

Charlton Fire District Meeting Minutes

April 5, 2022

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on April 5, 2022 at 7:00 p.m.

PRESENT: Pete O'Brien (Chairman), Jeff Voigt, Amanda Gannon, Kevin Riehl, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: None

1. Approval of Agenda

Motion to approve the agenda was made by Pete O'Brien and seconded by Amanda Gannon. Approved 4-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Kevin Riehl and seconded by Jeff Voigt. Approved 4-0.

3. Chairman's Report

Chairman O'Brien welcomed the input of the public. It was asked that individuals from the floor hold comments until Privilege of the Floor.

4. Treasurer's Report

a. Treasurer's Report presented by Andy LaPatra.

b. Review and audit of bills.

c. Operating Account: \$393,109.63

Payroll Account: \$27,204.80

Apparatus Capital Reserve: \$415,937.06

Equipment Capital Reserve: \$104,711.15

Emergency Capital Reserve: \$25,097.64

Capital Improvement Reserve: \$90,112.10

Bond Account: \$51,601.74

Total ending on April 1, 2022: \$1,107,774.12

d. The wire transfer for the bond payment was made.

e. The issue with the KeyBank Navigator System was rectified.

Motion to pay outstanding bills was made by Pete O'Brien and seconded by Jeff Voigt. Approved 4-0.

Motion to approve Treasurer's report made by Pete O'Brien and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the transfer of \$429.23 from the bond account to the operating account made by Pete O'Brien and seconded by Jeff Voigt. Approved 4-0.

5. Chief's Report

- a. Christian DeCapria presented the Chief's Report.
23 calls for the month:
 - 11-EMS
 - 4-electrical wiring problem
 - 1-chimney fire
 - 3-call canceled
 - 2-cover assignments
 - 2-good intent
- b. Car 18 mileage as of 4/1 is 64,865 and car 18-0 mileage as of 4/1 is 68,341.
- c. 18-1,18-2 and 18-4 preventive maintenance has been completed. 18-3 will be done in the near future.
- d. Car 18 pressure sensor was replaced. Glove box replacement is on national backorder. Flex pipe in the exhaust is rusting out and will need to be replaced in order to pass inspection. The flex pipe is also on national backorder.
- e. Recruitment efforts are underway. A PR firm, hired by the County, will be visiting fire departments in April and May. They will be filming various department activities and events in addition to training. They are looking to show the recruitment side not just the firefighting side. The county would like to create a webpage that can be referred to by the public.
- f. The med director Dr Willen is officially the CFD medical director. Paperwork has been filed. Joint extrication classes will be offered at East Glenville FD and will be taught by Dr. Willen.
- g. Fit testing was done on Monday night. Arrangements will be made for those firefighters who could not attend.
- h. Physicals have been set up for Saturday, May 14th at 9 am. Those who cannot attend will have the option to go to a convenient Well Now Urgent Care to complete their physical.
- i. The department is looking to increase the longevity of the small engines. Therefore, CFD will be switching over to ethanol free gas. The department will be using the ethanol free pump at the Charlton Highway Dept. Currently, there is no key fob system in place for the pump. The department is being asked to keep track of usage and submit to the town.
- j. Chief inquired about the location of the laptop in the chiefs' office. The secretary indicated that the laptop was in the commissioners office. It is used to access the fob program. The chiefs would like to limit the access to their office. The expense for changing the locks was discussed. The designation of the leveled keys was also discussed. The key for one of the locked cabinets is missing. The chief will look into rekeying the cabinet in the chiefs' office.
- k. Key fobs are needed for the new fire fighters. Additionally, the new firefighters John Broe and Megan Miraglia need to be added to insurance rolls.

- l. The chief requested approval for six firefighters to attend the New York State Fire Chiefs Training at East Glenville in November at a cost of \$295 per person.
- m. Annual servicing for extinguishers needs to be completed. Cost will be \$500 to \$650 depending on work to be done.
- n. Extrication gloves are needed. Cost of no more than \$500.
- o. CFD is looking into holding an open house on June 5th for Founders Day.
- p. Chief requested approval to use the apparatus for BH Flag Day and Founders Day.
- q. Additional procurement forms were requested.
- r. Purchase requests presented by the chief. (under new business)

6. Committee Reports

a. Facilities Management (Pete O'Brien)

See Unfinished Business

b. Apparatus and Equipment (Kevin Riehl)

18-2 continues to have issues with the window coming off the track. Parts are on order.

Work is being done on the Graham. Commissioner Riehl indicated that it should be up and running in the next week or so. The Graham will be used in the parade and brought to the LaRue farm for Albert LaRue's celebration of life in July.

c. Firematic Training and Fire Prevention Committee (Jeff Voigt)

There is nothing to report at this time.

d. Radio Communication and Informational Technology Committee (Jeff Voigt)

Commissioner Voigt will be working with Commissioner O'Brien on how to use the camera system.

e. Staff Relations/Code of Ethics Committee (Amanda Gannon)

There is nothing to report at this time.

7. Unfinished Business

- a. The HVAC contract from Eastern Heating and Cooling was discussed and approved. It is a 3 year contract. Year 1-\$3,560, year 2-\$3667 year 3-\$3,777. In the event there are emergency issues, Eastern would place CFD as a priority.
- b. The failure of the boiler two years in a row was discussed. The board is investigating options for repair/replacement. Members of the board have been working with Tri-Valley and the boiler manufacturer to determine next steps on a resolution for the ongoing boiler issues. One option from the boiler manufacturer is to purchase a new boiler and ship the current boiler back to Canada. The manufacturer would then determine how much would be

reimbursed if anything. This option is unacceptable to the board. Canadian border shut downs and access to parts is a serious concern. Options for a backup secondary heating system are also being investigated. One option is to include one or two wall mount heaters in the bay area to protect apparatus.

- c. Secretary requested approval to place a special meeting notification in the Gazette for commissioner interviews on 4/30 at 9 am. Interviews will be done for all prospective candidates.

Motion to approve the HVAC contract from Eastern Heating and Cooling made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the secretary to place a special meeting notification in the Gazette made by Pete O'Brien and seconded by Kevin Riehl. Approved 4-0.

8. New Business

- a. The Secretary requested approval to place a lawn care bid notification in the Gazette. The board discussed requirements for the lawn care bid.
- b. The Secretary requested approval to renew the Quickbooks program for \$350.00.
- c. Public use of the building was discussed. The board will be developing a Facilities Use Policy once important factors such as liability, parking, etc. have been investigated.

Motion to approve the secretary to place lawn care bid notification in the Gazette made by Kevin Riehl and seconded by Amanda Gannon. Approved 4-0.

Motion to approve the secretary to renew Quickbooks program for \$350.00 made by Pete O'Brien and seconded by Jeff Voigt. Approved 4-0.

Motion to approve the secretary to add new members to insurance rolls made by Pete O'Brien and seconded by Amanda Gannon. Approved 4-0.

Motion to approve training class for 6 firefighters at East Glenville Fire Department for \$1,770.00 made by Pete O'Brien and seconded by Kevin Riehl. Approved 4-0.

Motion to approve extinguisher servicing for \$700.00 made by Pete O'Brien and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the purchase of extrication gloves not to exceed \$500.00 made by Pete O'Brien and seconded by Jeff Voigt. Approved 4-0.

Motion to approve the open house on June 5th made by Pete O'Brien and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the use of apparatus for BH Parade and Founders Day made by Pete O'Brien and seconded by Jeff Voigt. Approved 4-0.

9. Privilege of the Floor

Firefighter Trent Mitchell complimented the chairman.

10. Adjournment

Motion to adjourn made by Pete O'Brien and seconded by Amanda Gannon 8:10 p.m.
Approved 4-0.

CHARLTON FIRE DISTRICT #1

Profit & Loss

March 2022

	Mar 22	Feb 22	\$ Change
Income			
A1001 REAL PROPERTY TAXES			
REAL PROPERTY TAXES	0.00	492,480.16	-492,480.16
Total A1001 REAL PROPERTY TAXES	0.00	492,480.16	-492,480.16
H2401 INTEREST & EARNINGS	0.44	0.39	0.05
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS OTHER ACCTS	5.39	4.88	0.51
Total A2401 INTEREST & EARNINGS	5.39	4.88	0.51
Total Income	5.83	492,485.43	-492,479.60
Gross Profit	5.83	492,485.43	-492,479.60
Expense			
A90308 SOCIAL SECURITY			
FICA EMPLOYER	0.00	285.20	-285.20
MEDICARE EMPLOYER	0.00	66.70	-66.70
Total A90308 SOCIAL SECURITY	0.00	351.90	-351.90
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
PERSONAL PROTECTIVE EQUIP	790.00	0.00	790.00
Total EQUIPMENT	790.00	0.00	790.00
Total A34102 FIRE, EQUIP & CAP OUTLAY	790.00	0.00	790.00
A34101 FIRE PER SVC			
PERSONAL SERVICES			
FEDERAL INCOME TAX	0.00	376.00	-376.00
FICA EMPLOYEE	0.00	285.20	-285.20
MEDICARE EMPLOYEE	0.00	66.70	-66.70
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	1,897.25	2,625.15	-727.90
Total A34101 FIRE PER SVC	1,897.25	2,625.15	-727.90
A34104 FIRE PROTECTION			
BUILDING/GROUNDS REPAIRS	0.00	693.10	-693.10
PUBLIC NOTICES	11.10	11.66	-0.56
PHYSICAL FITNESS	59.00	0.00	59.00
WEBSITE ADMINISTRATION	60.00	0.00	60.00
WASTE DISPOSAL	63.72	63.72	0.00
MISCELLANEOUS	106.99	0.00	106.99
COMMISSIONER TRAINING	125.00	0.00	125.00
FUEL - TRUCKS	158.78	133.58	25.20
TELEPHONE/CABLE	422.59	633.59	-211.00
EMS SUPPLIES/FEES	426.68	225.64	201.04
POSTAGE	432.00	116.00	316.00
APPARATUS MAINT/REPAIR	835.00	0.00	835.00
FUEL - BUILDING	871.82	1,667.45	-795.63
ELECTRIC	1,563.65	723.35	840.30
BUILDING/GROUNDS MAINTENANCE	1,695.51	3,930.00	-2,234.49
FIRE PREVENTION	2,146.85	0.00	2,146.85
INSURANCE	22,439.39	0.00	22,439.39
Total A34104 FIRE PROTECTION	31,418.08	8,198.09	23,219.99

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04/03/22
Cash Basis

CHARLTON FIRE DISTRICT #1
Profit & Loss
March 2022

	Mar 22	Feb 22	\$ Change
A97107 DEBT INTEREST, SERIAL BO INTEREST ON BONDS	48,278.13	0.00	48,278.13
Total A97107 DEBT INTEREST, SERIAL BO	48,278.13	0.00	48,278.13
Total Expense	82,383.46	11,175.14	71,208.32
Net Income	-82,377.63	481,310.29	-563,687.92

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

March 2022

	Mar 22	Mar 21
A200 CASH		
0712 OPERATING	392,836.29	542,501.97
0720 PAYROLL	27,204.80	26,376.30
Total A200 CASH	420,041.09	568,878.27
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	415,937.06	207,124.88
2294 EQUIPMENT	104,711.15	64,703.44
2302 EMERGENCY	25,097.64	25,095.13
2310 CAPITAL IMPROVEMENTS	90,112.10	48,330.98
2528 NEW FIREHOUSE	51,601.74	59,564.52
Total A230 CASH, SPECIAL RESERVES	687,459.69	404,818.95
A450 INVESTMENT IN SECURITIES		
9047 OPERATING	-30,000.00	0.00
9054 PAYROLL	30,000.00	0.00
Total A450 INVESTMENT IN SECURI...	0.00	0.00
TOTAL	1,107,500.78	973,697.22

Keybank National Association Account Totals March 2022

ACCOUNT NAME	NUMBER	BALANCE
OPERATING ACCOUNT	0712	\$393,109.63
PAYROLL ACCOUNT	0720	\$27,204.80
CHARLTON FIRE DISTRICT #1	2528	\$51,601.74
APPARATUS CAPITAL RESERVE	2286	\$415,937.06
EQUIPMENT CAPITAL RESERVES	2294	\$104,711.15
EMERGENCY REPAIR RESERVES	2302	\$25,097.64
CAPITAL IMPROVEMENTS RESERVES	2310	\$90,112.10
Total Balances:		\$1,107,774.12



KeyBank
 P.O. Box 93885
 Cleveland, OH 44101-5885

Public Sector Statement
March 31, 2022
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0712

20 X 81 00020 R EM T1
 CHARLTON FIRE DISTRICT #1
 OPERATING ACCOUNT
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

Questions or comments?
 Call our Key Business Resource Center
 1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic 0712
 CHARLTON FIRE DISTRICT #1
 OPERATING ACCOUNT

Beginning balance 2-28-22	\$473,522.50
21 Subtractions	-80,412.87
Ending balance 3-31-22	\$393,109.63

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
8369	3-30	\$70.00	8408	3-10	245.95	8416	3-7	60.00
8370	3-28	70.00	*8410	3-4	22,439.39	8417	3-9	530.00
*8403	3-9	333.59	8411	3-7	1,498.99	8418	3-9	158.78
8404	3-2	2,146.85	8412	3-15	59.00	8419	3-18	213.34
8405	3-8	919.56	8413	3-15	89.00	8420	3-15	63.72
8406	3-7	11.10	8414	3-10	723.35	8421	3-23	840.30
8407	3-7	790.00	8415	3-4	871.82			

Paper Checks Paid \$32,134.74

Withdrawals	Date	Serial #	Location	
	3-15	92051	Wire Withdrawal The Depository T 6776	\$48,278.13
Total subtractions				\$80,412.87

0712 - 03290

1082

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04/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 03/31/2022

	<u>Mar 31, 22</u>
Beginning Balance	473,522.50
Cleared Transactions	
Checks and Payments - 21 items	<u>-80,412.87</u>
Total Cleared Transactions	<u>-80,412.87</u>
Cleared Balance	<u>393,109.63</u>
Uncleared Transactions	
Checks and Payments - 2 items	<u>-273.34</u>
Total Uncleared Transactions	<u>-273.34</u>
Register Balance as of 03/31/2022	<u>392,836.29</u>
Ending Balance	<u>392,836.29</u>

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
 0712 OPERATING, Period Ending 03/31/2022

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						473,522.50
Cleared Transactions						
Checks and Payments - 21 items						
Check	01/04/2022	8369	WENDY KUEHNER	X	-70.00	-70.00
Check	01/04/2022	8370	TEDDY SMITH	X	-70.00	-140.00
Check	03/01/2022	8410	AMSURE	X	-22,439.39	-22,579.39
Check	03/01/2022	8404	CHARLTON VOL FI...	X	-2,146.85	-24,726.24
Check	03/01/2022	8411	FASNY FCU CARD...	X	-1,498.99	-26,225.23
Check	03/01/2022	8405	JOHNSON CONTR...	X	-919.56	-27,144.79
Check	03/01/2022	8415	G.A. BOVE FUELS	X	-871.82	-28,016.61
Check	03/01/2022	8407	MUNICIPAL EMER...	X	-790.00	-28,806.61
Check	03/01/2022	8414	NATIONAL GRID	X	-723.35	-29,529.96
Check	03/01/2022	8417	TRI CITY JANITORI...	X	-530.00	-30,059.96
Check	03/01/2022	8403	SPECTRUM ENTE...	X	-333.59	-30,393.55
Check	03/01/2022	8408	BURNT HILLS HAR...	X	-245.95	-30,639.50
Check	03/01/2022	8419	AIRGAS USA LLC	X	-213.34	-30,852.84
Check	03/01/2022	8418	TOWN OF CHARLT...	X	-158.78	-31,011.62
Check	03/01/2022	8413	CHRISTIAN DE CA...	X	-89.00	-31,100.62
Check	03/01/2022	8416	Atypica Inc.	X	-60.00	-31,160.62
Check	03/01/2022	8412	LISA DECAPRIA	X	-59.00	-31,219.62
Check	03/01/2022	8406	THE DAILY GAZET...	X	-11.10	-31,230.72
Check	03/04/2022	8421	NATIONAL GRID	X	-840.30	-32,071.02
Check	03/04/2022	8420	COUNTY WASTE	X	-63.72	-32,134.74
Check	03/15/2022		CHASE NYC	X	-48,278.13	-80,412.87
Total Checks and Payments					<u>-80,412.87</u>	<u>-80,412.87</u>
Total Cleared Transactions					<u>-80,412.87</u>	<u>-80,412.87</u>
Cleared Balance					-80,412.87	393,109.63
Uncleared Transactions						
Checks and Payments - 2 items						
Check	01/04/2022	8385	Atypica Inc.		-60.00	-60.00
Check	03/01/2022	8409	AIRGAS USA LLC		-213.34	-273.34
Total Checks and Payments					<u>-273.34</u>	<u>-273.34</u>
Total Uncleared Transactions					<u>-273.34</u>	<u>-273.34</u>
Register Balance as of 03/31/2022					<u>-80,686.21</u>	<u>392,836.29</u>
Ending Balance					<u><u>-80,686.21</u></u>	<u><u>392,836.29</u></u>



KeyBank
 P.O. Box 93885
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10720

2 X 81 00002 R EM T1

CHARLTON FIRE DISTRICT #1
 PAYROLL ACCOUNT
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

Questions or comments?
 Call our Key Business Resource Center
 1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic 10720
 CHARLTON FIRE DISTRICT #1
 PAYROLL ACCOUNT

Beginning balance 2-28-22	\$29,102.05
2 Subtractions	-1,897.25
Ending balance 3-31-22	\$27,204.80

Subtractions

Paper Checks * check missing from sequence

<i>Check</i>	<i>Date</i>	<i>Amount</i>	<i>Check</i>	<i>Date</i>	<i>Amount</i>	
1050	3-2	\$588.65	1051	3-3	1,308.60	
						Paper Checks Paid
						\$1,897.25

0720 - 03290

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0720 PAYROLL, Period Ending 03/31/2022

	<u>Mar 31, 22</u>
Beginning Balance	29,102.05
Cleared Transactions	
Checks and Payments - 2 items	<u>-1,897.25</u>
Total Cleared Transactions	<u>-1,897.25</u>
Cleared Balance	<u><u>27,204.80</u></u>
Register Balance as of 03/31/2022	27,204.80
Ending Balance	27,204.80

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						29,102.05
Cleared Transactions						
Checks and Payments - 2 items						
Check	03/01/2022	1051	ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	03/01/2022	1050	Sharon B Cronin	X	-588.65	-1,897.25
Total Checks and Payments					-1,897.25	-1,897.25
Total Cleared Transactions					-1,897.25	-1,897.25
Cleared Balance					-1,897.25	27,204.80
Register Balance as of 03/31/2022					-1,897.25	27,204.80
Ending Balance					-1,897.25	27,204.80



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12286

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CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12286
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

Beginning balance 2-28-22	\$415,933.53
Interest paid	+3.53
Ending balance 3-31-22	\$415,937.06

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 3-31-22	\$3.53
Interest earned this statement period	\$3.53
Interest paid year-to-date	\$10.25
Interest earned (2021)	\$22.03

12286 - 03290

2287

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 02/28/2022

	<u>Feb 28, 22</u>
Beginning Balance	415,933.53
Cleared Transactions	
Deposits and Credits - 1 item	<u>3.53</u>
Total Cleared Transactions	<u>3.53</u>
Cleared Balance	<u><u>415,937.06</u></u>
Register Balance as of 02/28/2022	415,937.06
Ending Balance	415,937.06



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2294

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
 EQUIPMENT CAPITAL RESERVES
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

Questions or comments?
 Call our Key Business Resource Center
 1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12294
 CHARLTON FIRE DISTRICT #1
 EQUIPMENT CAPITAL RESERVES

Beginning balance 2-28-22	\$104,710.26
Interest paid	+0.89
Ending balance 3-31-22	\$104,711.15

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 3-31-22	\$0.89
Interest earned this statement period	\$0.88
Interest paid year-to-date	\$2.59
Interest earned (2021)	\$6.72

2294 - 03290

2288

1:51 PM

04/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 04/01/2022

	<u>Apr 1, 22</u>
Beginning Balance	104,710.26
Cleared Transactions	
Deposits and Credits - 1 item	0.89
Total Cleared Transactions	<u>0.89</u>
Cleared Balance	<u>104,711.15</u>
Register Balance as of 04/01/2022	<u>104,711.15</u>
Ending Balance	104,711.15



KeyBank
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12310

T 81 00000 R EM TL

CHARLTON FIRE DISTRICT #1
 CAPITAL IMPROVEMENTS RESERVES
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

Questions or comments?
 Call our Key Business Resource Center
 1-888-KEY4BIZ (1-888-539-4249)

Public Savin_	12310		
CHARLTON FIRE DISTRICT #1		Beginning balance 2-28-22	\$90,111.34
CAPITAL IMPROVEMENTS RESERVES		Interest paid	+0.76
		Ending balance 3-31-22	\$90,112.10

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 3-31-22	\$0.76
Interest earned this statement period	\$0.76
Interest paid year-to-date	\$2.22
Interest earned (2021)	\$5.10

12310 - 03290

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2310 CAPITAL IMPROVEMENTS, Period Ending 03/31/2022

	<u>Mar 31, 22</u>
Beginning Balance	90,111.34
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.76</u>
Total Cleared Transactions	<u>0.76</u>
Cleared Balance	<u>90,112.10</u>
Register Balance as of 03/31/2022	90,112.10
Ending Balance	90,112.10



KeyBank
 P.O. Box 93885
 Cleveland, OH 44101-5885

2528

T 81 0000 R EM T1
 CHARLTON FIRE DISTRICT #1
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

Questions or comments?
 Call our Key Business Resource Center
 1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic Interest 2528
 CHARLTON FIRE DISTRICT #1

Beginning balance 2-28-22	\$51,601.30
Interest paid	+0.44
Ending balance 3-31-22	\$51,601.74

Interest earned

Annual percentage yield (APY) earned	0.01%
Number of days this statement period	31
Interest paid 3-31-22	\$0.44
Interest earned this statement period	\$0.43
Interest paid year-to-date	\$1.27
Interest earned (2021)	\$6.22

2528 - 03290

2127

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2528 NEW FIREHOUSE, Period Ending 03/31/2022

	<u>Mar 31, 22</u>
Beginning Balance	51,601.30
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.44</u>
Total Cleared Transactions	<u>0.44</u>
Cleared Balance	<u><u>51,601.74</u></u>
Register Balance as of 03/31/2022	51,601.74
Ending Balance	51,601.74

CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

January through March 2022

Cash Basis

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	492,480.16	492,480.00	0.16	100.0%
Total A1001 REAL PROPERTY TAXES	492,480.16	492,480.00	0.16	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS OTHER ACCTS	15.68	100.00	-84.32	15.7%
Total A2401 INTEREST & EARNINGS	15.68	100.00	-84.32	15.7%
H2401 INTEREST & EARNINGS	1.27			
Total Income	492,497.11	492,580.00	-82.89	100.0%
Gross Profit	492,497.11	492,580.00	-82.89	100.0%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	376.00			
FICA EMPLOYEE	285.20			
MEDICARE EMPLOYEE	66.70			
NYS INCOME TAX	116.40			
SECRETARY WAGES	1,765.95	8,400.00	-6,634.05	21.0%
TREASURER WAGES	3,925.80	19,200.00	-15,274.20	20.4%
Total PERSONAL SERVICES	6,536.05	27,600.00	-21,063.95	23.7%
Total A34101 FIRE PER SVC	6,536.05	27,600.00	-21,063.95	23.7%
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	140.00			
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	0.00	3,000.00	-3,000.00	0.0%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
PERSONAL PROTECTIVE EQUIP	8,984.44	6,000.00	2,984.44	149.7%
Total EQUIPMENT	8,984.44	12,800.00	-3,815.56	70.2%
Total A34102 FIRE, EQUIP & CAP OUTLAY	9,124.44	12,800.00	-3,675.56	71.3%
A34104 FIRE PROTECTION				
ANNUAL AUDIT	0.00	8,000.00	-8,000.00	0.0%
APPARATUS MAINT/REPAIR	1,337.24	15,000.00	-13,662.76	8.9%
ASSOCIATION DUES	0.00	700.00	-700.00	0.0%
BANK FEES	-175.00	2,300.00	-2,475.00	-7.6%
BUILDING/GROUNDS MAINTENANCE	9,651.98	32,000.00	-22,348.02	30.2%
BUILDING/GROUNDS REPAIRS	2,402.99	1,500.00	902.99	160.2%
COMMISSIONER TRAINING	125.00	200.00	-75.00	62.5%
DATA ENTRY/INCIDENT REPORTING	0.00	3,500.00	-3,500.00	0.0%
ELECTRIC	2,802.25	16,000.00	-13,197.75	17.5%
EMS SUPPLIES/FEES	652.32	2,000.00	-1,347.68	32.6%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	0.00	1,000.00	-1,000.00	0.0%
FIRE PREVENTION	2,146.85	3,000.00	-853.15	71.6%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	0.00	1,000.00	-1,000.00	0.0%
FIREMATIC/REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	0.00	300.00	-300.00	0.0%
FUEL - BUILDING	3,337.12	11,000.00	-7,662.88	30.3%
FUEL - TRUCKS	627.92	3,200.00	-2,572.08	19.6%
HOSE/LADDER TESTING	0.00	1,000.00	-1,000.00	0.0%
INSPECTION OF DEPARTMENT	0.00	7,000.00	-7,000.00	0.0%
INSURANCE	26,763.39	26,000.00	763.39	102.9%

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL

January through March 2022

Cash Basis

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
INTERIOR FIREFIGHTING FIT TRAIN	0.00	800.00	-800.00	0.0%
LEGAL/MEDICAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	340.99	500.00	-159.01	68.2%
PAGER REPAIR BATTERIES	0.00	800.00	-800.00	0.0%
PHYSICAL FITNESS	309.00	600.00	-291.00	51.5%
POSTAGE	548.00	400.00	148.00	137.0%
PRINTING & SUPPLIES	0.00	800.00	-800.00	0.0%
PUBLIC NOTICES	22.76	200.00	-177.24	11.4%
TELEPHONE/CABLE	1,589.77	5,000.00	-3,410.23	31.8%
WASTE DISPOSAL	191.16	800.00	-608.84	23.9%
WEBSITE ADMINISTRATION	120.00	200.00	-80.00	60.0%
Total A34104 FIRE PROTECTION	52,793.74	155,950.00	-103,156.26	33.9%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	285.20	1,800.00	-1,514.80	15.8%
MEDICARE EMPLOYER	66.70	400.00	-333.30	16.7%
Total A90308 SOCIAL SECURITY	351.90	2,200.00	-1,848.10	16.0%
A90408 WORKER'S COMPENSATION	0.00	300.00	-300.00	0.0%
A97106 DEBT PRINCIPAL, SERIAL B				
PRINCIPAL ON BONDS	0.00	80,000.00	-80,000.00	0.0%
Total A97106 DEBT PRINCIPAL, SERIAL B	0.00	80,000.00	-80,000.00	0.0%
A97107 DEBT INTEREST, SERIAL BO				
INTEREST ON BONDS	48,278.13	96,556.00	-48,277.87	50.0%
Total A97107 DEBT INTEREST, SERIAL BO	48,278.13	96,556.00	-48,277.87	50.0%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	99,000.00	-99,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	10,000.00	-10,000.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	8,174.00	-8,174.00	0.0%
Total A99019 INTERFUND TRANSFERS	0.00	117,174.00	-117,174.00	0.0%
H34102 NEW FIREHOUSE				
300 OWNERS EXPENSES & MISC				
301 FIRE DEPT FFE ALLOWANCE	609.22			
Total 300 OWNERS EXPENSES & MISC	609.22			
Total H34102 NEW FIREHOUSE	609.22			
Total Expense	117,693.48	492,580.00	-374,886.52	23.9%
Net Income	374,803.63	0.00	374,803.63	100.0%