

Charlton Fire District Meeting Minutes

August 6, 2025

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on.
August 6, 2025, at 7:10pm

PRESENT: Stephen Dyer, Janet Reville, Ryan McDonald, and George Davidson

ABSENT: Tracey Lyons, Dan Martin, and Erin Waite

1. Approval of Agenda

Motion to approve the agenda was made by Janet Reville and seconded by Ryan McDonald. Approved 3-0-0

2. Approval of Minutes

Motion to approve the July 2nd meeting minutes made by Janet Reville and seconded by Ryan McDonald.
Approved 3-0-0

3. Chairman's Report

Stephen Dyer discussed this year's annual elections. Ryan's commissioner position is up for election this year. There is information in the Commissioner's office regarding annual elections if anyone is interested.

4. Treasurer's Report

- a. Julys Treasurer's report presented by George Davidson
- b. Review and audit of bills.
- c. Operating Account: \$90,114.98
Apparatus Capital Reserve: \$42,623.27
Equipment Capital Reserve: \$28,284.72
Emergency Capital Reserve: \$25,600.74
Capital Improvement Reserve: \$22,704.57
Total Checking/Savings: \$205,402.28
Capital Improvements Investment: \$99,003.98
Operating Fund (Treasury Bill) Investment: \$250,000
Apparatus (Treasury Bill) Investment: \$783,900.89
Total Investments: \$1,384,005.74

George reviewed the Collateral Statement.

Motion to pay outstanding bills was made by Ryan McDonald and seconded by Janet Reville
Approved 3-0-0

Motion to approve Treasurer's report made by Ryan McDonald and seconded by Janet Reville.
Approved 3-0-0

5. Chief's Report

Call Volume for July 2025: 27 total calls

- Car 18 received annual service and inspection. No issues to report.
- Paperwork has been submitted with department CIC Sue Landry and DOH to obtain approval for CFD to be a CME recert site. Sue will also be running another EMT class in September.
- Firefighter Miraglia will be completing BEFO/IFO this week. Congratulations to Meg on her hard work.
- Firefighter Nesta is beginning BEFO/IFO this week.
- SCBA and air compressor servicing in scheduled for 8/18 and 8/19.
- OSHA update was provided at meeting.

6. Committee Reports

- a. Facilities Management (Janet Reville)
Janet Reville reported all toilets have been fixed.
Janet also reported that Johnsons Controls will be in October likely to make repairs based on their recommendations.
- b. Apparatus and Equipment (Dan Martin)
It was reported waiting on quote to repair the jet dump valve on 18-1. Think the repair may be around \$2,000
- c. Firematic Training and Fire Prevention Committee (Stephen Dyer)
Stephen Dyer had nothing new to report.
- d. Radio Communication and Informational Technology Committee (Ryan McDonald)
It was reported we are still waiting for quotes from vendors in regard to the iPad/Tablets.
- e. Staff Relations/Code of Ethics Committee (Tracey Lyons)
Tracey Lyons had nothing to report.

7. Unfinished Business

- a. Pavilion Policy – policy was reviewed and approved. Motion for approval was made by Ryan McDonald and seconded by Janet Reville. Approved 3-0-0

8. New Business

9. Privilege of the Floor

10. Adjournment

Motion to adjourn made by Janet Reville and seconded by Ryan McDonald at 7:59pm.