

Charlton Fire District Meeting Minutes

January 3, 2022

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on January 3, 2023 at 7:03p.m.

PRESENT: Voigt, Martin, Malagisi

ABSENT:

1. Approval of Agenda

Motion to approve the agenda was made by Voigt and seconded by Martin. Approved 3-0-0.

2. Approval of Minutes

Motion to approve the December meeting minutes made by Voigt and seconded by Martin. Approved 3-0-0.

3. Chairman's Report

The Board currently is lacking a treasurer and a secretary and has 2 vacant Commissioner positions. Potential applicants for the treasurer position are under consideration. Two people have expressed interest in the vacant Commissioner positions.

4. Treasurer's Report

No report available.

5. Chief's Report

Call Volume for December: 27 Total

- 12 EMS
- 3 Fire Alarms
- 3 Good Intent
- 2 CO
- 2 Electrical Hazard
- 1 Structure Fire
- 1 MVA
- 1 Dispatched and Cancelled
- 1 Vehicle Fire
- 1 Cover Assignment

New Business

- Chiefs offering help to the board. We can meet up and show you what we do and the requirements involved.

- Need to access Insurance, LENS report, security cameras and key fob system update.
- Still awaiting county action to change our mutual aid plan.
- Car 18 service completed in December, they had to replace a tie rod to pass inspection.
- 18-3 rear brake line rusted out, vehicle is out of service for brake lines replacement.
- Shaun Durocher appointed EMS officer, TJ Lyons safety officer.
- Update on workers comp claims procedure through the county.
- Air compressor maintenance scheduled for Wednesday. MES will be doing the maintenance.
- An Officer meeting was held. There was discussion of Online OSHA training moving forward toward implementation and efforts will be made to ensure that interior firefighters achieve appropriate training to maintain their interior status.
- Permission requested for sheriff's office to have fob access to building to wash vehicles and use bathrooms.
- Request to add Robert Ankabrandt onto insurance roll and remove Nick Klehn who is moving out of the district.
- Chief Dyer will follow up with the County to find out how to add the new member to the workmen's compensation program.

5. Committee Reports (New Appointments)

- Facilities Management**
Jake Malagisi appointed
- Apparatus and Equipment**
Dan Martin Appointed
- Firematic Training and Fire Prevention Committee**
Dan Martin appointed
- Radio Communication and Informational Technology Committee**
Jeff Voigt appointed
- Staff Relations/Code of Ethics Committee**
Jake Malagisi appointed

7. Unfinished Business

None

8. New Business

A motion Martin to go into Executive session to discuss personnel issues was made by Voigt and seconded by Martin. Approved 3-0-0.

A motion to return from Executive session was made by Voigt and seconded by Martin. Approved 3-0-0.

The Commissioners will be working to staff the treasurer position as soon as possible. We will be interviewing applicants over the next few weeks. We currently have 4 applications submitted. Applications for the open secretary position will also be reviewed. Applicants for the open Commissioner positions will be solicited via ads in the Gazette, the Charlton VFD website, and on social media posts.

A motion to add Robert Ankebrandt to the insurance rolls and remove Nick Klehn from the insurance rolls was made by Voigt and seconded by Martin. Approved 3-0-0.

Amsure Insurance will be notified that the Commissioners would prefer to conduct the annual insurance review process in person. This will most likely occur at the April or May monthly meeting.

A motion to provide the Sherriff's office with a key fob so cars can be washed to and to allow officers to use the bathrooms was made by Voigt and seconded by Malagisi. Approved 3-0-0.

9. Privilege of the Floor

The new Commissioners were welcomed with best wishes.

Comments on places to advertise the vacant Commissioner slots were made.

10. Adjournment

Motion to adjourn was made Voigt and seconded by Malagisi. Approved 3-0-0. (8:25 pm)