

Charlton Fire District
Organizational Meeting Agenda
January 7, 2026

PUBLIC MEETING: The public meeting of the Charlton Fire District is called to order on
January 7, 2026 at __ p.m.

PRESENT:

ABSENT:

- 1. Board Election of Chairman for 2026**
- 2. Appointment of Treasurer for 2026**
- 3. Appointment of Deputy Treasurer for 2026**
- 4. Appointment of Secretary for 2026**
- 5. Oath of Office**
- 6. Appointment of Chief for 2026**
- 7. Appointment of Assistant Chief for 2026**
- 8. Designation of Official Newspaper**
- 9. Appointment of Attorney for 2026**
- 10. Review of District Policies**
- 11. Review of Retention Policy**
- 12. Review of Committees for the 2026 Year**
 - **Facilities Management**
 - **Apparatus and Equipment**
 - **Firematic Training and Fire Prevention Committee**
 - **Radio Communications and Information Technology Committee**
 - **Staff Relations/Code of Ethics Committee**
- 13. Review resolution pursuant to 176-A authorizing Treasure to pay recurring bills**
 - **County Waste**
 - **Atypica**
 - **A-Pro Cleaning**
 - **National Grid**
 - **Spectrum**
 - **Verizon**
 - **Town of Charlton (truck fuel)**
 - **G.A. Bove Fuels**
 - **Saratoga Dumpster & Property Services LLC**
 - **FASNY (Credit Card)**
- 14. Treasurer's Annual Report**
- 15. Appointment of Records Officer**
- 16. Designation of Official Depositories**

17. Board Meeting Dates for 2025

January 7, 2026 Organizational Meeting @ 6pm
January 7, 2026 Commissioner Meeting @ 7pm
February 4, 2026
March 4, 2026
April 1, 2026
May 6, 2026 – Amsure (David Meager) attending (?)
June 3, 2026
July 1, 2026
August 5, 2026
September 2, 2026
October 7, 2026
Budget Mtg. – October 21, 2026 (Tentative)
November 4, 2026
December 2, 2026
December 9, 2026 – Elections

18. Approval of Membership in the Association of Fire Districts of the State of NY (AFDSNY), Firemen's Association for the State of NY (FASNY), National Fire Protection Association, and Capital Area Fire District Association (CAFDA).

19. Mutual Aid Agreements

20. Review of Leases and Contracts

- **Ricoh for maintenance of the copy machine in the firehouse**
- **A-Pro Cleaning for cleaning contract**
- **United Welding for the lease of oxygen tanks**
- **Postmaster for lease of PO Box**
- **Saratoga Dumpster & Property Services LLC for snow removal contract**
- **Atypica for the website maintenance and email accounts**
- **Cummins**
- **Eastern Heating & Cooling**

21. Review and Renewal of Physical Examination Program

22. Physical Fitness Program

23. Per Diem & Mileage Reimbursement Rates

2026 standard mileage rate set by the IRS is 0.67 cents per mile. 2026 rate not out yet.

24. Adjournment

Motion to adjourn made _____ and seconded by _____.