

Charlton Fire District Meeting Minutes

December 6, 2022

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on December 6, 2022 at 7:03 p.m.

PRESENT: Jeff Voigt, Kevin Riehl, Amanda Gannon, Steve Slattery

ABSENT:

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

3. Chairman's Report

4. Treasurer's Report

a. Treasurer's Report presented by Andy LaPatra.

b. Review and audit of bills.

c. Operating Account: \$178,368.53

Payroll Account: \$6,818.50

Apparatus Capital Reserve: \$416,143.14

Equipment Capital Reserve: \$104,763.03

Emergency Capital Reserve: \$25,110.08

Capital Improvement Reserve: \$90,156.75

Bond Account: \$50,803.80

Total ending on December 1, 2022: \$872,163.83

d. Year end transfers to reserve accounts will need to be made.

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Steve Slattery. Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

5. Chief's Report

a. Christian DeCapria presented the Chief's Report. 16 calls for the month:

7-EMS

1-Structure Fire

1-Fire alarm

1-Brush fire

1-Cover assignment

1-CO alarm
4-Call cancellation

- b. Car 18 mileage as of 12/1 is 66,571 and car 18-0 mileage as of 12/1 is 67,575.
- c. The chief thanked everyone for the assistance with the festivities over the weekend.
- e. Department holiday party is December 14th from 6-9. Surrounding departments have been notified.
- f. Car 18 is scheduled for inspection on December 22nd.
- g. Chief DeCapria and Assistant Chief Dyer will be running for the chief for next year. Good turnout for calls. Thanked everyone for the response to calls.
- h. An inquiry was made regarding CFD's involvement in the Ballston Spa Parade. It was indicated that due to the large size of the parade, the town had to limit it to bordering departments.

6. Committee Reports

- a. **Facilities Management (Jeff Voigt)**
Commissioner Riehl indicated that the furnace is up and running. The set point will be set at 65 degrees. The start up (per the manufacturer) was discussed.
- b. **Apparatus and Equipment (Kevin Riehl)**
Car 18 is scheduled for an inspection.
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
Training is ongoing.
- d. **Radio Communication and Informational Technology Committee (Steve Slattery)**
Due to the age/speed of the district laptop, Commissioner Slattery will be looking into purchasing a new one to run the district programs on.
- e. **Staff Relations/Code of Ethics Committee (Amanda Gannon)**
Commissioner Gannon inquired about the requested report from the chiefs. Chief DeCapria will work on it.

7. Unfinished Business

- a. Gravel is needed on the edge of the back parking lot. Jimmy Crawford is able to do it for \$850.00.
- b. Commissioner elections are on Wednesday, December 13th. The terms are as follows:
 - 5 year term-Steve Slattery, Paul Hibbert
 - 4 year term-Dan Martin
 - 2 year term-Kevin Riehl, Jake Malagisi
- c. Cancer coverage benefits for firefighters were discussed. The required forms will be completed and sent into DHSES.

- d. Snowplow bids were reviewed. Birch Enterprises-\$12,000. Capri Precision Landscaping- \$14,250.00. ProCut Landscaping-\$14,900.00.Pro Cut spoke on prevailing wage and Article 9.

Motion to approve purchase of gravel for parking lot for \$850.00 made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the 2023 snowplow bid from Birch Enterprises made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

Motion to approve the 2023 snowplow bid from ProCut for and rescind snow plow bid from Birch Enterprises made by Jeff Voigt and seconded by Steve Slattery. Approved 4-0.
Motion to approve the 2023 cleaning bid made by Jeff Voigt and seconded by Kevin Riehl. Approved 4-0.

8. New Business

- a. Allocating funds to reserve accounts was discussed. The allocation of funds to reserve accounts are as follows:

Apparatus Reserve Account- \$99,000.00
Capital Improvement Account- \$10,000.00
Equipment Capital Account- \$8,174.00

Additionally, the carryover of current year budget line items was discussed. Chiefs inquired about current year invoices being carried over into the next budget year.

- b. The cleaning bid from Tri City Janitorial was reviewed. There was a question regarding prevailing wage. It has been tabled until Commissioner Voigt can discuss this with Tri City.
- c. Resolution 24-2022 (2023 board meeting dates) was discussed and approved.

Board Meeting Dates for 2023

The dates of regular and special meetings are as follows:

<u>Day</u>	<u>Month</u>	<u>Day</u>	<u>Month</u>
3	January (Organizational mtg @ 6:30)	11	July
7	February (Insurance review @ 6:30)	1	August
7	March	5	September
4	April	3	October
2	May	17	October (Public Hearing)
6	June	7	November
		5	December

Motion to approve transfer to reserve accounts made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

Motion to approve 2023 meeting dates made by Jeff Voigt and seconded by Amanda Gannon. Approved 4-0.

9. Privilege of the floor

Residents commented on the snowplow bid process. Concerns about the bid process were conveyed.

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Riehl 9:05 p.m. Approved 4-0.

10:53 AM

12/06/22

Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

November 2022

	Nov 22	Oct 22	\$ Change
Income			
H2401 INTEREST & EARNINGS	14.19	10.78	3.41
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS OTHER ACCTS	175.13	108.03	67.10
Total A2401 INTEREST & EARNINGS	175.13	108.03	67.10
A2701 REFUNDS OF PRIOR YEAR EXP			
REFUND PRIOR YEAR	1,894.65	0.00	1,894.65
Total A2701 REFUNDS OF PRIOR YEAR EXP	1,894.65	0.00	1,894.65
Total Income	2,083.97	118.81	1,965.16
Gross Profit	2,083.97	118.81	1,965.16
Expense			
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00
A34101 FIRE PER SVC			
PERSONAL SERVICES			
NYS INCOME TAX	0.00	116.40	-116.40
MEDICARE EMPLOYEE	33.35	33.35	0.00
FICA EMPLOYEE	142.60	142.60	0.00
FEDERAL INCOME TAX	188.00	188.00	0.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,261.20	2,377.60	-116.40
Total A34101 FIRE PER SVC	2,261.20	2,377.60	-116.40
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
FIREFIGHTER EQUIPMENT	0.00	25.33	-25.33
PERSONAL PROTECTIVE EQUIP			
GRANT DESIGNATED	5,909.69	0.00	5,909.69
Total PERSONAL PROTECTIVE EQUIP	5,909.69	0.00	5,909.69
Total EQUIPMENT	5,909.69	25.33	5,884.36
Total A34102 FIRE, EQUIP & CAP OUTLAY	5,909.69	25.33	5,884.36
A34104 FIRE PROTECTION			
APPARATUS MAINT/REPAIR	0.00	1,350.95	-1,350.95
POSTAGE	0.00	100.00	-100.00
LEGAL/MEDICAL SERVICES	0.00	3,217.50	-3,217.50
FUEL - TRUCKS	0.00	26.75	-26.75
EMS SUPPLIES/FEES	0.00	600.23	-600.23
PUBLIC NOTICES	5.55	6.66	-1.11
WEBSITE ADMINISTRATION	20.00	20.00	0.00
PRINTING & SUPPLIES	26.00	86.39	-60.39
BANK FEES	30.85	40.00	-9.15
WASTE DISPOSAL	75.70	75.70	0.00
FIREFIGHTER PHYSICAL EXAMS	315.00	0.00	315.00
TELEPHONE/CABLE	351.15	751.15	-400.00
ELECTRIC	496.30	494.75	1.55
FOOD REIMBURSEMENTS	500.00	71.26	428.74

10:53 AM

12/06/22

Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

November 2022

	Nov 22	Oct 22	\$ Change
BUILDING/GROUNDS MAINTENANCE	3,735.66	2,615.66	1,120.00
BUILDING/GROUNDS REPAIRS	5,885.00	0.00	5,885.00
Total A34104 FIRE PROTECTION	11,441.21	9,457.00	1,984.21
Total Expense	19,788.05	12,035.88	7,752.17
Net Income	-17,704.08	-11,917.07	-5,787.01

10:52 AM

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

November 2022

	Nov 22	Nov 21
A200 CASH		
0712 OPERATING	178,368.53	346,638.78
0720 PAYROLL	6,818.50	6,529.90
Total A200 CASH	185,187.03	353,168.68
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	416,143.14	207,138.73
2294 EQUIPMENT	104,763.03	64,707.76
2302 EMERGENCY	25,110.08	25,096.81
2310 CAPITAL IMPROVEMENTS	90,156.75	48,334.21
2528 NEW FIREHOUSE	50,803.80	52,209.24
Total A230 CASH, SPECIAL RESERVES	686,976.80	397,486.75
A450 INVESTMENT IN SECURITIES		
9047 OPERATING	-30,000.00	0.00
9054 PAYROLL	30,000.00	0.00
Total A450 INVESTMENT IN SECURI...	0.00	0.00
TOTAL	872,163.83	750,655.43

Keybank National Association Account Totals November 2022

ACCOUNT NAME	NUMBER	BALANCE
OPERATING ACCOUNT	0712	\$178,368.53
PAYROLL ACCOUNT	0720	\$6,818.50
CHARLTON FIRE DISTRICT #1	2528	\$50,803.80
APPARATUS CAPITAL RESERVE	2286	\$416,143.14
EQUIPMENT CAPITAL RESERVES	2294	\$104,763.03
EMERGENCY REPAIR RESERVES	2302	\$25,110.08
CAPITAL IMPROVEMENTS RESERVES	2310	\$90,156.75

Total Balances:

\$872,163.83



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
November 30, 2022
page 1 of 2

0712

14 X 81 00014 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic - 10712
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

Beginning balance 10-31-22	\$193,851.53
1 Addition	+1,894.65
14 Subtractions	-17,377.65
Ending balance 11-30-22	\$178,368.53

Additions

Deposits	Date	Serial #	Source	
	11-14		Deposit Branch 0081 New York	\$1,894.65
Total additions				\$1,894.65

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
8534	11-2	\$26.75	8543	11-4	1,425.66	8548	11-10	351.15
*8538	11-7	66.54	8544	11-7	315.00	8549	11-7	5,874.00
8539	11-9	7,665.00	8545	11-2	500.00	8550	11-14	496.30
8540	11-8	26.00	8546	11-9	20.00	8551	11-7	75.70
*8542	11-15	5.55	8547	11-9	530.00			

Paper Checks Paid \$17,377.65

0712 - 03290

7940

4:40 PM

12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 11/30/2022

	Nov 30, 22	
Beginning Balance		193,851.53
Cleared Transactions		
Checks and Payments - 14 items	-17,377.65	
Deposits and Credits - 2 items	1,894.65	
	-15,483.00	
Total Cleared Transactions		
Cleared Balance		<u>178,368.53</u>
Register Balance as of 11/30/2022		178,368.53
Ending Balance		178,368.53

4:40 PM

12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0712 OPERATING, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						193,851.53
Cleared Transactions						
Checks and Payments - 14 items						
Check	10/11/2022	8534	TOWN OF CHARLT...	X	-26.75	-26.75
Check	11/01/2022	8539	EASTERN HEATING	X	-7,665.00	-7,691.75
Check	11/01/2022	8549	DIVAL SAFETY & S...	X	-5,874.00	-13,565.75
Check	11/01/2022	8543	RICHARD BATTEN...	X	-1,425.66	-14,991.41
Check	11/01/2022	8547	TRI CITY JANITORI...	X	-530.00	-15,521.41
Check	11/01/2022	8545	CHRISTIAN DE CA...	X	-500.00	-16,021.41
Check	11/01/2022	8550	NATIONAL GRID	X	-496.30	-16,517.71
Check	11/01/2022	8548	SPECTRUM ENTE...	X	-351.15	-16,868.86
Check	11/01/2022	8544	WELLOW URGEN...	X	-315.00	-17,183.86
Check	11/01/2022	8551	COUNTY WASTE	X	-75.70	-17,259.56
Check	11/01/2022	8538	FASNY FCU CARD...	X	-66.54	-17,326.10
Check	11/01/2022	8540	MAIL 'N' MORE	X	-26.00	-17,352.10
Check	11/01/2022	8546	Atypica Inc.	X	-20.00	-17,372.10
Check	11/01/2022	8542	THE DAILY GAZET...	X	-5.55	-17,377.65
Total Checks and Payments					-17,377.65	-17,377.65
Deposits and Credits - 2 items						
Check	11/01/2022	8541	DIVAL SAFETY & S...	X	0.00	0.00
Deposit	11/14/2022		Utica National Insur...	X	1,894.65	1,894.65
Total Deposits and Credits					1,894.65	1,894.65
Total Cleared Transactions					-15,483.00	-15,483.00
Cleared Balance					-15,483.00	178,368.53
Register Balance as of 11/30/2022					-15,483.00	178,368.53
Ending Balance					-15,483.00	178,368.53



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
November 30, 2022
page 1 of 2

0720

2 X 81 00002 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic 0720
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

Beginning balance 10-31-22	\$9,255.65
3 Subtractions	-2,437.15
Ending balance 11-30-22	\$6,818.50

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount
1066	11-2	\$588.65	1067	11-2	1,308.60

Paper Checks Paid \$1,897.25

Withdrawals	Date	Serial #	Location
	11-10		Direct Withdrawal, lrs Usat taxpymt
			\$539.90
			Total subtractions \$2,437.15

0720 - 03290

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12206

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We investigate whether or not there has been an error, the only way to do this is to ask you to provide the following information:
- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1** Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The “Service charges”, if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The “Interest earned” shown on your statement, if any.

4	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.		
	Check # or Date	Amount	
	TOTAL →		\$

5	List any deposits from your check register that are <i>not</i> shown on your statement.		
	Date	Amount	
TOTAL →		\$	

6	Enter ending balance shown on your statement.		
	\$		

7	Add 5 and 6 and enter total here.		
	\$		

8	Enter total from 4.		
	\$		

9	Subtract 8 from 7 and enter difference here.		
	\$		

This amount should agree with your check register balance.			
--	--	--	--

5:22 PM
12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0720 PAYROLL, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	10,564.25
Cleared Transactions	
Checks and Payments - 4 items	-3,745.75
Total Cleared Transactions	-3,745.75
Cleared Balance	6,818.50
Register Balance as of 11/30/2022	6,818.50
Ending Balance	6,818.50

5:22 PM

12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,564.25
Cleared Transactions						
Checks and Payments - 4 items						
Check	10/11/2022	1065	ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	11/01/2022	1067	ANDREW G. LA PA...	X	-1,308.60	-2,617.20
Check	11/01/2022	1066	SHARON B. CRONIN	X	-588.65	-3,205.85
Check	11/10/2022		DIRECT WITHDRA...	X	-539.90	-3,745.75
Total Checks and Payments					-3,745.75	-3,745.75
Total Cleared Transactions					-3,745.75	-3,745.75
Cleared Balance					-3,745.75	6,818.50
Register Balance as of 11/30/2022					-3,745.75	6,818.50
Ending Balance					-3,745.75	6,818.50

11:50 AM

11/01/22

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 10/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,809.20
Cleared Transactions						
Checks and Payments - 4 items						
Check	10/11/2022		Andrew G La Patra	X	-1,308.60	-1,308.60
Check	10/11/2022	1064	Sharon B Cronin	X	-588.65	-1,897.25
Check	10/20/2022		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	10/24/2022		NYS EMPLOYMEN...	X	-116.40	-2,553.55
Total Checks and Payments					-2,553.55	-2,553.55
Total Cleared Transactions					-2,553.55	-2,553.55
Cleared Balance					-2,553.55	9,255.65
Register Balance as of 10/31/2022					-2,553.55	9,255.65
New Transactions						
Checks and Payments - 1 item						
Check	11/01/2022		SHARON B. CRONIN		-588.65	-588.65
Total Checks and Payments					-588.65	-588.65
Total New Transactions					-588.65	-588.65
Ending Balance					-3,142.20	8,667.00



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
November 30, 2022
page 1 of 2

12286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Saving 12286
CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

Beginning balance 10-31-22	\$416,028.58
Interest paid	+114.56
Ending balance 11-30-22	\$416,143.14

Interest
earned

Annual percentage yield (APY) earned	0.34%
Number of days this statement period	30
Interest paid 11-30-22	\$114.56
Interest earned this statement period	\$114.56
Interest paid year-to-date	\$216.33

12286 - 03290

4:36 PM
12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 10/31/2022

	Oct 31, 22
Beginning Balance	416,028.58
Cleared Transactions	
Deposits and Credits - 1 item	114.56
Total Cleared Transactions	114.56
Cleared Balance	<u>416,143.14</u>
Register Balance as of 10/31/2022	416,143.14
Ending Balance	416,143.14

5:16 PM
12/03/22

CHARLTON FIRE DISTRICT #1
Audit Trail
Entered/Last Modified December 3, 2022

Split	Amount
A34101 FIRE ...	-1,308.60
A200 CASH:07...	1,308.60
A34101 FIRE ...	-1,308.60
A200 CASH:07...	1,308.60



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
November 30, 2022
page 1 of 2

12294

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12294
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

Beginning balance 10-31-22	\$104,734.19
Interest paid	+28.84
Ending balance 11-30-22	\$104,763.03

Interest
earned

Annual percentage yield (APY) earned	0.34%
Number of days this statement period	30
Interest paid 11-30-22	\$28.84
Interest earned this statement period	\$28.84
Interest paid year-to-date	\$54.47

12294 - 03290

4:37 PM

12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 12/01/2022

	<u>Dec 1, 22</u>
Beginning Balance	104,734.19
Cleared Transactions	
Deposits and Credits - 1 item	<u>28.84</u>
Total Cleared Transactions	<u>28.84</u>
Cleared Balance	<u>104,763.03</u>
Register Balance as of 12/01/2022	104,763.03
Ending Balance	104,763.03



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
November 30, 2022
page 1 of 2

12302

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12302
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

Beginning balance 10-31-22	\$25,103.17
Interest paid	+6.91
Ending balance 11-30-22	\$25,110.08

Interest
earned

Annual percentage yield (APY) earned	0.34%
Number of days this statement period	30
Interest paid 11-30-22	\$6.91
Interest earned this statement period	\$6.91
Interest paid year-to-date	\$13.06

12302 - 03290

7941

1:38 PM

12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2302 EMERGENCY, Period Ending 10/31/2022

	<u>Oct 31, 22</u>
Beginning Balance	25,103.17
Cleared Transactions	
Deposits and Credits - 1 item	<u>6.91</u>
Total Cleared Transactions	<u>6.91</u>
Cleared Balance	<u><u>25,110.08</u></u>
Register Balance as of 10/31/2022	25,110.08
Ending Balance	25,110.08



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
November 30, 2022
page 1 of 2

12310

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Savings 12310
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

Beginning balance 10-31-22	\$90,131.93
Interest paid	+24.82
Ending balance 11-30-22	\$90,156.75

Interest
earned

Annual percentage yield (APY) earned	0.34%
Number of days this statement period	30
Interest paid 11-30-22	\$24.82
Interest earned this statement period	\$24.82
Interest paid year-to-date	\$46.87

12310 - 03290

1:39 PM
12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2310 CAPITAL IMPROVEMENTS, Period Ending 10/31/2022

	Oct 31, 22
Beginning Balance	90,116.62
Cleared Transactions	
Deposits and Credits - 2 items	40.13
Total Cleared Transactions	40.13
Cleared Balance	90,156.75
Register Balance as of 10/31/2022	90,156.75
Ending Balance	90,156.75

4:39 PM

12/03/22

CHARLTON FIRE DISTRICT #1

Reconciliation Detail

2310 CAPITAL IMPROVEMENTS, Period Ending 10/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						90,116.62
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	10/31/2022		INTEREST PAID	X	15.31	15.31
Deposit	11/30/2022		INTEREST PAID	X	24.82	40.13
Total Deposits and Credits					40.13	40.13
Total Cleared Transactions					40.13	40.13
Cleared Balance					40.13	90,156.75
Register Balance as of 10/31/2022					40.13	90,156.75
Ending Balance					40.13	90,156.75



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
November 30, 2022
page 1 of 2

.2528

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Basic Interest
CHARLTON FIRE DISTRICT #1

2528

Beginning balance 10-31-22	\$50,789.61
Interest paid	+14.19
Ending balance 11-30-22	\$50,803.80

Interest
earned

Annual percentage yield (APY) earned	0.34%
Number of days this statement period	30
Interest paid 11-30-22	\$14.19
Interest earned this statement period	\$14.19
Interest paid year-to-date	\$32.56

2528 - 03290

808

1:39 PM

12/03/22

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2528 NEW FIREHOUSE, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	50,789.61
Cleared Transactions	
Deposits and Credits - 1 item	14.19
Total Cleared Transactions	14.19
Cleared Balance	50,803.80
Register Balance as of 11/30/2022	50,803.80
Ending Balance	50,803.80

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through November 2022

Cash Basis

	Jan - Nov 22	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	492,480.16	492,480.00	0.16	100.0%
Total A1001 REAL PROPERTY TAXES	492,480.16	492,480.00	0.16	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS OTHER ACCTS	330.73	100.00	230.73	330.7%
Total A2401 INTEREST & EARNINGS	330.73	100.00	230.73	330.7%
A2701 REFUNDS OF PRIOR YEAR EXP				
REFUND PRIOR YEAR	1,894.65			
Total A2701 REFUNDS OF PRIOR YEAR EXP	1,894.65			
A2706 GRANTS FROM LOCAL GOVT	15,000.00			
A2770 UNCLASSIFIED				
OTHER UNCLASSIFIED	7.25			
Total A2770 UNCLASSIFIED	7.25			
H2401 INTEREST & EARNINGS	32.56			
Total Income	509,745.35	492,580.00	17,165.35	103.5
Gross Profit	509,745.35	492,580.00	17,165.35	103.5
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	2,068.00			
FICA EMPLOYEE	1,568.60			
MEDICARE EMPLOYEE	366.85			
NYS INCOME TAX	465.60			
SECRETARY WAGES	6,475.15	8,400.00	-1,924.85	77.1%
TREASURER WAGES	14,394.60	19,200.00	-4,805.40	75.0%
Total PERSONAL SERVICES	25,338.80	27,600.00	-2,261.20	91.8%
Total A34101 FIRE PER SVC	25,338.80	27,600.00	-2,261.20	91.8
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	140.00			
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	25.33	3,000.00	-2,974.67	0.8%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
PERSONAL PROTECTIVE EQUIP				
GRANT DESIGNATED	5,909.69			
PERSONAL PROTECTIVE EQUIP - Other	10,547.13	6,000.00	4,547.13	175.8%
Total PERSONAL PROTECTIVE EQUIP	16,456.82	6,000.00	10,456.82	274.3%
RADIOS	608.66			
Total EQUIPMENT	17,090.81	12,800.00	4,290.81	133.5%
Total A34102 FIRE, EQUIP & CAP OUTLAY	17,230.81	12,800.00	4,430.81	134.6

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through November 2022

Cash Basis

	Jan - Nov 22	Budget	\$ Over Budget	% of Budget
A34104 FIRE PROTECTION				
2% FOREIGN INSURANCE REFUND	7,360.35			
ANNUAL AUDIT	6,000.00	8,000.00	-2,000.00	75.0%
APPARATUS MAINT/REPAIR	14,309.25	15,000.00	-690.75	95.4%
ASSOCIATION DUES	175.00	700.00	-525.00	25.0%
BANK FEES	-84.15	2,300.00	-2,384.15	-3.7%
BUILDING/GROUNDS MAINTENANCE	35,827.42	32,000.00	3,827.42	112.0%
BUILDING/GROUNDS REPAIRS	16,247.10	1,500.00	14,747.10	1,083.1%
COMMISSIONER TRAINING	250.00	200.00	50.00	125.0%
DATA ENTRY/INCIDENT REPORTING	700.00	3,500.00	-2,800.00	20.0%
ELECTRIC	6,491.52	16,000.00	-9,508.48	40.6%
EMS SUPPLIES/FEES	1,120.21	2,000.00	-879.79	56.0%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	163.34	1,000.00	-836.66	16.3%
FIRE PREVENTION	2,146.85	3,000.00	-853.15	71.6%
FIREFIGHTER PHYSICAL EXAMS	2,280.00	7,000.00	-4,720.00	32.6%
FIREFIGHTER TRAINING	2,365.00	1,000.00	1,365.00	236.5%
FIREMATIC/REHAB SUPPLIES	314.36	600.00	-285.64	52.4%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	664.80	300.00	364.80	221.6%
FUEL - BUILDING	6,757.59	11,000.00	-4,242.41	61.4%
FUEL - TRUCKS	2,012.68	3,200.00	-1,187.32	62.9%
HOSE/LADDER TESTING	1,468.75	1,000.00	468.75	146.9%
INSPECTION OF DEPARTMENT	4,938.15	7,000.00	-2,061.85	70.5%
INSURANCE	26,763.39	26,000.00	763.39	102.9%
INTERIOR FIREFIGHTING FIT TRAIN	364.00	800.00	-436.00	45.5%
LEGAL/MEDICAL SERVICES	3,231.93	3,000.00	231.93	107.7%
MISCELLANEOUS	706.87	500.00	206.87	141.4%
PAGER REPAIR BATTERIES	399.08	800.00	-400.92	49.9%
PHYSICAL FITNESS	434.00	600.00	-166.00	72.3%
POSTAGE	657.54	400.00	257.54	164.4%
PRINTING & SUPPLIES	587.15	800.00	-212.85	73.4%
PUBLIC NOTICES	40.52	200.00	-159.48	20.3%
TELEPHONE/CABLE	5,950.24	5,000.00	950.24	119.0%
WASTE DISPOSAL	756.73	800.00	-43.27	94.6%
WEBSITE ADMINISTRATION	280.00	200.00	80.00	140.0%
Total A34104 FIRE PROTECTION	151,679.67	155,950.00	-4,270.33	97.3%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	1,568.60	1,800.00	-231.40	87.1%
MEDICARE EMPLOYER	366.85	400.00	-33.15	91.7%
Total A90308 SOCIAL SECURITY	1,935.45	2,200.00	-264.55	88.0%
A90408 WORKER'S COMPENSATION	245.00	300.00	-55.00	81.7%
A97106 DEBT PRINCIPAL, SERIAL B				
PRINCIPAL ON BONDS	80,000.00	80,000.00	0.00	100.0%
Total A97106 DEBT PRINCIPAL, SERIAL B	80,000.00	80,000.00	0.00	100.0%
A97107 DEBT INTEREST, SERIAL BO				
INTEREST ON BONDS	96,556.26	96,556.00	0.26	100.0%
Total A97107 DEBT INTEREST, SERIAL BO	96,556.26	96,556.00	0.26	100.0%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	99,000.00	-99,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	10,000.00	-10,000.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	8,174.00	-8,174.00	0.0%
Total A99019 INTERFUND TRANSFERS	0.00	117,174.00	-117,174.00	0.0%
H34102 NEW FIREHOUSE				
200 NEW BLDG CONSTRUCTION PHASE				
206.3 TRI-VALLEY P&L - PLUMBING	2,665.14			
Total 200 NEW BLDG CONSTRUCTION PHASE	2,665.14			

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through November 2022

Cash Basis

	Jan - Nov 22	Budget	\$ Over Budget	% of Budget
300 OWNERS EXPENSES & MISC				
301 FIRE DEPT FFE ALLOWANCE	1,472.89			
Total 300 OWNERS EXPENSES & MISC	1,472.89			
400 PROFESSIONAL SERVICES				
404 FINANCES & LEGAL FEES	515.00			
Total 400 PROFESSIONAL SERVICES	515.00			
Total H34102 NEW FIREHOUSE	4,653.03			
Total Expense	377,639.02	492,580.00	-114,940.98	76.7%
Net Income	132,106.33	0.00	132,106.33	100.0%