basic 0712  
CHARLTON FIRE DISTRICT #1  
OPERATING ACCOUNT

Beginning balance 5-31-21	\$524,562.14
3 Additions	+102.11
17 Subtractions	-10,996.27
Ending balance 6-30-21	\$513,667.98

### Additions

Deposits	Date	Serial #	Source	
	6-17		Direct Deposit, Dept Fin Svcs 2% Fire TX	\$0.01
	6-25		Direct Deposit, Dept Fin Svcs 2% Fire TX	0.01
Transfers	Date	Serial #	Source	
	6-2		Trf Fr DI	2528 3290 \$102.09
Total additions				\$102.11

0712 - 03290

0712

## Subtractions

Paper Checks \* check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
8264	6-8	\$365.65	8269	6-7	17.97	8274	6-8	100.00
8265	6-9	1,985.00	8270	6-7	102.09	8275	6-7	59.00
8266	6-7	131.29	8271	6-8	27.83	8276	6-11	393.17
8267	6-15	1,773.29	8272	6-7	323.59	8277	6-9	530.00
8268	6-7	165.00	8273	6-7	100.00	8278	6-2	4,922.37
Paper Checks Paid								\$10,996.25

Withdrawals	Date	Serial #	Location	
	6-17		Dept Fin Svcs 2% Fire TX04204	\$0.01
	6-25		Dept Fin Svcs 2% Fire TX04204	0.01
Total subtractions				\$10,996.27

## Interest earned

Number of days this statement period 30



## CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

**IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:**

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

KeyBank  
Customer Disputes  
NY-31-55-0228  
555 Pairoon Creek Blvd  
Albany, NY 12205

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

**COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:**

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

**Preauthorized Credits:** If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

### IMPORTANT LINE OF CREDIT INFORMATION

**What To Do If You Think You Find A Mistake on Your Statement:** If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

**In your letter, give us the following information:**

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**Explanation of Finance Charge:** Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

**Average Daily Balance method (Balance Subject to Interest Rate):** Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

**CREDIT INFORMATION:** If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department  
P.O. Box 94518  
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

## BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

## INSTRUCTIONS

- ④ Verify and check off in your check register each deposit, check or other transaction shown on this statement.**

**Enter into your check register and SUBTRACT:**

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

**Enter into your check register and ADD:**

- Deposits or other credits shown on your statement that you have *not* already entered.
- The “Interest earned” shown on your statement, if any.

[illegible]

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
0712 OPERATING, Period Ending 06/30/2021

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	Jun 30, 21
Beginning Balance	524,562.14
Cleared Transactions	
Checks and Payments - 17 items	-10,996.27
Deposits and Credits - 3 items	102.11
Total Cleared Transactions	-10,894.16
Cleared Balance	513,667.98
Uncleared Transactions	
Checks and Payments - 1 item	-417.04
Total Uncleared Transactions	-417.04
Register Balance as of 06/30/2021	513,250.94
Ending Balance	513,250.94

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**0712 OPERATING, Period Ending 06/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						524,562.14
<b>Cleared Transactions</b>						
<b>Checks and Payments - 17 items</b>						
Check	06/01/2021	8278	INTEGRITY ELECT...	X	-4,922.37	-4,922.37
Check	06/01/2021	8265	PRO-CUT LANDSC...	X	-1,985.00	-6,907.37
Check	06/01/2021	8267	MES	X	-1,773.29	-8,680.66
Check	06/01/2021	8277	TRI CITY JANITORI...	X	-530.00	-9,210.66
Check	06/01/2021	8276	NATIONAL GRID	X	-393.17	-9,603.83
Check	06/01/2021	8264	Albany Fire Extingui...	X	-365.65	-9,969.48
Check	06/01/2021	8272	SPECTRUM	X	-323.59	-10,293.07
Check	06/01/2021	8268	OVERHEAD DOOR ...	X	-165.00	-10,458.07
Check	06/01/2021	8266	HENRY SCHEIN INC	X	-131.29	-10,589.36
Check	06/01/2021	8270	STAPLES	X	-102.09	-10,691.45
Check	06/01/2021	8274	KEVIN RIEHL	X	-100.00	-10,791.45
Check	06/01/2021	8273	DEAN DECAPRIA	X	-100.00	-10,891.45
Check	06/01/2021	8275	COUNTY WASTE	X	-59.00	-10,950.45
Check	06/01/2021	8271	UNITED STATES T...	X	-27.83	-10,978.28
Check	06/01/2021	8269	FASNY FCU CARD...	X	-17.97	-10,996.25
Check	06/17/2021		DEPT FIN SVCS 2...	X	-0.01	-10,996.26
Check	06/25/2021		DEPT FIN SVCS 2...	X	-0.01	-10,996.27
<b>Total Checks and Payments</b>					-10,996.27	-10,996.27
<b>Deposits and Credits - 3 items</b>						
Transfer	06/02/2021		TRANSFER TO OP...	X	102.09	102.09
Deposit	06/17/2021		DEPT FIN SVCS 2...	X	0.01	102.10
Deposit	06/25/2021		DEPT FIN SVCS 2...	X	0.01	102.11
<b>Total Deposits and Credits</b>					102.11	102.11
<b>Total Cleared Transactions</b>					-10,894.16	-10,894.16
<b>Cleared Balance</b>					-10,894.16	513,667.98
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	06/01/2021	8279	TOWN OF CHARLT...		-417.04	-417.04
<b>Total Checks and Payments</b>					-417.04	-417.04
<b>Total Uncleared Transactions</b>					-417.04	-417.04
<b>Register Balance as of 06/30/2021</b>					-11,311.20	513,250.94
<b>Ending Balance</b>					-11,311.20	513,250.94



KeyBank  
P.O. Box 95885  
Cleveland, OH 44101-5885

## Public Sector Statement

June 30, 2021

page 1 of 3

0720

2 X 81 00002 R EM T1  
CHARLTON FIRE DISTRICT #1  
PAYROLL ACCOUNT  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

*Questions or comments?*  
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### KeyNotes

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Public Transaction Basic 0720  
CHARLTON FIRE DISTRICT #1  
PAYROLL ACCOUNT

Beginning balance 5-31-21	\$21,385.60
2 Subtractions	-1,897.25
Ending balance 6-30-21	\$19,488.35

### Subtractions

Paper Checks \* check missing from sequence

Check	Date	Amount	Check	Date	Amount
1032	6-2	\$588.65	1033	6-8	1,308.60

Paper Checks Paid \$1,897.25

0720 - 03290

10720

interest  
earned

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Number of days this statement period

30

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**Customer Disputes**  
**NY-31-55-0228**  
**555 Patroon Creek Blvd**  
**Albany, NY 12206**

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If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

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ADV CR CARD	- Advance from Credit Card

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**IMPORTANT LINE OF CREDIT INFORMATION**

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- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**Explanation of Finance Charge:** Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

**Average Daily Balance method (Balance Subject to Interest Rate):** Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

**CREDIT INFORMATION:** If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department  
P.O. Box 94518  
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

## BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

## INSTRUCTIONS

- ① Verify and check off in your check register each deposit, check or other transaction shown on this statement.

**Enter into your check register and SUBTRACT:**

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

[illegible]

12:14 PM

07/10/21

CHARLTON FIRE DISTRICT #1  
Reconciliation Summary  
0720 PAYROLL, Period Ending 06/30/2021

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	Jun 30, 21
Beginning Balance	21,385.60
Cleared Transactions	
Checks and Payments - 2 items	-1,897.25
Total Cleared Transactions	-1,897.25
Cleared Balance	19,488.35
Register Balance as of 06/30/2021	19,488.35
Ending Balance	19,488.35

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**0720 PAYROLL, Period Ending 06/30/2021**

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						21,385.60
Cleared Transactions						
Checks and Payments - 2 items						
Check	06/01/2021	1033	ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	06/01/2021	1032	Sharon B Cronin	X	-588.65	-1,897.25
Total Checks and Payments					-1,897.25	-1,897.25
Total Cleared Transactions					-1,897.25	-1,897.25
Cleared Balance					-1,897.25	19,488.35
Register Balance as of 06/30/2021					-1,897.25	19,488.35
Ending Balance					-1,897.25	19,488.35





KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

## Public Sector Statement

June 30, 2021

page 1 of 2

12286

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CHARLTON FIRE DISTRICT #1  
APPARATUS CAPITAL RESERVE  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

*Questions or comments?*  
Call our Key Business Resource Center  
1-888-KEY4BIZ (1-888-539-4249)

### KeyNotes

*At KeyBank, we want to be sure that you are aware of any changes to your deposit account agreement and disclosures.*

*Our Real Time Payments (RTP) Deposit Agreement has been updated to state that all receiving accounts for RTP must be located in the United States. If you receive an RTP transaction on behalf of someone else, they must be a resident of or have an account that resides in the United States.*

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*For clients using a TDD/TTY device, please call 1-800-539-8336.*

Public Savings 12286  
CHARLTON FIRE DISTRICT #1  
APPARATUS CAPITAL RESERVE

Beginning balance 5-31-21	\$207,128.35
Interest paid	+1.70
Ending balance 6-30-21	\$207,130.05

### Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	30
Interest paid 6-30-21	\$1.70
Interest earned this statement period	\$1.70
Interest paid year-to-date	\$10.27

12286 - 03290

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07/10/21

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
2286 APPARATUS, Period Ending 05/31/2021

---

	<u>May 31, 21</u>
Beginning Balance	207,128.35
Cleared Transactions	
Deposits and Credits - 1 item	<u>1.70</u>
Total Cleared Transactions	<u>1.70</u>
Cleared Balance	<u><u>207,130.05</u></u>
Register Balance as of 05/31/2021	207,130.05
Ending Balance	207,130.05



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

## Public Sector Statement

June 30, 2021

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J2294

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CHARLTON FIRE DISTRICT #1  
EQUIPMENT CAPITAL RESERVES  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

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Public Saving 2294  
CHARLTON FIRE DISTRICT #1  
EQUIPMENT CAPITAL RESERVES

Beginning balance 5-31-21	\$64,704.52
Interest paid	+0.53
Ending balance 6-30-21	\$64,705.05

### Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	30
Interest paid 6-30-21	\$0.53
Interest earned this statement period	\$0.53
Interest paid year-to-date	\$3.21

## CUSTOMER ACCOUNT DISCLOSURES

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**KeyBank**  
**Customer Disputes**  
**NY-31-55-0228**  
**555 Patroon Creek Blvd**  
**Albany, NY 12203**

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

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COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
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XFER FROM CKG	- Transfer from Checking Account
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### IMPORTANT LINE OF CREDIT INFORMATION

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- We can apply any unpaid amount against your credit limit.

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**CREDIT INFORMATION:** If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department  
P.O. Box 94518  
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

## BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

## INSTRUCTIONS

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Enter into your check register and SUBTRACT:

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**Enter into your check register and ADD:**

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

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07/10/21

CHARLTON FIRE DISTRICT #1  
Reconciliation Summary  
2294 EQUIPMENT, Period Ending 07/01/2021

---

	Jul 1, 21
Beginning Balance	64,704.52
Cleared Transactions	
Deposits and Credits - 1 item	0.53
Total Cleared Transactions	0.53
Cleared Balance	64,705.05
Register Balance as of 07/01/2021	64,705.05
Ending Balance	64,705.05



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

Public Sector Statement

June 30, 2021

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2302

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1  
EMERGENCY REPAIR RESERVES  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

*Questions or comments?*  
Call our Key Business Resource Center  
1-888-KEY4BIZ (1-888-539-4249)

---

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Public Savings 2302  
CHARLTON FIRE DISTRICT #1  
EMERGENCY REPAIR RESERVES

Beginning balance 5-31-21	\$25,095.55
Interest paid	+0.21
Ending balance 6-30-21	\$25,095.76

---

Interest  
earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	30
Interest paid 6-30-21	\$0.21
Interest earned this statement period	\$0.20
Interest paid year-to-date	\$1.25

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KeyBank  
Customer Disputes  
NY-31-55-0228  
555 Patroon Creek Blvd  
Albany, NY 12205

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XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
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Cleveland, Ohio 44101-4518

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- The “Interest earned” shown on your statement, if any.

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07/10/21

CHARLTON FIRE DISTRICT #1  
Reconciliation Summary  
2302 EMERGENCY, Period Ending 06/30/2021

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	Jun 30, 21
Beginning Balance	25,095.55
Cleared Transactions	
Deposits and Credits - 1 item	0.21
Total Cleared Transactions	0.21
Cleared Balance	25,095.76
Register Balance as of 06/30/2021	25,095.76
Ending Balance	25,095.76



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

## Public Sector Statement

June 30, 2021

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2310

T 81 00000 R EM TI

CHARLTON FIRE DISTRICT #1  
CAPITAL IMPROVEMENTS RESERVES  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

*Questions or comments?*

Call our Key Business Resource Center  
1-888-KEY4BIZ (1-888-539-4249)

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Public Saving: 2310  
CHARLTON FIRE DISTRICT #1  
CAPITAL IMPROVEMENTS RESERVES

Beginning balance 5-31-21	\$48,331.78
Interest paid	+0.40
Ending balance 6-30-21	\$48,332.18

### Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	30
Interest paid, 6-30-21	\$0.40
Interest earned this statement period	\$0.39
Interest paid year-to-date	\$2.40

2310 - 03290

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Customer Disputes  
NY-31-55-0228  
555 Patroon Creek Blvd  
Albany, NY 12206

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- The "Interest earned" shown on your statement, if any.

[illegible]

12:19 PM

07/10/21

CHARLTON FIRE DISTRICT #1

Reconciliation Summary

2310 CAPITAL IMPROVEMENTS, Period Ending 06/30/2021

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	Jun 30, 21
Beginning Balance	48,331.78
Cleared Transactions	
Deposits and Credits - 1 item	0.40
Total Cleared Transactions	0.40
Cleared Balance	48,332.18
Register Balance as of 06/30/2021	48,332.18
Ending Balance	48,332.18



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

Public Sector Statement  
June 30, 2021  
page 1 of 3

2528

T 81 00000 R EM T1  
CHARLTON FIRE DISTRICT #1  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

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Public Transaction Basic Interest 2528  
CHARLTON FIRE DISTRICT #1

Beginning balance 5-31-21	\$56,594.48
1 Subtraction	-102.09
Interest paid	+0.46
Ending balance 6-30-21	\$56,492.85

## Subtractions

Transfers	Date	Serial #	Destination	
	6-2		Trf To DDA 0000320811000712 3290	\$102.09
Total subtractions				\$102.09

2528 - 03290

2528

**Interest  
earned**

---

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	30
Interest paid 6-30-21	\$0.46
Interest earned this statement period	\$0.46
Interest paid year-to-date	\$3.42

## CUSTOMER ACCOUNT DISCLOSURES

12:20 PM

07/10/21

CHARLTON FIRE DISTRICT #1  
Reconciliation Summary  
2523 NEW FIREHOUSE, Period Ending 06/30/2021

---

	Jun 30, 21
Beginning Balance	56,594.48
Cleared Transactions	
Checks and Payments - 1 item	-102.09
Deposits and Credits - 1 item	0.46
Total Cleared Transactions	-101.63
Cleared Balance	56,492.85
Register Balance as of 06/30/2021	56,492.85
Ending Balance	56,492.85



12:20 PM

07/10/21

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**2528 NEW FIREHOUSE, Period Ending 06/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						56,594.48
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	06/02/2021		TRANSFER TO OP...	X	-102.09	-102.09
Total Checks and Payments					-102.09	-102.09
Deposits and Credits - 1 item						
Deposit	06/30/2021		INTEREST PAID	X	0.46	0.46
Total Deposits and Credits					0.46	0.46
Total Cleared Transactions					-101.63	-101.63
Cleared Balance					-101.63	56,492.85
Register Balance as of 06/30/2021					-101.63	56,492.85
Ending Balance					-101.63	56,492.85

# CHARLTON FIRE DISTRICT #1

## YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through June 2021

	Jan - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	482,581.22	482,581.22	0.00	100.0%
Total A1001 REAL PROPERTY TAXES	482,581.22	482,581.22	0.00	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS OTHER ACCTS	17.13			
A2401 INTEREST & EARNINGS - Other	0.00	500.00	-500.00	0.0%
Total A2401 INTEREST & EARNINGS	17.13	500.00	-482.87	3.4%
A2660 SALES OF REAL PROPERTY				
SALES OF REAL PROPERTY	174,696.42			
Total A2660 SALES OF REAL PROPERTY	174,696.42			
H2401 INTEREST & EARNINGS	3.42			
Total Income	657,298.19	483,081.22	174,216.97	136.1%
Gross Profit	657,298.19	483,081.22	174,216.97	136.1%
<b>Expense</b>				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	940.00			
FICA EMPLOYEE	713.00			
MEDICARE EMPLOYEE	166.75			
NYS INCOME TAX	162.30			
SECRETARY WAGES	3,531.90	8,400.00	-4,868.10	42.0%
TREASURER WAGES	7,851.60	19,200.00	-11,348.40	40.9%
Total PERSONAL SERVICES	13,365.55	27,600.00	-14,234.45	48.4%
Total A34101 FIRE PER SVC	13,365.55	27,600.00	-14,234.45	48.4%
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	26,000.00			
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	0.00	3,000.00	-3,000.00	0.0%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
PERSONAL PROTECTIVE EQUIP	28.85	4,000.00	-3,971.15	0.7%
Total EQUIPMENT	28.85	10,800.00	-10,771.15	0.3%
Total A34102 FIRE, EQUIP & CAP OUTLAY	26,028.85	10,800.00	15,228.85	241.0%
A34104 FIRE PROTECTION				
ANNUAL AUDIT	0.00	4,000.00	-4,000.00	0.0%
APPARATUS MAINT/REPAIR	9,086.61	15,000.00	-5,913.39	60.6%
ASSOCIATION DUES	0.00	200.00	-200.00	0.0%
BANK FEES	47.00	2,300.00	-2,253.00	2.0%
BUILDING & GROUNDS MAINTENANCE	15,562.25	15,000.00	562.25	103.7%
BUILDING & GROUNDS REPAIRS	2,456.67	1,500.00	956.67	163.8%
COMMISSIONER TRAINING	100.00	200.00	-100.00	50.0%
DATA ENTRY-INCIDENT REPORTING	0.00	3,000.00	-3,000.00	0.0%
ELECTRIC	6,259.92	8,000.00	-1,740.08	78.2%
EMS DATA ENTRY PACKAGE	3,186.65			
EMS SUPPLIES	760.05	2,000.00	-1,239.95	38.0%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	-267.92	1,000.00	-1,267.92	-26.8%
FIRE PREVENTION	2,551.32	3,000.00	-448.68	85.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	90.00	1,000.00	-910.00	9.0%
FIREMATIC & REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%

**CHARLTON FIRE DISTRICT #1**  
**YTD P & L BUDGET vs. ACTUAL**  
January through June 2021

Cash Basis

	Jan - Jun 21	Budget	\$ Over Budget	% of Budget
FOOD REIMBURSEMENTS	150.78	300.00	-149.22	50.3%
FUEL - BUILDING	9,079.40	3,000.00	6,079.40	302.8%
FUEL - TRUCKS	1,034.27	3,500.00	-2,465.73	29.6%
HOSE/LADDER TESTING	0.00	1,000.00	-1,000.00	0.0%
INSPECTION OF DEPARTMENT	0.00	7,000.00	-7,000.00	0.0%
INSURANCE	25,858.90	30,000.00	-4,141.10	86.2%
INTERIOR FIREFIGHTING FIT TRAIN	0.00	800.00	-800.00	0.0%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	204.82	500.00	-295.18	41.0%
PAGER REPAIR BATTERIES	0.00	800.00	-800.00	0.0%
PHYSICAL FITNESS	280.26	600.00	-319.74	46.7%
POSTAGE	318.00	400.00	-82.00	79.5%
PRINTING & SUPPLIES	48.79	800.00	-751.21	6.1%
PUBLIC NOTICES	11.97	200.00	-188.03	6.0%
SCBA PACK TESTING	122.50			
TELEPHONE & CABLE	3,130.32	4,000.00	-869.68	78.3%
WASTE DISPOSAL	295.00	1,000.00	-705.00	29.5%
WATER	215.46			
WEBSITE ADMINISTRATION	140.00	200.00	-60.00	70.0%
<b>Total A34104 FIRE PROTECTION</b>	<b>80,723.02</b>	<b>121,450.00</b>	<b>-40,726.98</b>	<b>66.5%</b>
<b>A90308 SOCIAL SECURITY</b>				
FICA EMPLOYER	713.00	1,800.00	-1,087.00	39.6%
MEDICARE EMPLOYER	166.75	400.00	-233.25	41.7%
<b>Total A90308 SOCIAL SECURITY</b>	<b>879.75</b>	<b>2,200.00</b>	<b>-1,320.25</b>	<b>40.0%</b>
<b>A90408 WORKER'S COMPENSATION</b>	<b>0.00</b>	<b>300.00</b>	<b>-300.00</b>	<b>0.0%</b>
<b>A97106 DEBT PRINCIPAL, SERIAL B</b>				
PRINCIPAL ON BONDS	0.00	80,000.00	-80,000.00	0.0%
<b>Total A97106 DEBT PRINCIPAL, SERIAL B</b>	<b>0.00</b>	<b>80,000.00</b>	<b>-80,000.00</b>	<b>0.0%</b>
<b>A97107 DEBT INTEREST, SERIAL BO</b>				
INTEREST ON BONDS	49,478.13	98,956.00	-49,477.87	50.0%
<b>Total A97107 DEBT INTEREST, SERIAL BO</b>	<b>49,478.13</b>	<b>98,956.00</b>	<b>-49,477.87</b>	<b>50.0%</b>
<b>A99019 INTERFUND TRANSFERS</b>				
TO APPARATUS CAPITAL RESERVES	0.00	60,000.00	-60,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	41,775.00	-41,775.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	40,000.00	-40,000.00	0.0%
<b>Total A99019 INTERFUND TRANSFERS</b>	<b>0.00</b>	<b>141,775.00</b>	<b>-141,775.00</b>	<b>0.0%</b>
<b>H34102 NEW FIREHOUSE</b>				
200 NEW BLDG CONSTRUCTION PHASE				
201.1 BAST HAYFIELD	108,762.00			
207 INSPECTIONS	110.00			
208 UTILITIES COST	1,633.90			
<b>Total 200 NEW BLDG CONSTRUCTION PHASE</b>	<b>110,505.90</b>			
300 OWNERS EXPENSES & MISC				
301 FIRE DEPT FFE ALLOWANCE	18,217.67			
<b>Total 300 OWNERS EXPENSES &amp; MISC</b>	<b>18,217.67</b>			
<b>Total H34102 NEW FIREHOUSE</b>	<b>128,723.57</b>			
<b>Total Expense</b>	<b>299,198.87</b>	<b>483,081.00</b>	<b>-183,882.13</b>	<b>61.9%</b>
<b>Net Income</b>	<b>358,099.32</b>	<b>0.22</b>	<b>358,099.10</b>	<b>162,772,418.2%</b>