

Charlton Fire District Meeting Minutes February 5, 2019

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on February 5, 2019 at 6:30 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Steve Eichfeld,
Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: Leland Roden

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 4-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Steve Eichfeld. Approved 4-0.

Motion to approve last month's organizational meeting minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$268,797.09
Payroll Account: \$36,975.55
Apparatus Capital Reserve: \$56,993.51
Equipment Capital Reserve: \$3,362.84
Emergency Capital Reserve: \$25,068.35
Capital Improvement Reserve: \$305,369.77

Investments

Apparatus: \$98,094.44
Equipment: \$73,893.85
Capital Improvements: \$198,748.75

Total ending on February 5, 2019: \$1,067,304.15

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Bob LeGere.
Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Bob LeGere.
Approved 4-0.

5. Chief's Report

- a. Dean DeCapria presented Chief's Report. 19 calls for the month:
 - 12-EMS
 - 1-Electrical emergency
 - 2-Good intent
 - 1-Fire alarm
 - 1-Pump out
 - 1-Structure fire
 - 1-Fuel spill
- b. Car 18 mileage as of 2/5 is 43,002 and car 18-0 mileage as of 2/5 is 61,010.
- c. Chief is requesting approval to purchase four thermal image camera batteries from Cut-Rate for \$45.00 each. Motion under new business.
- d. Chief is requesting approval to purchase one defibrillator battery from Lifepak for \$165.00. Motion under new business.
- e. EMS supplies are being ordered at an estimated cost of \$250.00. Motion under new business.
- f. ISO audit is due this year. A meeting with the board will be in Aug. or Sept.
- g. The Annual CFD Installation Banquet at the Waters Edge Lighthouse is on March 2nd at 6:00 pm.
- h. ETA 181 is due for inspection and service.
- i. The new scott packs are in service. The old Scott SCBA Air-Paks will be sold.

6. Committee Reports

- a. **Facilities Management (Kevin Loukes)**
See Unfinished Business
- b. **Apparatus and Equipment (Bob LeGere)**
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Steve Eichfeld)**
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Leland Roden)**
There is nothing to report at this time.

7. Unfinished Business

- a. Napierala consulting was approved as design engineer for the building project.

Motion to approve Napierala Consulting as design engineer made by Jeff Voigt seconded by Steve Eichfeld. 4-0

8. New Business

- a. Annual insurance policies including the newly established firefighter cancer coverage were reviewed with Marcus Maringola.
- b. The critical path timeline for building project was discussed. The project is projected to cost 4.2 million. \$500,00 will be paid from the capital improvement special reserve fund. The remaining 3.7 million will be financed through bonds. Board is currently evaluating bond options. Kevin Loukes will meet with a town representative concerning the building of a new firehouse. Next building committee is Thursday, February 7th at 7 pm at CFD.
- c. The BOFC appointed a Board of Election for the special election.
- d. Approval was given to secretary to obtain voter registration roll from the county board of elections effective March 1, 2019.
- e. Approval was given to secretary to place notifications for special meeting which will be held on 2/12/19 at 7 pm at CFD.
- e. Secretary requested approval to purchase 3-hole punch from Amazon \$23.53.
- f. Treasurer requested approval to purchase a roll of stamps for \$55.00.
- g. BOFC approved the transfer of \$108,866.00 from the operating account to the capital improvement account.
- h. BOFC discussed and approved the reimbursement to the department for \$2,373.14 for 2018 fire prevention.

Motion to approve the building project for 4.2 million. \$500,00 will be paid from the capital improvement special reserve fund. The remaining 3.7 million will be financed through bonds made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

Motion to approve board of election made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

Motion to approve secretary to obtain voter registration roll from the county board of elections made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve secretary to place notifications for special meeting made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve the purchase of a 3-hole punch from Amazon for \$23.53 made by Jeff Voigt seconded by Kevin Loukes. Approved 4-0.

Motion to approve the purchase of a roll of stamps for \$55.00 made by seconded by Steve Eichfeld. Approve 4-0.

Motion to approve the transfer of \$108,866 from operating account to the capital improvement special reserve fund made by Jeff Voigt seconded by Bob LeGere. Approved 4-0.

Motion to approve the purchase of four thermal image batteries at \$45.00 each made by Jeff Voigt seconded by Bob LeGere. Approved 4-0.

Motion to approve the purchase of one defibrillator battery for \$165.00 made by Jeff Voigt seconded by Steve Eichfeld. Approved 4-0.

Motion to approve the reimbursement to CFD for 2018 fire prevention for \$2,373.14 made by Jeff Voigt seconded by Kevin Loukes. Approved 4-0.

Motion to approve the purchase of EMS supplies from Moore Medical for \$250.00 made by Jeff Voigt seconded by Kevin Loukes. Approved 4-0.

9. Privilege of the Floor

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes 9:00 p.m.
Approved 4-0.

11:47 AM

CHARLTON FIRE DISTRICT #1

Profit & Loss

January 2019

02/05/19

Cash Basis

	Jan 19	Dec 18	\$ Change
Income			
A5031 INTERFUND TRANSFERS	0.00	8,000.00	-8,000.00
A2705 GIFTS & DONATIONS	0.00	190.00	-190.00
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	0.53	0.41	0.12
INTEREST & EARNINGS OPERATING	3.15	0.66	2.49
INTEREST & EARNINGS OTHER ACCTS	16.59	16.64	-0.05
Total A2401 INTEREST & EARNINGS	20.27	17.71	2.56
A1001 REAL PROPERTY TAXES			
REAL PROPERTY TAXES	300,016.10	0.00	300,016.10
Total A1001 REAL PROPERTY TAXES	300,016.10	0.00	300,016.10
Total Income	300,036.37	8,207.71	291,828.66
Gross Profit	300,036.37	8,207.71	291,828.66
Expense			
A99019 INTERFUND TRANSFERS			
TO OPERATING ACCOUNT	0.00	8,000.00	-8,000.00
TO PAYROLL ACCOUNT	0.00	0.00	0.00
Total A99019 INTERFUND TRANSFERS	0.00	8,000.00	-8,000.00
A90308 SOCIAL SECURITY			
FICA EMPLOYER	0.00	142.60	-142.60
MEDICARE EMPLOYER	0.00	33.35	-33.35
Total A90308 SOCIAL SECURITY	0.00	175.95	-175.95
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
FIREFIGHTER EQUIPMENT	60.07	83.50	-23.43
Total EQUIPMENT	60.07	83.50	-23.43
Total A34102 FIRE, EQUIP & CAP OUTLAY	60.07	83.50	-23.43
A34101 FIRE PER SVC			
PERSONAL SERVICES			
FEDERAL INCOME TAX	0.00	188.00	-188.00
FICA EMPLOYEE	0.00	142.60	-142.60
MEDICARE EMPLOYEE	0.00	33.35	-33.35
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	1,897.25	2,261.20	-363.95
Total A34101 FIRE PER SVC	1,897.25	2,261.20	-363.95
A34104 FIRE PROTECTION			
PUBLIC NOTICES	0.00	32.49	-32.49
LEGAL SERVICES	0.00	715.00	-715.00
FIREFIGHTER TRAINING	0.00	500.00	-500.00
EMS SUPPLIES	0.00	167.35	-167.35
DATA ENTRY-INCIDENT REPORTING	0.00	2,176.00	-2,176.00
BANK FEES	3.50	3.50	0.00
EQUIPMENT MAINT/REPAIR	19.67	0.00	19.67
FOOD REIMBURSEMENTS	29.52	184.54	-155.02
PRINTING & SUPPLIES	84.49	0.00	84.49
WASTE DISPOSAL	97.00	97.00	0.00
MISCELLANEOUS	176.10	394.10	-218.00
WATER	208.54	278.68	-70.14
FUEL - TRUCKS	256.99	0.00	256.99
TELEPHONE & CABLE	259.13	351.60	-92.47
BUILDING & GROUNDS MAINTENANCE	330.00	265.00	65.00
ELECTRIC & GAS	398.50	304.47	94.03
ASSOCIATION DUES	450.00	0.00	450.00
APPARATUS MAINT/REPAIR	472.64	760.68	-288.04
POSTAGE	636.95	0.00	636.95
FUEL - BUILDING	758.41	603.05	155.36
Total A34104 FIRE PROTECTION	4,181.44	6,833.46	-2,652.02
Total Expense	6,138.76	17,354.11	-11,215.35
Net Income	293,897.61	-9,146.40	303,044.01

Good morning Andrew

Your last sign on was January 30, 2019 at 3:58 PM

CHARLTON FIRE
DISTRICT #1's
Portfolio Value
6 Accounts

As of 2/1/2019
\$694,708.⁸⁶
Available Balance

Deposit Accounts
\$694,708.⁸⁶

R8021 0712 OPERATING
0712
\$268,836.⁰⁹
Available Balance as of Feb 01, 2019

R8021 0720 PAYROLL
0720
\$35,078.³⁰
Available Balance as of Feb 01, 2019

R8021 2286 APPARATUS
2286
\$56,993.⁵¹
Available Balance as of Feb 01, 2019

R8021 2294 EQUIPMENT
2294
\$3,362.⁸⁴
Available Balance as of Feb 01, 2019

R8021 2302 EMERGENCY
2302
\$25,068.³⁵
Available Balance as of Feb 01, 2019

R8021 2310 CAPITAL IMPRO...
2310
\$305,369.⁷⁷
Available Balance as of Feb 01, 2019

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	<u>Jan 19</u>	<u>Jan 18</u>
A200 CASH		
0712 OPERATING	268,797.09	302,311.05
0720 PAYROLL	<u>36,975.55</u>	<u>36,028.30</u>
Total A200 CASH	305,772.64	338,339.35
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	56,993.51	105,050.77
2294 EQUIPMENT	3,362.84	130,214.09
2302 EMERGENCY	25,068.35	25,055.82
2310 CAPITAL IMPROVEMENTS	<u>305,369.77</u>	<u>298,222.12</u>
Total A230 CASH, SPECIAL RESERVES	390,794.47	558,542.80
A452 INVESTMENT IN SECURITIES		
9062 APPARATUS	98,094.44	0.00
9070 EQUIPMENT	73,893.85	0.00
9096 CAPITAL IMPROVEMENTS	<u>198,748.75</u>	<u>0.00</u>
Total A452 INVESTMENT IN SECURIT...	<u>370,737.04</u>	<u>0.00</u>
TOTAL	<u><u>1,067,304.15</u></u>	<u><u>896,882.15</u></u>



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2019
page 1 of 3

0712

12 X 81 00012 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
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Access your available accounts, transfer funds and view your transactions right from your PC.

KeyNotes

Change in policy for non-KeyBank clients cashing checks in branches.

To enhance client protection and in accordance with KeyBank's Deposit Account Agreement and Funds Availability Policy, effective February 11, 2019, KeyBank may be limiting check cashing services to non-clients based on the written amount of the check. If you have any questions regarding this policy change, please contact 1-800-KEY2YOU® (1-800-539-2968) or visit your local branch.

KeyBank Business Interest Checking
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

0712

Beginning balance 12-31-18	\$3,019.35
1 Addition	+300,016.10
21 Subtractions	-34,199.01
Interest paid	+3.15
Net fees and charges	-3.50
Ending balance 1-31-19	\$268,836.09

Additions

Deposits	Date	Serial #	Source	
	1-28		Deposit Branch 0081 New York	\$300,016.10
			Total additions	\$300,016.10

Subtractions

Paper Checks

* check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7773	1-14	\$112.46	7775	1-28	44.02	7777	1-14	208.54
7774	1-25	60.07	7776	1-10	636.95	7778	1-14	360.18

0712 - 03290

0712

Subtractions

(con't)

Paper Checks

* check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7779	1-17	102.09	*7782	1-14	450.00	7784	1-22	35.00
7780	1-14	19.67	7783	1-9	35.00	7785	1-31	35.00
Paper Checks Paid								\$2,098.98

Withdrawals	Date	Serial #	Location	Amount
	1-10		Bill Pay:Verizon 518399 Ubnci1I6	\$59.13
	1-10		Bill Pay:Waste Connections 6910-1 Pb7C71I6	97.00
	1-10		Bill Pay:National Grid 51564- Obxc61I6	398.50
	1-30		Bill Pay:Dean DE Capria N/A Nbucm1Gm	100.00
	1-30		Bill Pay:Kevin G Riehl N/A 5BzCW1Gm	100.00
	1-30		Bill Pay:Town of Charlton N/A Zb1Cl1Gm	256.99
	1-30		Bill Pay:Da Kenyon Enterpri Cfd #1 5B7Cx1Gm	330.00
	1-30		Bill Pay:Ferrellgas 511576 Hb6C81Gm	758.41
	1-30		Internet Trf To DDA 0720 3290	30,000.00
Total subtractions				\$34,199.01

Interest earned

Annual percentage yield (APY) earned	0.13%
Number of days this statement period	31
Interest paid 1-31-19	\$3.15
Interest earned this statement period	\$3.15
Interest paid year-to-date	\$3.15
Interest earned (2018)	\$248.78

Fees and charges

Date		Quantity	Unit Charge	
1-31-19	Imaged Items With Statement Charge	1	3.50	-\$3.50
1-31-19	Duplicate Statement Service Charge	1	5.00	-5.00
1-31-19	Service Charge Waive To Relationship Pricing	1	5.00	+5.00
1-31-19	Paper Statement Fee	1	3.00	-3.00
1-31-19	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
Fees and charges assessed this period				-\$3.50

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV	- Transfer to Savings Account
XFER FROM SAV	- Transfer from Savings Account
XFER TO CKG	- Transfer to Checking Account
XFER FROM CKG	- Transfer from Checking Account
PMT TO CR CARD	- Payment to Credit Card
ADV CR CARD	- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- **Account Information :** Your name and account number.
- **Dollar Amount :** The dollar amount of the suspected error.
- **Description of the Problem :** If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

4	List from your check register any checks or other deductions that are <i>not</i> shown on your statement.
Check # or Date	Amount
TOTAL →	\$

5	List any deposits from your check register that are <i>not</i> shown on your statement.
Date	Amount
TOTAL →	\$

6	Enter ending balance shown on your statement.
\$	

7	Add 5 and 6 and enter total here.
\$	

8	Enter total from 4.
\$	

9	Subtract 8 from 7 and enter difference here.
\$	
This amount should agree with your check register balance.	

11:33 AM

02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 01/31/2019

	Jan 31, 19
Beginning Balance	3,019.35
Cleared Transactions	
Checks and Payments - 24 items	-34,210.51
Deposits and Credits - 4 items	300,027.25
Total Cleared Transactions	265,816.74
Cleared Balance	268,836.09
Uncleared Transactions	
Checks and Payments - 1 item	-39.00
Total Uncleared Transactions	-39.00
Register Balance as of 01/31/2019	268,797.09
Ending Balance	268,797.09

11:33 AM

02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0712 OPERATING, Period Ending 01/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,019.35
Cleared Transactions						
Checks and Payments - 24 items						
Check	01/07/2019	7773	SARATOGA AUTO ...	X	-112.46	-112.46
Check	01/08/2019	7776	MAIL 'N' MORE	X	-636.95	-749.41
Check	01/08/2019	7782	ASSOCIATION OF ...	X	-450.00	-1,199.41
Check	01/08/2019	7778	GIL'S GARAGE	X	-360.18	-1,559.59
Check	01/08/2019	7777	SUSAN MCBURNIE...	X	-208.54	-1,768.13
Check	01/08/2019	7779	FASNY FCU CARD...	X	-102.09	-1,870.22
Check	01/08/2019	7774	CHRISTIAN DE CA...	X	-60.07	-1,930.29
Check	01/08/2019	7775	BOB LEGERE	X	-44.02	-1,974.31
Check	01/08/2019	7784	TIM CRONIN	X	-35.00	-2,009.31
Check	01/08/2019	7785	STEPHANIE ZALOGA	X	-35.00	-2,044.31
Check	01/08/2019	7783	SHARON B. CRONIN	X	-35.00	-2,079.31
Check	01/08/2019	7780	MCKESSON/MOOR...	X	-19.67	-2,098.98
Check	01/10/2019		NATIONAL GRID	X	-398.50	-2,497.48
Check	01/10/2019		COUNTY WASTE	X	-97.00	-2,594.48
Check	01/10/2019		VERIZON	X	-59.13	-2,653.61
Check	01/30/2019		TRANSFER FROM ...	X	-30,000.00	-32,653.61
Check	01/30/2019		FERRELLGAS	X	-758.41	-33,412.02
Check	01/30/2019		D.A. KENYON ENT...	X	-330.00	-33,742.02
Check	01/30/2019		TOWN OF CHARLT...	X	-256.99	-33,999.01
Check	01/30/2019		KEVIN RIEHL	X	-100.00	-34,099.01
Check	01/30/2019		DEAN DECAPRIA	X	-100.00	-34,199.01
Check	01/31/2019		DUPLICATE STMT ...	X	-5.00	-34,204.01
Check	01/31/2019		IMAGED ITEMS WI...	X	-3.50	-34,207.51
Check	01/31/2019		PAPER STATEMEN...	X	-3.00	-34,210.51
Total Checks and Payments					-34,210.51	-34,210.51
Deposits and Credits - 4 items						
Deposit	01/28/2019		Deposit	X	300,016.10	300,016.10
Deposit	01/31/2019		KEYBANK	X	3.00	300,019.10
Deposit	01/31/2019		INTEREST PAYMENT	X	3.15	300,022.25
Deposit	01/31/2019		KEYBANK	X	5.00	300,027.25
Total Deposits and Credits					300,027.25	300,027.25
Total Cleared Transactions					265,816.74	265,816.74
Cleared Balance					265,816.74	268,836.09
Uncleared Transactions						
Checks and Payments - 1 item						
Check	01/08/2019	7781	FIRE ENGINEERING		-39.00	-39.00
Total Checks and Payments					-39.00	-39.00
Total Uncleared Transactions					-39.00	-39.00
Register Balance as of 01/31/2019					265,777.74	268,797.09
Ending Balance					265,777.74	268,797.09



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2019
page 1 of 3

0720

X 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

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KeyNotes

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KeyBank Business Interest Checking
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

0720

Beginning balance 12-31-18	\$8,872.27
1 Addition	+30,000.00
2 Subtractions	-1,897.25
Interest paid	+0.53
Ending balance 1-31-19	\$36,975.55

Additions

Deposits	Date	Serial #	Source			
	1-30		Internet Trf Fr DDA	0712	3290	\$30,000.00
			Total additions			\$30,000.00

Subtractions

Withdrawals	Date	Serial #	Location	
	1-2		Bill Pay:First New York Fcu 108600 Nblcmcvw	\$588.65
	1-2		Bill Pay:Sunmark Federal Cr 124890 Xb5Cycvw	1,308.60
			Total subtractions	\$1,897.25

0720 - 03290

10720

**Interest
earned**

Annual percentage yield (APY) earned	0.07%
Number of days this statement period	31
Interest paid 1-31-19	\$0.53
Interest earned this statement period	\$0.52
Interest paid year-to-date	\$0.53
Interest earned (2018)	\$26.69

**Fees and
charges**

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
1-31-19	Duplicate Statement Service Charge	1	5.00	-\$5.00
1-31-19	Service Charge Waive To Relationship Pricing	1	5.00	+5.00
1-31-19	Paper Statement Fee	1	3.00	-3.00
1-31-19	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
Fees and charges this period				\$0.00

CUSTOMER ACCOUNT DISCLOSURES

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* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
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XFER TO SAV	- Transfer to Savings Account
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XFER FROM CKG	- Transfer from Checking Account
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IMPORTANT LINE OF CREDIT INFORMATION

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CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

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- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

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- The “Interest earned” shown on your statement, if any.

[illegible]

11:35 AM

02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0720 PAYROLL, Period Ending 01/31/2019

	Jan 31, 19	
Beginning Balance		8,872.27
Cleared Transactions		
Checks and Payments - 4 items	-1,905.25	
Deposits and Credits - 4 items	30,008.53	
Total Cleared Transactions	28,103.28	
Cleared Balance		36,975.55
Register Balance as of 01/31/2019		36,975.55
Ending Balance		36,975.55

11:35 AM

02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 01/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,872.27
Cleared Transactions						
Checks and Payments - 4 items						
Check	01/02/2019		ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	01/02/2019		Sharon B Cronin	X	-588.65	-1,897.25
Check	01/31/2019		DUPLICATE STMT ...	X	-5.00	-1,902.25
Check	01/31/2019		PAPER STATEMEN...	X	-3.00	-1,905.25
Total Checks and Payments					-1,905.25	-1,905.25
Deposits and Credits - 4 items						
Deposit	01/30/2019		TRANSFER FROM ...	X	30,000.00	30,000.00
Deposit	01/31/2019		INTEREST PAYMENT	X	0.53	30,000.53
Deposit	01/31/2019		KEYBANK	X	3.00	30,003.53
Deposit	01/31/2019		KEYBANK	X	5.00	30,008.53
Total Deposits and Credits					30,008.53	30,008.53
Total Cleared Transactions					28,103.28	28,103.28
Cleared Balance					28,103.28	36,975.55
Register Balance as of 01/31/2019					28,103.28	36,975.55
Ending Balance					28,103.28	36,975.55



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2019
page 1 of 2

12286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs

12286

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

Beginning balance 12-31-18	\$56,991.09
Interest paid	+2.42
Ending balance 1-31-19	\$56,993.51

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-31-19	\$2.42
Interest earned this statement period	\$2.42
Interest paid year-to-date	\$2.42
Interest earned (2018)	\$39.22

12286 - 03290

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NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

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- The “Interest earned” shown on your statement, if any.

[illegible]

11:35 AM

02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 12/31/2018

	Dec 31, 18
Beginning Balance	56,991.09
Cleared Transactions	
Deposits and Credits - 1 item	2.42
Total Cleared Transactions	2.42
Cleared Balance	56,993.51
Register Balance as of 12/31/2018	56,993.51
Ending Balance	56,993.51



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2019
page 1 of 2

2294

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
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1-888-KEY4BIZ (1-888-539-4249)

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KeyNotes

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Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

12294

Beginning balance 12-31-18	\$3,362.70
Interest paid	+0.14
Ending balance 1-31-19	\$3,362.84

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-31-19	\$0.14
Interest earned this statement period	\$0.14
Interest paid year-to-date	\$0.14
Interest earned (2018)	\$47.99

12294 - 03290

11:36 AM

02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 02/01/2019

	Feb 1, 19
Beginning Balance	3,362.70
Cleared Transactions	
Deposits and Credits - 1 item	0.14
Total Cleared Transactions	0.14
Cleared Balance	3,362.84
Register Balance as of 02/01/2019	3,362.84
Ending Balance	3,362.84



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2019
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12302

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

12302

Beginning balance 12-31-18	\$25,067.28
Interest paid	+1.07
Ending balance 1-31-19	\$25,068.35

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-31-19	\$1.07
Interest earned this statement period	\$1.06
Interest paid year-to-date	\$1.07
Interest earned (2018)	\$12.53

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Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

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- The “Interest earned” shown on your statement, if any.

[illegible]

11:37 AM

02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2302 EMERGENCY, Period Ending 01/31/2019

	Jan 31, 19
Beginning Balance	25,067.28
Cleared Transactions	
Deposits and Credits - 1 item	1.07
Total Cleared Transactions	1.07
Cleared Balance	25,068.35
Register Balance as of 01/31/2019	25,068.35
Ending Balance	25,068.35



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 31, 2019
page 1 of 2

2310

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

2310

Beginning balance 12-31-18	\$305,356.81
Interest paid	+12.96
Ending balance 1-31-19	\$305,369.77

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 1-31-19	\$12.96
Interest earned this statement period	\$12.96
Interest paid year-to-date	\$12.96
Interest earned (2018)	\$130.10

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CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1** Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The “Service charges”, if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

4 List from your check register any checks or other deductions that are <i>not</i> shown on your statement.	Check # or Date	Amount	
	TOTAL →		\$

5 List any deposits from your check register that are <i>not</i> shown on your statement.	Date	Amount
	TOTAL →	

6 Enter ending balance shown on your statement.	\$	

7 Add 5 and 6 and enter total here.	\$	

8 Enter total from 4.	\$	

9 Subtract 8 from 7 and enter difference here.	\$	

This amount should agree with your check register balance.		
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02/05/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2310 CAPITAL IMPROVEMENTS, Period Ending 01/31/2019

	Jan 31, 19
Beginning Balance	305,356.81
Cleared Transactions	
Deposits and Credits - 1 item	12.96
Total Cleared Transactions	12.96
Cleared Balance	305,369.77
Register Balance as of 01/31/2019	305,369.77
Ending Balance	305,369.77

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02/05/19

Cash Basis

CHARLTON FIRE DISTRICT #1 P & L BUDGET vs. ACTUAL

January 2019

	Jan 19	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROP TXS	0.00	0.00	0.00	0.0%
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	300,016.10	300,016.00	0.10	100.0%
Total A1001 REAL PROPERTY TAXES	300,016.10	300,016.00	0.10	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	0.53			
INTEREST & EARNINGS OPERATING	3.15			
INTEREST & EARNINGS OTHER ACCTS	16.59			
A2401 INTEREST & EARNINGS - Other	0.00	500.00	-500.00	0.0%
Total A2401 INTEREST & EARNINGS	20.27	500.00	-479.73	4.1%
Total Income	300,036.37	300,516.00	-479.63	99.8%
Gross Profit	300,036.37	300,516.00	-479.63	99.8%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
SECRETARY WAGES	588.65	8,400.00	-7,811.35	7.0%
TREASURER WAGES	1,308.60	19,200.00	-17,891.40	6.8%
Total PERSONAL SERVICES	1,897.25	27,600.00	-25,702.75	6.9%
Total A34101 FIRE PER SVC	1,897.25	27,600.00	-25,702.75	6.9%
A34102 FIRE, EQUIP & CAP OUTLAY				
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	60.07	3,000.00	-2,939.93	2.0%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
PERSONAL PROTECTIVE EQUIP	0.00	6,000.00	-6,000.00	0.0%
Total EQUIPMENT	60.07	12,800.00	-12,739.93	0.5%
Total A34102 FIRE, EQUIP & CAP OUTLAY	60.07	12,800.00	-12,739.93	0.5%
A34104 FIRE PROTECTION				
ANNUAL AUDIT	0.00	4,000.00	-4,000.00	0.0%
APPARATUS MAINT/REPAIR	472.64	15,000.00	-14,527.36	3.2%
ASSOCIATION DUES	450.00	200.00	250.00	225.0%
BANK FEES	3.50	300.00	-296.50	1.2%
BUILDING & GROUNDS MAINTENANCE	330.00	4,800.00	-4,470.00	6.9%
BUILDING & GROUNDS REPAIRS	0.00	4,300.00	-4,300.00	0.0%
COMMISSIONER TRAINING	0.00	300.00	-300.00	0.0%
DATA ENTRY-INCIDENT REPORTING	0.00	2,500.00	-2,500.00	0.0%
ELECTRIC & GAS	398.50	4,000.00	-3,601.50	10.0%
EMS SUPPLIES	0.00	2,000.00	-2,000.00	0.0%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	19.67	1,000.00	-980.33	2.0%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	0.00	1,000.00	-1,000.00	0.0%
FIREMATIC & REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	29.52	300.00	-270.48	9.8%
FUEL - BUILDING	758.41	4,000.00	-3,241.59	19.0%
FUEL - TRUCKS	256.99	3,500.00	-3,243.01	7.3%
HOSE/LADDER TESTING	0.00	1,000.00	-1,000.00	0.0%
INSPECTION OF DEPARTMENT	0.00	7,000.00	-7,000.00	0.0%
INSURANCE	0.00	20,000.00	-20,000.00	0.0%
INTERIOR FIREFIGHTING FIT TRAIN	0.00	800.00	-800.00	0.0%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	176.10	500.00	-323.90	35.2%
PAGER REPAIR BATTERIES	0.00	1,200.00	-1,200.00	0.0%
PHYSICAL FITNESS	0.00	800.00	-800.00	0.0%
POSTAGE	636.95	400.00	236.95	159.2%
PRINTING & SUPPLIES	84.49	800.00	-715.51	10.6%
PUBLIC NOTICES	0.00	200.00	-200.00	0.0%
SCBA PACK TESTING	0.00	1,000.00	-1,000.00	0.0%
TELEPHONE & CABLE	259.13	2,500.00	-2,240.87	10.4%
WASTE DISPOSAL	97.00	800.00	-703.00	12.1%

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02/05/19

Cash Basis

CHARLTON FIRE DISTRICT #1 P & L BUDGET vs. ACTUAL

January 2019

	Jan 19	Budget	\$ Over Budget	% of Budget
WATER	208.54	500.00	-291.46	41.7%
WEBSITE ADMINISTRATION	0.00	200.00	-200.00	0.0%
Total A34104 FIRE PROTECTION	4,181.44	99,050.00	-94,868.56	4.2%
A90308 SOCIAL SECURITY				
MEDICARE EMPLOYER	0.00	400.00	-400.00	0.0%
A90308 SOCIAL SECURITY - Other	0.00	1,800.00	-1,800.00	0.0%
Total A90308 SOCIAL SECURITY	0.00	2,200.00	-2,200.00	0.0%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	108,866.00	-108,866.00	0.0%
TO PAYROLL ACCOUNT	0.00			
Total A99019 INTERFUND TRANSFERS	0.00	158,866.00	-158,866.00	0.0%
Total Expense	6,138.76	300,516.00	-294,377.24	2.0%
Net Income	293,897.61	0.00	293,897.61	100.0%