

Charlton Fire District
Organizational Meeting Agenda
January 3, 2024

PUBLIC MEETING: The public meeting of the Charlton Fire District is called to order on
January 3, 2024 at __ p.m.

PRESENT:

ABSENT:

- 1. Board Election of Chairman for 2024**
- 2. Appointment of Treasurer for 2024**
- 3. Appointment of Deputy Treasurer for 2024**
- 4. Appointment of Secretary for 2024**
- 5. Oath of Office**
- 6. Appointment of Chief for 2024**
- 7. Appointment of Assistant Chief for 2024**
- 8. Designation of Official Newspaper**
- 9. Appointment of Attorney for 2024**
- 10. Review of District Policies**
- 11. Review of Retention Policy**
- 12. Review of Committees for the 2024 Year**
 - **Facilities Management**
 - **Apparatus and Equipment**
 - **Firematic Training and Fire Prevention Committee**
 - **Radio Communications and Information Technology Committee**
 - **Staff Relations/Code of Ethics Committee**
- 13. Review resolution pursuant to 176-A authorizing Treasure to pay recurring bills**
 - **County Waste**
 - **Atypica**
 - **A-Pro Cleaning**
 - **National Grid**
 - **Spectrum**
 - **Town of Charlton (truck fuel)**
 - **G.A. Bove Fuels**
 - **Pro-Cut**
- 14. Treasurer's Annual Report**
- 15. Appointment of Records Officer**
- 16. Designation of Official Depositories**

17. Board Meeting Dates for 2024

January 3, 2024 Organizational Meeting @ 6pm
February 7, 2024
March 6, 2024
April 3, 2024
May 1, 2024 – Amsure (David Meager) attending.
June 5, 2024
July 3, 2024
August 7, 2024
September 4, 2024
October 2, 2024
October 16, 2024 (Public Hearing)
November 6, 2024
December 4, 2024
December 10, 2024 – Elections

18. Approval of Membership in the Association of Fire Districts of the State of NY (AFDSNY), Firemen's Association for the State of NY (FASNY), National Fire Protection Association, and Capital Area Fire District Association (CAFDA).

19. Mutual Aid Agreements

20. Review of Leases and Contracts

- **Ricoh for maintenance of the copy machine in the firehouse**
- **A-Pro Cleaning for cleaning contract**
- **United Welding for the lease of oxygen tanks ?**
- **Postmaster for lease of PO Box**
- **Pro-Cut for snow removal contract**
- **Atypica for the website maintenance**

21. Review and Renewal of Physical Examination Program

22. Physical Fitness Program

23. Per Diem & Mileage Reimbursement Rates

2024 standard mileage rate set by the IRS is 0.67 cents per mile.

24. Adjournment

Motion to adjourn made _____ and seconded by _____.