

Charlton Fire District Meeting Minutes

November 1, 2022

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on November 1, 2022 at 7:03 p.m.

PRESENT: Jeff Voigt, Kevin Riehl, Amanda Gannon, Steve Slattery

ABSENT:

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Steve Slattery. Approved 4-0.

Motion to approve last month's Budget Hearing meeting minutes made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

3. Chairman's Report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$193,851.53
Payroll Account: \$9,255.65
Apparatus Capital Reserve: \$416,028.58
Equipment Capital Reserve: \$104,734.19
Emergency Capital Reserve: \$25,103.17
Capital Improvement Reserve: \$90,131.93
Bond Account: \$50,789.61
Total ending on November 1, 2022: \$889,894.66
- d. Year end transfers to reserve accounts will need to be made.
- e. The treasures suggested some things to think about for the near future. We are due for an increase in interest rates. We may want to look into some shorter term treasuries.
- f. Keybank Navigator has redone their platform and is more streamlined.

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

5. Chief's Report

- a. Christian DeCapria presented the Chief's Report. 20 calls for the month:
 - 12-EMS
 - 1-Structure Fire
 - 2-Fire alarm
 - 1-MVA
 - 1-Odor investigation
 - 1-Good intent
 - 1-CO alarm
 - 1-Dispatch cancellation
- b. Car 18 mileage as of 11/1 is 66,285 and car 18-0 mileage as of 11/1 is 67,575.
- c. Fire Prevention at Charlton Heights went well and had a good turnout.
- d. The chief thanked Chief Dyer for handling an involved medical call.
- e. Charlton Fire Department has had issues with Ballston Lake EMS responding to EMS calls. The plan brought up by the county is to have Charlton being covered by Galway EMS. Ballston Lake EMS is working toward improving response times. Providing a second ambulance to cover peak hours is being reviewed. Additionally, looking to improve communication with the two agencies. Any personnel issues will be addressed with the chief and the new operations manager from Ballston Lake EMS.
- f. Medical director Dr. Willen was appointed by Dr. Daley to be the representing physician to the REMAC for Saratoga Hospital. Dr Willen would like to get physicians from Saratoga Hospital and Ellis Hospital involved in getting a fly car in this area. It would be helpful to have a physician in the field for extreme calls such as an entrapment call requiring amputation.
- g Chief requested permission to use 18-2 on December 4th for transporting santa around the town.
- h Chief DeCapria presented purchase requests. (Motions under new business)

6. Committee Reports

- a. **Facilities Management (Jeff Voigt)**
See unfinished business.
- b. **Apparatus and Equipment (Kevin Riehl)**
Commissioner Riehl indicated that 18-0 has been moved in the bay area behind 18-1. He spoke with Chief Dyer about replacement options with the focus of purchasing a used vehicle. They will pursue pulling radios out of 18-0 and looking to break down the car.
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
Fire Prevention took place and training is ongoing
- d. **Radio Communication and Informational Technology Committee (Steve Slattery)**
There is nothing to report at this time.

e. **Staff Relations/Code of Ethics Committee (Amanda Gannon)**

There is nothing to report at this time.

7. Unfinished Business

- a. Commissioner Voigt thanked Richard Battenhausen for this year's lawn care service. Additional lawn care services such as bush hogging may be looked at in the future if needed.
- b. The boiler was installed and the start-up was successful. Temperatures have been set at 65. The district is continuing to pursue recouping the replacement costs from Tri-Valley. Quotes from Eastern Heating and Cooling for installing anode rod in hot water heater and condensate neutralizer on boiler were presented. The board will revisit replacing those at a later date.
- c. A new chairman will need to be designated. The board is waiting until January after elections to designate a chairman. At that time, the designated chairman will be added to the district accounts as a Keybank signatory.

8. New Business

- a. Snow plow bid requirements were discussed in addition to prevailing wage. Commissioner Voigt will reach out to Pro Cut regarding their bid and the need to pay prevailing wage. Snow plow bids will be revisited at next month's mtg.
- b. Resolution 23-2022 requiring petitions and to appoint and compensate the chairman and election inspectors was discussed. Janet Reville will be the acting chairman. Bill Moynihan and Teddie Smith will be poll sitters.
- c. The board discussed cleaning bid specs. Bids will be due by 5pm on day of mtg to be opened at the mtg.
- d. Commissioner Voigt indicated that the edge of the back parking lot is cracking and needs additional gravel to support the asphalt. The board will look into pricing for additional gravel.
- e. Lisa and Christian DeCapria requested approval to use the firehouse on January 14th from 10-1.

Motion to approve Resolution 23-2022 made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the 2023 cleaning bid specs made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the request for Lisa and Christian DeCapria to use of the firehouse on January 14th made by Jeff Voigt and seconded by Steve Slattery. Approved 4-0.

Motion to approve the purchase of EMS supplies from Ever Dixie not to exceed \$300.00 made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

Motion to approve the purchase of two 4 gas meters from PK Safety for \$1,600.00 made by Jeff Voigt and seconded by Steve Slattery. Approved 4-0.

Motion to approve the use of 18-2 for Santa's drive by made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

9. Privilege of the floor

Megan Miraglia inquired about upcoming commissioner positions and the process for posting candidates/commissioner terms.

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Riehl 8:15 p.m. Approved 4-0.

1:12 PM

11/01/22

Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

October 2022

| | Oct 22 | Sep 22 | \$ Change |
|---------------------------------------|----------|-----------|------------|
| Income | | | |
| A2706 GRANTS FROM LOCAL GOVT | 0.00 | 15,000.00 | -15,000.00 |
| H2401 INTEREST & EARNINGS | 10.78 | 4.18 | 6.60 |
| A2401 INTEREST & EARNINGS | | | |
| INTEREST & EARNINGS OTHER ACCTS | 108.03 | 5.22 | 102.81 |
| Total A2401 INTEREST & EARNINGS | 108.03 | 5.22 | 102.81 |
| Total Income | 118.81 | 15,009.40 | -14,890.59 |
| Gross Profit | 118.81 | 15,009.40 | -14,890.59 |
| Expense | | | |
| A97107 DEBT INTEREST, SERIAL BO | | | |
| INTEREST ON BONDS | 0.00 | 48,278.13 | -48,278.13 |
| Total A97107 DEBT INTEREST, SERIAL BO | 0.00 | 48,278.13 | -48,278.13 |
| A97106 DEBT PRINCIPAL, SERIAL B | | | |
| PRINCIPAL ON BONDS | 0.00 | 80,000.00 | -80,000.00 |
| Total A97106 DEBT PRINCIPAL, SERIAL B | 0.00 | 80,000.00 | -80,000.00 |
| A34102 FIRE, EQUIP & CAP OUTLAY | | | |
| EQUIPMENT | | | |
| PERSONAL PROTECTIVE EQUIP | 0.00 | 1,084.86 | -1,084.86 |
| FIREFIGHTER EQUIPMENT | 25.33 | 0.00 | 25.33 |
| Total EQUIPMENT | 25.33 | 1,084.86 | -1,059.53 |
| Total A34102 FIRE, EQUIP & CAP OUTLAY | 25.33 | 1,084.86 | -1,059.53 |
| A90308 SOCIAL SECURITY | | | |
| MEDICARE EMPLOYER | 33.35 | 33.35 | 0.00 |
| FICA EMPLOYER | 142.60 | 142.60 | 0.00 |
| Total A90308 SOCIAL SECURITY | 175.95 | 175.95 | 0.00 |
| A34101 FIRE PER SVC | | | |
| PERSONAL SERVICES | | | |
| MEDICARE EMPLOYEE | 33.35 | 33.35 | 0.00 |
| NYS INCOME TAX | 116.40 | 0.00 | 116.40 |
| FICA EMPLOYEE | 142.60 | 142.60 | 0.00 |
| FEDERAL INCOME TAX | 188.00 | 188.00 | 0.00 |
| SECRETARY WAGES | 588.65 | 588.65 | 0.00 |
| TREASURER WAGES | 1,308.60 | 1,308.60 | 0.00 |
| Total PERSONAL SERVICES | 2,377.60 | 2,261.20 | 116.40 |
| Total A34101 FIRE PER SVC | 2,377.60 | 2,261.20 | 116.40 |
| A34104 FIRE PROTECTION | | | |
| FIREFIGHTER PHYSICAL EXAMS | 0.00 | 1,965.00 | -1,965.00 |
| BUILDING/GROUNDS REPAIRS | 0.00 | 7,525.00 | -7,525.00 |
| PUBLIC NOTICES | 6.66 | 0.00 | 6.66 |
| WEBSITE ADMINISTRATION | 20.00 | 20.00 | 0.00 |
| FUEL - TRUCKS | 26.75 | 197.15 | -170.40 |
| BANK FEES | 40.00 | 0.00 | 40.00 |
| FOOD REIMBURSEMENTS | 71.26 | 0.00 | 71.26 |
| WASTE DISPOSAL | 75.70 | 70.09 | 5.61 |
| PRINTING & SUPPLIES | 86.39 | 0.00 | 86.39 |
| POSTAGE | 100.00 | 2.16 | 97.84 |
| ELECTRIC | 494.75 | 626.74 | -131.99 |
| EMS SUPPLIES/FEES | 600.23 | 0.00 | 600.23 |
| TELEPHONE/CABLE | 751.15 | 351.15 | 400.00 |
| APPARATUS MAINT/REPAIR | 1,350.95 | 1,636.36 | -285.41 |

1:12 PM

11/01/22

Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

October 2022

| | Oct 22 | Sep 22 | \$ Change |
|------------------------------|------------|-------------|-------------|
| BUILDING/GROUNDS MAINTENANCE | 2,615.66 | 1,955.66 | 660.00 |
| LEGAL/MEDICAL SERVICES | 3,217.50 | 0.00 | 3,217.50 |
| Total A34104 FIRE PROTECTION | 9,457.00 | 14,349.31 | -4,892.31 |
| Total Expense | 12,035.88 | 146,149.45 | -134,113.57 |
| Net Income | -11,917.07 | -131,140.05 | 119,222.98 |

Keybank National Association Account Totals October 2022

| ACCOUNT NAME | NUMBER | BALANCE |
|-------------------------------|--------|--------------|
| OPERATING ACCOUNT | 0712 | \$193,851.53 |
| PAYROLL ACCOUNT | 0720 | \$9,255.65 |
| CHARLTON FIRE DISTRICT #1 | 2528 | \$50,789.61 |
| APPARATUS CAPITAL RESERVE | 2286 | \$416,028.58 |
| EQUIPMENT CAPITAL RESERVES | 2294 | \$104,734.19 |
| EMERGENCY REPAIR RESERVES | 2302 | \$25,103.17 |
| CAPITAL IMPROVEMENTS RESERVES | 2310 | \$90,131.93 |

| | | |
|------------------------|--|---------------------|
| Total Balances: | | \$889,894.66 |
|------------------------|--|---------------------|

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

October 2022

| | Oct 22 | Oct 21 |
|---|-------------------|-------------------|
| A200 CASH | | |
| 0712 OPERATING | 193,824.78 | 345,658.06 |
| 0720 PAYROLL | 9,255.65 | 9,623.35 |
| Total A200 CASH | 203,080.43 | 355,281.41 |
| A230 CASH, SPECIAL RESERVES | | |
| 2286 APPARATUS | 416,028.58 | 207,137.03 |
| 2294 EQUIPMENT | 104,734.19 | 64,707.23 |
| 2302 EMERGENCY | 25,103.17 | 25,096.60 |
| 2310 CAPITAL IMPROVEMENTS | 90,131.93 | 48,333.81 |
| 2528 NEW FIREHOUSE | 50,789.61 | 56,475.78 |
| Total A230 CASH, SPECIAL RESERVES | 686,787.48 | 401,750.45 |
| A450 INVESTMENT IN SECURITIES | | |
| 9047 OPERATING | -30,000.00 | 0.00 |
| 9054 PAYROLL | 30,000.00 | 0.00 |
| Total A450 INVESTMENT IN SECURI... | 0.00 | 0.00 |
| TOTAL | 889,867.91 | 757,031.86 |



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
October 31, 2022
page 1 of 2

0712

17 X 81 00017 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

0712

| | |
|--------------------------------|---------------------|
| Beginning balance 9-30-22 | \$210,667.46 |
| 17 Subtractions | -16,775.93 |
| Net fees and charges | -40.00 |
| Ending balance 10-31-22 | \$193,851.53 |

Subtractions

Paper Checks

** check missing from sequence*

| Check | Date | Amount | Check | Date | Amount | Check | Date | Amount |
|-------|-------|------------|-------|-------|----------|-------|-------|--------|
| 8506 | 10-4 | \$7,360.35 | 8526 | 10-18 | 86.39 | 8532 | 10-27 | 400.00 |
| *8521 | 10-20 | 351.15 | 8527 | 10-20 | 660.00 | 8533 | 10-20 | 20.00 |
| 8522 | 10-21 | 1,425.66 | 8528 | 10-17 | 283.63 | *8535 | 10-18 | 530.00 |
| 8523 | 10-25 | 6.66 | 8529 | 10-17 | 3,217.50 | 8536 | 10-24 | 494.75 |
| 8524 | 10-19 | 125.33 | 8530 | 10-18 | 71.26 | 8537 | 10-18 | 75.70 |
| 8525 | 10-17 | 1,350.95 | 8531 | 10-17 | 316.60 | | | |

Paper Checks Paid

\$16,775.93

Fees and charges

| Date | | Quantity | Unit Charge | |
|----------|-----------------------------------|----------|-------------|--------|
| 10-11-22 | Sep Keynav Corp Banking Statement | 7 | 0.00 | \$0.00 |
| 10-11-22 | Sep Keynav Domestic | 2 | 20.00 | -40.00 |
| 10-11-22 | Sep Keynav Wire Maintenance | 1 | 0.00 | 0.00 |
| 10-11-22 | Sep Keynav Previous Day Report | 7 | 0.00 | 0.00 |
| 10-11-22 | Sep Keynav Online Access | 1 | 0.00 | 0.00 |
| 10-11-22 | Sep Keynav Pre Day Detail Items | 30 | 0.00 | 0.00 |
| 10-11-22 | Sep Kbbo Ineligible | 1 | 0.00 | 0.00 |
| 10-11-22 | Sep Keynav Wire Package Fee | 1 | 0.00 | 0.00 |

Fees and charges assessed this period

-\$40.00

...0712 - 03290

7855

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

**KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12206**

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

| | |
|----------------|----------------------------------|
| XFER TO SAV | - Transfer to Savings Account |
| XFER FROM SAV | - Transfer from Savings Account |
| XFER TO CKG | - Transfer to Checking Account |
| XFER FROM CKG | - Transfer from Checking Account |
| PMT TO CR CARD | - Payment to Credit Card |
| ADV CR CARD | - Advance from Credit Card |

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101- 4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1** Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The “Service charges”, if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The “Interest earned” shown on your statement, if any.

[illegible]

11:16 AM

11/01/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 10/31/2022

| | Oct 31, 22 |
|-----------------------------------|------------|
| Beginning Balance | 210,667.46 |
| Cleared Transactions | |
| Checks and Payments - 18 items | -16,815.93 |
| Deposits and Credits - 7 items | 0.00 |
| Total Cleared Transactions | -16,815.93 |
| Cleared Balance | 193,851.53 |
| Uncleared Transactions | |
| Checks and Payments - 1 item | -26.75 |
| Total Uncleared Transactions | -26.75 |
| Register Balance as of 10/31/2022 | 193,824.78 |
| Ending Balance | 193,824.78 |

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0712 OPERATING, Period Ending 10/31/2022

| Type | Date | Num | Name | Clr | Amount | Balance |
|-----------------------------------|------------|------|----------------------|-----|------------|------------|
| Beginning Balance | | | | | | 210,667.46 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 18 items | | | | | | |
| Check | 08/03/2022 | 8506 | CHARLTON VOL FI... | X | -7,360.35 | -7,360.35 |
| Check | 10/11/2022 | 8529 | HANNIGAN LAW FI... | X | -3,217.50 | -10,577.85 |
| Check | 10/11/2022 | 8522 | RICHARD BATTEN... | X | -1,425.66 | -12,003.51 |
| Check | 10/11/2022 | 8525 | VANDER MOLEN FI... | X | -1,350.95 | -13,354.46 |
| Check | 10/11/2022 | 8527 | MES | X | -660.00 | -14,014.46 |
| Check | 10/11/2022 | 8535 | TRI CITY JANITORI... | X | -530.00 | -14,544.46 |
| Check | 10/11/2022 | 8536 | NATIONAL GRID | X | -494.75 | -15,039.21 |
| Check | 10/11/2022 | 8532 | AARON DYER | X | -400.00 | -15,439.21 |
| Check | 10/11/2022 | 8521 | SPECTRUM ENTE... | X | -351.15 | -15,790.36 |
| Check | 10/11/2022 | 8531 | EVERDIXIE | X | -316.60 | -16,106.96 |
| Check | 10/11/2022 | 8528 | MCKESSON MEDI... | X | -283.63 | -16,390.59 |
| Check | 10/11/2022 | 8524 | FASNY FCU CARD... | X | -125.33 | -16,515.92 |
| Check | 10/11/2022 | 8526 | RICOH USA INC | X | -86.39 | -16,602.31 |
| Check | 10/11/2022 | 8537 | COUNTY WASTE | X | -75.70 | -16,678.01 |
| Check | 10/11/2022 | 8530 | CHRISTIAN DE CA... | X | -71.26 | -16,749.27 |
| Check | 10/11/2022 | | KEYBANK | X | -40.00 | -16,789.27 |
| Check | 10/11/2022 | 8533 | Atypica Inc. | X | -20.00 | -16,809.27 |
| Check | 10/11/2022 | 8523 | THE DAILY GAZET... | X | -6.66 | -16,815.93 |
| Total Checks and Payments | | | | | -16,815.93 | -16,815.93 |
| Deposits and Credits - 7 items | | | | | | |
| Check | 10/11/2022 | | KEYBANK | X | 0.00 | 0.00 |
| Check | 10/11/2022 | | KEYBANK | X | 0.00 | 0.00 |
| Check | 10/11/2022 | | KEYBANK | X | 0.00 | 0.00 |
| Check | 10/11/2022 | | KEYBANK | X | 0.00 | 0.00 |
| Check | 10/11/2022 | | KEYBANK | X | 0.00 | 0.00 |
| Check | 10/11/2022 | | KEYBANK | X | 0.00 | 0.00 |
| Check | 10/11/2022 | | KEYBANK | X | 0.00 | 0.00 |
| Total Deposits and Credits | | | | | 0.00 | 0.00 |
| Total Cleared Transactions | | | | | -16,815.93 | -16,815.93 |
| Cleared Balance | | | | | -16,815.93 | 193,851.53 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 1 item | | | | | | |
| Check | 10/11/2022 | 8534 | TOWN OF CHARLT... | | -26.75 | -26.75 |
| Total Checks and Payments | | | | | -26.75 | -26.75 |
| Total Uncleared Transactions | | | | | -26.75 | -26.75 |
| Register Balance as of 10/31/2022 | | | | | -16,842.68 | 193,824.78 |
| Ending Balance | | | | | -16,842.68 | 193,824.78 |



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
October 31, 2022
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70720

2 X 81 00002 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic 70720
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

| | |
|---------------------------|-------------|
| Beginning balance 9-30-22 | \$11,809.20 |
| 4 Subtractions | -2,553.55 |
| Ending balance 10-31-22 | \$9,255.65 |

Subtractions

Paper Checks * check missing from sequence

| Check | Date | Amount | Check | Date | Amount |
|-------------------|-------|----------|-------|-------|------------|
| 1064 | 10-12 | \$588.65 | 1065 | 10-26 | 1,308.60 |
| Paper Checks Paid | | | | | \$1,897.25 |

| Withdrawals | Date | Serial # | Location | Amount |
|--------------------|-------|----------|--|------------|
| | 10-20 | | Direct Withdrawal, Irs Usataxpymt | \$539.90 |
| | 10-24 | | Direct Withdrawal, Nys Dtf Wt Tax Paymnt | 116.40 |
| Total subtractions | | | | \$2,553.55 |

0720 - 03290

11:50 AM

11/01/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0720 PAYROLL, Period Ending 10/31/2022

| | <u>Oct 31, 22</u> |
|-----------------------------------|-------------------|
| Beginning Balance | 11,809.20 |
| Cleared Transactions | |
| Checks and Payments - 4 items | <u>-2,553.55</u> |
| Total Cleared Transactions | <u>-2,553.55</u> |
| Cleared Balance | <u>9,255.65</u> |
| Register Balance as of 10/31/2022 | 9,255.65 |
| New Transactions | |
| Checks and Payments - 1 item | <u>-588.65</u> |
| Total New Transactions | <u>-588.65</u> |
| Ending Balance | <u>8,667.00</u> |

11:50 AM

11/01/22

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 10/31/2022

| Type | Date | Num | Name | Clr | Amount | Balance |
|--------------------------------------|------------|------|-------------------|-----|------------------|-----------------|
| Beginning Balance | | | | | | 11,809.20 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 4 items | | | | | | |
| Check | 10/11/2022 | | Andrew G La Patra | X | -1,308.60 | -1,308.60 |
| Check | 10/11/2022 | 1064 | Sharon B Cronin | X | -588.65 | -1,897.25 |
| Check | 10/20/2022 | | DIRECT WITHDRA... | X | -539.90 | -2,437.15 |
| Check | 10/24/2022 | | NYS EMPLOYMEN... | X | -116.40 | -2,553.55 |
| Total Checks and Payments | | | | | -2,553.55 | -2,553.55 |
| Total Cleared Transactions | | | | | -2,553.55 | -2,553.55 |
| Cleared Balance | | | | | -2,553.55 | 9,255.65 |
| Register Balance as of 10/31/2022 | | | | | -2,553.55 | 9,255.65 |
| New Transactions | | | | | | |
| Checks and Payments - 1 item | | | | | | |
| Check | 11/01/2022 | | SHARON B. CRONIN | | -588.65 | -588.65 |
| Total Checks and Payments | | | | | -588.65 | -588.65 |
| Total New Transactions | | | | | -588.65 | -588.65 |
| Ending Balance | | | | | -3,142.20 | 8,667.00 |



KeyBank
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Cleveland, OH 44101-5885

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October 31, 2022
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12286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12286
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

| | |
|--------------------------------|---------------------|
| Beginning balance 9-30-22 | \$415,957.92 |
| Interest paid | +70.66 |
| Ending balance 10-31-22 | \$416,028.58 |

Interest
earned

| | |
|---------------------------------------|----------|
| Annual percentage yield (APY) earned | 0.20% |
| Number of days this statement period | 31 |
| Interest paid 10-31-22 | \$70.66 |
| Interest earned this statement period | \$70.66 |
| Interest paid year-to-date | \$101.77 |

2286 - 03290

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 09/30/2022

| | |
|-----------------------------------|------------|
| | Sep 30, 22 |
| Beginning Balance | 415,957.92 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 70.66 |
| Total Cleared Transactions | 70.66 |
| Cleared Balance | 416,028.58 |
| Register Balance as of 09/30/2022 | 416,028.58 |
| Ending Balance | 416,028.58 |



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Cleveland, OH 44101-5885

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October 31, 2022
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12294

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?

Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 2294
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

| | |
|--------------------------------|---------------------|
| Beginning balance 9-30-22 | \$104,716.40 |
| Interest paid | +17.79 |
| Ending balance 10-31-22 | \$104,734.19 |

Interest
earned

| | |
|---------------------------------------|---------|
| Annual percentage yield (APY) earned | 0.20% |
| Number of days this statement period | 31 |
| Interest paid 10-31-22 | \$17.79 |
| Interest earned this statement period | \$17.78 |
| Interest paid year-to-date | \$25.63 |

12294 - 03290

12:19 PM

11/01/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 11/01/2022

| | |
|-----------------------------------|-------------------|
| | Nov 1, 22 |
| Beginning Balance | 104,716.40 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 17.79 |
| Total Cleared Transactions | 17.79 |
| Cleared Balance | <u>104,734.19</u> |
| Register Balance as of 11/01/2022 | 104,734.19 |
| Ending Balance | 104,734.19 |



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Cleveland, OH 44101-5885

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October 31, 2022
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12302

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 2302
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

| | |
|--------------------------------|--------------------|
| Beginning balance 9-30-22 | \$25,098.90 |
| Interest paid | +4.27 |
| Ending balance 10-31-22 | \$25,103.17 |

Interest
earned

| | |
|---------------------------------------|--------|
| Annual percentage yield (APY) earned | 0.20% |
| Number of days this statement period | 31 |
| Interest paid 10-31-22 | \$4.27 |
| Interest earned this statement period | \$4.26 |
| Interest paid year-to-date | \$6.15 |

2302 - 03290

7856

7856

12:20 PM

11/01/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2302 EMERGENCY, Period Ending 09/30/2022

| | Sep 30, 22 |
|-----------------------------------|------------|
| Beginning Balance | 25,098.90 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 4.27 |
| Total Cleared Transactions | 4.27 |
| Cleared Balance | 25,103.17 |
| Register Balance as of 09/30/2022 | 25,103.17 |
| Ending Balance | 25,103.17 |



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Cleveland, OH 44101-5885

Public Sector Statement
October 31, 2022
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12528

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic Interest 2528
CHARLTON FIRE DISTRICT #1

| | |
|---------------------------|-------------|
| Beginning balance 9-30-22 | \$50,778.83 |
| Interest paid | +10.78 |
| Ending balance 10-31-22 | \$50,789.61 |

Interest
earned

| | |
|---------------------------------------|---------|
| Annual percentage yield (APY) earned | 0.25% |
| Number of days this statement period | 31 |
| Interest paid 10-31-22 | \$10.78 |
| Interest earned this statement period | \$10.78 |
| Interest paid year-to-date | \$18.37 |

2528 - 03290

726

12:20 PM

11/01/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2528 NEW FIREHOUSE, Period Ending 10/31/2022

| | Oct 31, 22 |
|-----------------------------------|------------|
| Beginning Balance | 50,778.83 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 10.78 |
| Total Cleared Transactions | 10.78 |
| Cleared Balance | 50,789.61 |
| Register Balance as of 10/31/2022 | 50,789.61 |
| Ending Balance | 50,789.61 |

CHARLTON FIRE DISTRICT #1

YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through October 2022

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|--------------|------------|----------------|-------------|
| Income | | | | |
| A1001 REAL PROPERTY TAXES | | | | |
| REAL PROPERTY TAXES | 492,480.16 | 492,480.00 | 0.16 | 100.0% |
| Total A1001 REAL PROPERTY TAXES | 492,480.16 | 492,480.00 | 0.16 | 100.0% |
| A2401 INTEREST & EARNINGS | | | | |
| INTEREST & EARNINGS OTHER ACCTS | 155.60 | 100.00 | 55.60 | 155.6% |
| Total A2401 INTEREST & EARNINGS | 155.60 | 100.00 | 55.60 | 155.6% |
| A2706 GRANTS FROM LOCAL GOVT | 15,000.00 | | | |
| A2770 UNCLASSIFIED | | | | |
| OTHER UNCLASSIFIED | 7.25 | | | |
| Total A2770 UNCLASSIFIED | 7.25 | | | |
| H2401 INTEREST & EARNINGS | 18.37 | | | |
| Total Income | 507,661.38 | 492,580.00 | 15,081.38 | 103.1% |
| Gross Profit | 507,661.38 | 492,580.00 | 15,081.38 | 103.1% |
| Expense | | | | |
| A34101 FIRE PER SVC | | | | |
| PERSONAL SERVICES | | | | |
| FEDERAL INCOME TAX | 1,880.00 | | | |
| FICA EMPLOYEE | 1,426.00 | | | |
| MEDICARE EMPLOYEE | 333.50 | | | |
| NYS INCOME TAX | 465.60 | | | |
| SECRETARY WAGES | 5,886.50 | 8,400.00 | -2,513.50 | 70.1% |
| TREASURER WAGES | 13,086.00 | 19,200.00 | -6,114.00 | 68.2% |
| Total PERSONAL SERVICES | 23,077.60 | 27,600.00 | -4,522.40 | 83.6% |
| Total A34101 FIRE PER SVC | 23,077.60 | 27,600.00 | -4,522.40 | 83.6% |
| A34102 FIRE, EQUIP & CAP OUTLAY | | | | |
| BUILDING IMPROVEMENTS | 140.00 | | | |
| EQUIPMENT | | | | |
| APPARATUS EQUIPMENT | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| BUILDING EQUIPMENT | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| EMS EQUIPMENT | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| FIREFIGHTER EQUIPMENT | 25.33 | 3,000.00 | -2,974.67 | 0.8% |
| HOSE REPLACEMENT | 0.00 | 800.00 | -800.00 | 0.0% |
| PERSONAL PROTECTIVE EQUIP | 10,547.13 | 6,000.00 | 4,547.13 | 175.8% |
| RADIOS | 608.66 | | | |
| Total EQUIPMENT | 11,181.12 | 12,800.00 | -1,618.88 | 87.4% |
| Total A34102 FIRE, EQUIP & CAP OUTLAY | 11,321.12 | 12,800.00 | -1,478.88 | 88.4% |
| A34104 FIRE PROTECTION | | | | |
| 2% FOREIGN INSURANCE REFUND | 7,360.35 | | | |
| ANNUAL AUDIT | 6,000.00 | 8,000.00 | -2,000.00 | 75.0% |
| APPARATUS MAINT/REPAIR | 14,309.25 | 15,000.00 | -690.75 | 95.4% |
| ASSOCIATION DUES | 175.00 | 700.00 | -525.00 | 25.0% |
| BANK FEES | -115.00 | 2,300.00 | -2,415.00 | -5.0% |
| BUILDING/GROUNDS MAINTENANCE | 32,091.76 | 32,000.00 | 91.76 | 100.3% |
| BUILDING/GROUNDS REPAIRS | 10,362.10 | 1,500.00 | 8,862.10 | 690.8% |
| COMMISSIONER TRAINING | 250.00 | 200.00 | 50.00 | 125.0% |
| DATA ENTRY/INCIDENT REPORTING | 700.00 | 3,500.00 | -2,800.00 | 20.0% |
| ELECTRIC | 5,995.22 | 16,000.00 | -10,004.78 | 37.5% |
| EMS SUPPLIES/FEES | 1,120.21 | 2,000.00 | -879.79 | 56.0% |
| EMS TRAINING | 0.00 | 500.00 | -500.00 | 0.0% |
| EQUIPMENT MAINT/REPAIR | 163.34 | 1,000.00 | -836.66 | 16.3% |
| FIRE PREVENTION | 2,146.85 | 3,000.00 | -853.15 | 71.6% |
| FIREFIGHTER PHYSICAL EXAMS | 1,965.00 | 7,000.00 | -5,035.00 | 28.1% |
| FIREFIGHTER TRAINING | 2,365.00 | 1,000.00 | 1,365.00 | 236.5% |
| FIREMATIC/REHAB SUPPLIES | 314.36 | 600.00 | -285.64 | 52.4% |

CHARLTON FIRE DISTRICT #1

YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through October 2022

| | Jan - Oct 22 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|-------------------|--------------------|---------------|
| FOAM | 0.00 | 50.00 | -50.00 | 0.0% |
| FOOD REIMBURSEMENTS | 164.80 | 300.00 | -135.20 | 54.9% |
| FUEL - BUILDING | 6,757.59 | 11,000.00 | -4,242.41 | 61.4% |
| FUEL - TRUCKS | 2,012.68 | 3,200.00 | -1,187.32 | 62.9% |
| HOSE/LADDER TESTING | 1,468.75 | 1,000.00 | 468.75 | 146.9% |
| INSPECTION OF DEPARTMENT | 4,938.15 | 7,000.00 | -2,061.85 | 70.5% |
| INSURANCE | 26,763.39 | 26,000.00 | 763.39 | 102.9% |
| INTERIOR FIREFIGHTING FIT TRAIN | 364.00 | 800.00 | -436.00 | 45.5% |
| LEGAL/MEDICAL SERVICES | 3,231.93 | 3,000.00 | 231.93 | 107.7% |
| MISCELLANEOUS | 706.87 | 500.00 | 206.87 | 141.4% |
| PAGER REPAIR BATTERIES | 399.08 | 800.00 | -400.92 | 49.9% |
| PHYSICAL FITNESS | 434.00 | 600.00 | -166.00 | 72.3% |
| POSTAGE | 657.54 | 400.00 | 257.54 | 164.4% |
| PRINTING & SUPPLIES | 561.15 | 800.00 | -238.85 | 70.1% |
| PUBLIC NOTICES | 34.97 | 200.00 | -165.03 | 17.5% |
| TELEPHONE/CABLE | 5,599.09 | 5,000.00 | 599.09 | 112.0% |
| WASTE DISPOSAL | 681.03 | 800.00 | -118.97 | 85.1% |
| WEBSITE ADMINISTRATION | 260.00 | 200.00 | 60.00 | 130.0% |
| Total A34104 FIRE PROTECTION | 140,238.46 | 155,950.00 | -15,711.54 | 89.9% |
| A90308 SOCIAL SECURITY | | | | |
| FICA EMPLOYER | 1,426.00 | 1,800.00 | -374.00 | 79.2% |
| MEDICARE EMPLOYER | 333.50 | 400.00 | -66.50 | 83.4% |
| Total A90308 SOCIAL SECURITY | 1,759.50 | 2,200.00 | -440.50 | 80.0% |
| A90408 WORKER'S COMPENSATION | 245.00 | 300.00 | -55.00 | 81.7% |
| A97106 DEBT PRINCIPAL, SERIAL B | | | | |
| PRINCIPAL ON BONDS | 80,000.00 | 80,000.00 | 0.00 | 100.0% |
| Total A97106 DEBT PRINCIPAL, SERIAL B | 80,000.00 | 80,000.00 | 0.00 | 100.0% |
| A97107 DEBT INTEREST, SERIAL BO | | | | |
| INTEREST ON BONDS | 96,556.26 | 96,556.00 | 0.26 | 100.0% |
| Total A97107 DEBT INTEREST, SERIAL BO | 96,556.26 | 96,556.00 | 0.26 | 100.0% |
| A99019 INTERFUND TRANSFERS | | | | |
| TO APPARATUS CAPITAL RESERVES | 0.00 | 99,000.00 | -99,000.00 | 0.0% |
| TO CAPITAL IMPROVEMENT RESERVES | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| TO EQUIPMENT CAPITAL RESERVES | 0.00 | 8,174.00 | -8,174.00 | 0.0% |
| Total A99019 INTERFUND TRANSFERS | 0.00 | 117,174.00 | -117,174.00 | 0.0% |
| H34102 NEW FIREHOUSE | | | | |
| 200 NEW BLDG CONSTRUCTION PHASE | | | | |
| 206.3 TRI-VALLEY P&L - PLUMBING | 2,665.14 | | | |
| Total 200 NEW BLDG CONSTRUCTION PHASE | 2,665.14 | | | |
| 300 OWNERS EXPENSES & MISC | | | | |
| 301 FIRE DEPT FFE ALLOWANCE | 1,472.89 | | | |
| Total 300 OWNERS EXPENSES & MISC | 1,472.89 | | | |
| 400 PROFESSIONAL SERVICES | | | | |
| 404 FINANCES & LEGAL FEES | 515.00 | | | |
| Total 400 PROFESSIONAL SERVICES | 515.00 | | | |
| Total H34102 NEW FIREHOUSE | 4,653.03 | | | |
| Total Expense | 357,850.97 | 492,580.00 | -134,729.03 | 72.6% |
| Net Income | 149,810.41 | 0.00 | 149,810.41 | 100.0% |