

**Charlton Fire District Meeting Minutes**  
**March 5, 2019**

**PUBLIC MEETING:** The public meeting of the Charlton Fire District was called to order on March 5, 2019 at 7:10 p.m.

**PRESENT:** Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Steve Eichfeld, Leland Roden Sharon Cronin (Secretary), Andy La Patra (Treasurer)

**ABSENT:**

**1. Approval of Agenda**

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

**2. Approval of Minutes**

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

Motion to approve last month's special meeting minutes made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

**3. Chairman's Report**

Nothing to report

**4. Treasurer's Report**

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$66,747.33  
Payroll Account: \$33,885.63  
Apparatus Capital Reserve: \$56,995.69  
Equipment Capital Reserve: \$3,362.97  
Emergency Capital Reserve: \$25,069.31  
Capital Improvement Reserve: \$514,253.93

Investments

Apparatus: \$98,094.44  
Equipment: \$73,893.85

**Total ending on March 5, 2019: \$872,303.15**

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Lee Roden. Approved 5-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

## **5. Chief's Report**

- a. Dean DeCapria presented Chief's Report. 18 calls for the month:
  - 9-EMS
  - 2-MVA
  - 1-Fire alarm
  - 4-Structure fire
  - 2-C/O
- b. Car 18 mileage as of 3/5 is 43,481 and car 18-0 mileage as of 3/5 is 61,443.
- c. Fit testing is complete for all members.
- d. The Annual CFD Installation Banquet at the Waters Edge Lighthouse was wonderful. Everyone had great time. We have it reserved for next year.
- e. ETA 181 service has been completed. The batteries replaced and inspection completed.
- f. Ten SCBA bottles have been sold to Providence FD for \$5,000. They will be picked up this week. City of Saratoga would like to purchase the remaining bottles.

## **6. Committee Reports**

- a. **Facilities Management (Kevin Loukes)**  
See Unfinished Business
- b. **Apparatus and Equipment (Bob LeGere)**  
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**  
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Steve Eichfeld)**  
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Leland Roden)**  
There is nothing to report at this time.

## **7. Unfinished Business**

- a. The board discussed the upcoming vote for the new firehouse. It will be held on Tuesday, March 26th from 12-9 at the Charlton Fire Department. Poll sitters have been established and all the necessary legal documents have been submitted and posted where required. There will be one last forum before the vote. This will take place on Thursday, March 21st from 7-9 at the firehouse.

## **8. New Business**

- a. The disposition of the current firehouse building was discussed. Further research and discussion is needed.

## **9. Privilege of the Floor**

## **10. Adjournment**

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes 8:45 p.m.  
Approved 5-0.

3:05 PM

03/03/19

Cash Basis

## CHARLTON FIRE DISTRICT #1

## Profit &amp; Loss

February 2019

	Feb 19	Jan 19	\$ Change
<b>Income</b>			
A1001 REAL PROPERTY TAXES			
REAL PROPERTY TAXES	0.00	300,016.10	-300,016.10
Total A1001 REAL PROPERTY TAXES	0.00	300,016.10	-300,016.10
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	3.53	0.53	3.00
INTEREST & EARNINGS OPERATING	16.57	3.15	13.42
INTEREST & EARNINGS OTHER ACCTS	21.43	16.59	4.84
INTEREST & EARNINGS INVESTMENTS	859.44	0.00	859.44
Total A2401 INTEREST & EARNINGS	900.97	20.27	880.70
Total Income	900.97	300,036.37	-299,135.40
Gross Profit	900.97	300,036.37	-299,135.40
<b>Expense</b>			
A99019 INTERFUND TRANSFERS			
TO PAYROLL ACCOUNT	0.00	0.00	0.00
Total A99019 INTERFUND TRANSFERS	0.00	0.00	0.00
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	66.70	0.00	66.70
FICA EMPLOYER	285.20	0.00	285.20
Total A90308 SOCIAL SECURITY	351.90	0.00	351.90
A34101 FIRE PER SVC			
PERSONAL SERVICES			
MEDICARE EMPLOYEE	66.70	0.00	66.70
NYS INCOME TAX	116.40	0.00	116.40
FICA EMPLOYEE	285.20	0.00	285.20
FEDERAL INCOME TAX	376.00	0.00	376.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,741.55	1,897.25	844.30
Total A34101 FIRE PER SVC	2,741.55	1,897.25	844.30
A34104 FIRE PROTECTION			
APPARATUS MAINT/REPAIR	0.00	472.64	-472.64
WATER	0.00	208.54	-208.54
PRINTING & SUPPLIES	0.00	84.49	-84.49
FUEL - BUILDING	0.00	758.41	-758.41
FOOD REIMBURSEMENTS	0.00	29.52	-29.52
BANK FEES	3.50	3.50	0.00
MISCELLANEOUS	32.10	176.10	-144.00
EQUIPMENT MAINT/REPAIR	38.56	19.67	18.89
WASTE DISPOSAL	97.00	97.00	0.00
COMMISSIONER TRAINING	100.00	0.00	100.00
ASSOCIATION DUES	100.00	450.00	-350.00
FUEL - TRUCKS	132.94	256.99	-124.05
EMS SUPPLIES	185.00	0.00	185.00
BUILDING & GROUNDS MAINTENANCE	260.00	330.00	-70.00
POSTAGE	286.00	0.00	286.00
PHYSICAL FITNESS	300.00	0.00	300.00
TELEPHONE & CABLE	349.77	259.13	90.64
ELECTRIC & GAS	423.66	398.50	25.16
INSURANCE	3,151.00	0.00	3,151.00
Total A34104 FIRE PROTECTION	5,459.53	3,544.49	1,915.04
A34102 FIRE, EQUIP & CAP OUTLAY			
BUILDING IMPROVEMENTS	10,070.80	636.95	9,433.85
EQUIPMENT			
FIREFIGHTER EQUIPMENT	0.00	60.07	-60.07
PERSONAL PROTECTIVE EQUIP	77,670.00	0.00	77,670.00
Total EQUIPMENT	77,670.00	60.07	77,609.93
Total A34102 FIRE, EQUIP & CAP OUTLAY	87,740.80	697.02	87,043.78
Total Expense	96,293.76	6,138.76	90,155.02
Net Income	-95,392.81	293,897.61	-389,290.42

# Good morning Andrew

Your last sign on was February 27, 2019 at 10:20 AM

CHARLTON FIRE  
DISTRICT #1's  
Portfolio Value  
6 Accounts

As of 3/1/2019  
\$699,006.<sup>26</sup>  
Available Balance

## Deposit Accounts

\$699,006.<sup>26</sup>

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R8021 0712 OPERATING  
0712

\$66,747.<sup>33</sup>

Available Balance as of Mar 01, 2019

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R8021 0720 PAYROLL  
0720

\$32,577.<sup>03</sup>

Available Balance as of Mar 01, 2019

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R8021 2286 APPARATUS  
2286

\$56,995.<sup>69</sup>

Available Balance as of Mar 01, 2019

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R8021 2294 EQUIPMENT  
2294

\$3,362.<sup>97</sup>

Available Balance as of Mar 01, 2019

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R8021 2302 EMERGENCY  
2302

\$25,069.<sup>31</sup>

Available Balance as of Mar 01, 2019

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R8021 2310 CAPITAL IMPR...  
2310

\$514,253.<sup>93</sup>

Available Balance as of Mar 01, 2019

CHARLTON FIRE DISTRICT #1  
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	<u>Feb 19</u>	<u>Feb 18</u>
<b>A200 CASH</b>		
0712 OPERATING	66,747.33	299,082.67
0720 PAYROLL	33,885.63	33,586.66
<b>Total A200 CASH</b>	100,632.96	332,669.33
<b>A230 CASH, SPECIAL RESERVES</b>		
2286 APPARATUS	56,995.69	105,054.80
2294 EQUIPMENT	3,362.97	130,219.08
2302 EMERGENCY	25,069.31	25,056.78
2310 CAPITAL IMPROVEMENTS	514,253.93	298,233.56
<b>Total A230 CASH, SPECIAL RESERVES</b>	599,681.90	558,564.22
<b>A452 INVESTMENT IN SECURITIES</b>		
9062 APPARATUS	98,094.44	0.00
9070 EQUIPMENT	73,893.85	0.00
<b>Total A452 INVESTMENT IN SECURIT...</b>	171,988.29	0.00
<b>TOTAL</b>	<b><u>872,303.15</u></b>	<b><u>891,233.55</u></b>



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

**Business Banking Statement**  
**February 28, 2019**  
page 1 of 3

0712

12 X 81 00012 R EM T1  
CHARLTON FIRE DISTRICT #1  
OPERATING ACCOUNT  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking  
CHARLTON FIRE DISTRICT #1  
OPERATING ACCOUNT

0712

Beginning balance 1-31-19	\$268,836.09
21 Subtractions	-202,101.83
Interest paid	+16.57
Net fees and charges	-3.50
<b>Ending balance 2-28-19</b>	<b>\$66,747.33</b>

**Subtractions**

*Paper Checks \* check missing from sequence*

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7781	2-6	\$39.00	7789	2-11	1,320.80	7793	2-12	100.00
*7786	2-11	3,151.00	7790	2-8	8,750.00	7794	2-26	77,670.00
7787	2-13	418.10	7791	2-11	38.56	7795	2-11	100.00
7788	2-8	185.00	7792	2-21	100.00	7796	2-19	100.00
							<b>Paper Checks Paid</b>	<b>\$91,972.46</b>

Withdrawals	Date	Serial #	Location	Amount
	2-6		Bill Pay:Verizon 518399 3B5Ch1Qo	\$62.80
	2-6		Bill Pay:Time Warner Cable 106007 Tb4C71Qo	86.97
	2-6		Bill Pay:Waste Connections 6910-1 4Bjcy1Qo	97.00
	2-6		Bill Pay:Kevin G Riehl N/A Vb4Cj1Qo	100.00
	2-6		Bill Pay:Dean DE Capria N/A Vb6C81Qo	100.00
	2-6		Bill Pay:Town of Charlton N/A Sbkcl1Qo	132.94
	2-6		Bill Pay:Tri City Janitoria N/A Qbfck1Qo	260.00
	2-6		Bill Pay:National Grid 51564- 3Bkci1Qo	423.66
	2-6		Internet Trf To DDA 0000320813002310 3290	108,866.00
<b>Total subtractions</b>				<b>\$202,101.83</b>

.0712

**Interest earned**

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	28
Interest paid 2-28-19	\$16.57
Interest earned this statement period	\$16.56
Interest paid year-to-date	\$19.72
Interest earned (2018)	\$248.78

**Fees and charges**

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
2-28-19	Imaged Items With Statement Charge	1	3.50	-\$3.50
2-28-19	Duplicate Statement Service Charge	1	5.00	-5.00
2-28-19	Service Charge Waive To Relationship Pricing	1	5.00	+5.00
2-28-19	Paper Statement Fee	1	3.00	-3.00
2-28-19	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
<b>Fees and charges assessed this period</b>				<b>-\$3.50</b>



CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

- XFER TO SAV - Transfer to Savings Account
XFER FROM SAV - Transfer from Savings Account
XFER TO CKG - Transfer to Checking Account
XFER FROM CKG - Transfer from Checking Account
PMT TO CR CARD - Payment to Credit Card
ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- Account Information : Your name and account number.
Dollar Amount : The dollar amount of the suspected error.
Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have not already entered.
The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
The "Interest earned" shown on your statement, if any.

Table with 2 columns: Check # or Date, Amount. Includes instruction 4: List from your check register any checks or other deductions that are not shown on your statement.

Table with 2 columns: Date, Amount. Includes instruction 5: List any deposits from your check register that are not shown on your statement. Includes TOTAL row.

Table with 1 column: Amount. Includes instruction 6: Enter ending balance shown on your statement.

Table with 1 column: Amount. Includes instruction 7: Add 5 and 6 and enter total here.

Table with 1 column: Amount. Includes instruction 8: Enter total from 4.

Table with 1 column: Amount. Includes instruction 9: Subtract 8 from 7 and enter difference here.

This amount should agree with your check register balance.



2:46 PM

03/03/19

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
0712 OPERATING, Period Ending 02/28/2019

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	<u>Feb 28, 19</u>	
Beginning Balance		406,602.09
Cleared Transactions		
Checks and Payments - 27 items	-392,879.33	
Deposits and Credits - 5 items	53,024.57	
Total Cleared Transactions	<u>-339,854.76</u>	
Cleared Balance		<u>66,747.33</u>
Register Balance as of 02/28/2019		66,747.33
Ending Balance		66,747.33

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
0712 OPERATING, Period Ending 02/28/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						406,602.09
<b>Cleared Transactions</b>						
<b>Checks and Payments - 27 items</b>						
Transfer	01/26/2018			X	-35,000.00	-35,000.00
Transfer	10/03/2018			X	-105,766.00	-140,766.00
Transfer	10/03/2018			X	-50,000.00	-190,766.00
Check	01/08/2019	7781	FIRE ENGINEERING	X	-39.00	-190,805.00
Check	02/05/2019	7794	MES	X	-77,670.00	-268,475.00
Check	02/05/2019	7790	HUEBER-BREUER ...	X	-8,750.00	-277,225.00
Check	02/05/2019	7786	AMSURE	X	-3,151.00	-280,376.00
Check	02/05/2019	7789	NAPIERALACONSU...	X	-1,320.80	-281,696.80
Check	02/05/2019	7787	FASNY FCU CARD...	X	-418.10	-282,114.90
Check	02/05/2019	7788	UNITED WELDING ...	X	-185.00	-282,299.90
Check	02/05/2019	7793	CHRISTIAN DE CA...	X	-100.00	-282,399.90
Check	02/05/2019	7795	MIKE CADY	X	-100.00	-282,499.90
Check	02/05/2019	7796	DEAN DECAPRIA	X	-100.00	-282,599.90
Check	02/05/2019	7792	ASSOCIATION OF ...	X	-100.00	-282,699.90
Check	02/05/2019	7791	MCKESSON/MOOR...	X	-38.56	-282,738.46
Transfer	02/06/2019			X	-108,866.00	-391,604.46
Check	02/06/2019		NATIONAL GRID	X	-423.66	-392,028.12
Check	02/06/2019		TRI CITY JANITORI...	X	-260.00	-392,288.12
Check	02/06/2019		TOWN OF CHARLT...	X	-132.94	-392,421.06
Check	02/06/2019		DEAN DECAPRIA	X	-100.00	-392,521.06
Check	02/06/2019		KEVIN RIEHL	X	-100.00	-392,621.06
Check	02/06/2019		COUNTY WASTE	X	-97.00	-392,718.06
Check	02/06/2019		TIME WARNER	X	-86.97	-392,805.03
Check	02/06/2019		VERIZON	X	-62.80	-392,867.83
Check	02/28/2019		DUPLICATE STMT ...	X	-5.00	-392,872.83
Check	02/28/2019		IMAGED ITEMS WI...	X	-3.50	-392,876.33
Check	02/28/2019		PAPER STATEMEN...	X	-3.00	-392,879.33
Total Checks and Payments					-392,879.33	-392,879.33
<b>Deposits and Credits - 5 items</b>						
Transfer	11/27/2018			X	45,000.00	45,000.00
Transfer	12/05/2018			X	8,000.00	53,000.00
Deposit	02/28/2019		KEYBANK	X	3.00	53,003.00
Deposit	02/28/2019		KEYBANK	X	5.00	53,008.00
Deposit	02/28/2019		INTEREST PAYMENT	X	16.57	53,024.57
Total Deposits and Credits					53,024.57	53,024.57
Total Cleared Transactions					-339,854.76	-339,854.76
Cleared Balance					-339,854.76	66,747.33
Register Balance as of 02/28/2019					-339,854.76	66,747.33
Ending Balance					-339,854.76	66,747.33



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

**Business Banking Statement**  
**February 28, 2019**  
page 1 of 3

0720

X 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1  
PAYROLL ACCOUNT  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking 0720  
CHARLTON FIRE DISTRICT #1  
PAYROLL ACCOUNT

Beginning balance 1-31-19	\$36,975.55
5 Subtractions	-3,093.45
Interest paid	+3.53
<b>Ending balance 2-28-19</b>	<b>\$33,885.63</b>

**Subtractions**

Withdrawals Date	Serial #	Location	
2-1		Direct Withdrawal, Irs Usataxpymt	\$539.90
2-1		Bill Pay:First New York Fcu 108600 Obick1A4	588.65
2-1		Bill Pay:Sunmark Federal Cr 124890 Mbmcx1Pe	1,308.60
2-4		Direct Withdrawal, Nys Dtf Wt Tax Paymnt	116.40
2-14		Direct Withdrawal, Irs Usataxpymt	539.90
<b>Total subtractions</b>			<b>\$3,093.45</b>

**Interest earned**

Annual percentage yield (APY) earned	0.13%
Number of days this statement period	28
Interest paid 2-28-19	\$3.53
Interest earned this statement period	\$3.53
Interest paid year-to-date	\$4.06
Interest earned (2018)	\$26.69

J0720

**Fees and  
charges**

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
2-28-19	Duplicate Statement Service Charge	1	5.00	-\$5.00
2-28-19	Service Charge Waive To Relationship Pricing	1	5.00	+5.00
2-28-19	Paper Statement Fee	1	3.00	-3.00
2-28-19	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
<b>Fees and charges this period</b>				<b>\$0.00</b>



CUSTOMER ACCOUNT DISCLOSURES

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IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

- XFER TO SAV - Transfer to Savings Account
XFER FROM SAV - Transfer from Savings Account
XFER TO CKG - Transfer to Checking Account
XFER FROM CKG - Transfer from Checking Account
PMT TO CR CARD - Payment to Credit Card
ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

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While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have not already entered.
The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
The "Interest earned" shown on your statement, if any.

Form with 4 numbered instructions for balancing the account, including tables for check register entries and calculation steps (5-9) leading to a final total.

2:46 PM

03/03/19

CHARLTON FIRE DISTRICT #1  
Reconciliation Summary  
0720 PAYROLL, Period Ending 02/28/2019

---

	<u>Feb 28, 19</u>
Beginning Balance	1,975.55
Cleared Transactions	
Checks and Payments - 7 items	-3,101.45
Deposits and Credits - 4 items	35,011.53
Total Cleared Transactions	<u>31,910.08</u>
Cleared Balance	<u>33,885.63</u>
Register Balance as of 02/28/2019	33,885.63
Ending Balance	33,885.63

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**0720 PAYROLL, Period Ending 02/28/2019**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,975.55
<b>Cleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	02/01/2019		ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	02/01/2019		Sharon B Cronin	X	-588.65	-1,897.25
Check	02/01/2019		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	02/04/2019		DIRECT WITHDRA...	X	-116.40	-2,553.55
Check	02/14/2019		DIRECT WITHDRA...	X	-539.90	-3,093.45
Check	02/28/2019		DUPLICATE STMT ...	X	-5.00	-3,098.45
Check	02/28/2019		PAPER STATEMEN...	X	-3.00	-3,101.45
<b>Total Checks and Payments</b>					<b>-3,101.45</b>	<b>-3,101.45</b>
<b>Deposits and Credits - 4 items</b>						
Transfer	01/26/2018			X	35,000.00	35,000.00
Deposit	02/28/2019		KEYBANK	X	3.00	35,003.00
Deposit	02/28/2019		INTEREST PAYMENT	X	3.53	35,006.53
Deposit	02/28/2019		KEYBANK	X	5.00	35,011.53
<b>Total Deposits and Credits</b>					<b>35,011.53</b>	<b>35,011.53</b>
<b>Total Cleared Transactions</b>					<b>31,910.08</b>	<b>31,910.08</b>
<b>Cleared Balance</b>					<b>31,910.08</b>	<b>33,885.63</b>
<b>Register Balance as of 02/28/2019</b>					<b>31,910.08</b>	<b>33,885.63</b>
<b>Ending Balance</b>					<b>31,910.08</b>	<b>33,885.63</b>



KeyBank  
 P.O. Box 93885  
 Cleveland, OH 44101-5885

**Business Banking Statement**  
**February 28, 2019**  
 page 1 of 2

12286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1  
 APPARATUS CAPITAL RESERVE  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

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 1-888-KEY4BIZ (1-888-539-4249)

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*Access your available accounts, transfer funds and view your transactions right from your PC.*

---

Key Business Silver Money Market Svgs  
 CHARLTON FIRE DISTRICT #1  
 APPARATUS CAPITAL RESERVE

12286

Beginning balance 1-31-19	\$56,993.51
Interest paid	+2.18
<b>Ending balance 2-28-19</b>	<b>\$56,995.69</b>

**Interest earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	28
Interest paid 2-28-19	\$2.18
Interest earned this statement period	\$2.18
Interest paid year-to-date	\$4.60
Interest earned (2018)	\$39.22



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\* KeyBank  
Customer Disputes  
NY-31-17-0128  
17 Corporate Woods Blvd  
Albany, NY 12211

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- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

<p><b>4</b> List from your check register any checks or other deductions that are <i>not</i> shown on your statement.</p> <table border="1"> <thead> <tr> <th>Check # or Date</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td><b>TOTAL →</b></td> <td>\$</td> </tr> </tbody> </table>	Check # or Date	Amount																											<b>TOTAL →</b>	\$	<p><b>5</b> List any deposits from your check register that are <i>not</i> shown on your statement.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td><b>TOTAL →</b></td> <td>\$</td> </tr> </tbody> </table>	Date	Amount									<b>TOTAL →</b>	\$
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<b>TOTAL →</b>	\$																																										
Date	Amount																																										
<b>TOTAL →</b>	\$																																										
<p><b>6</b> Enter ending balance shown on your statement.</p> <table border="1"> <tr> <td>\$</td> <td> </td> </tr> </table>	\$		<p><b>7</b> Add 5 and 6 and enter total here.</p> <table border="1"> <tr> <td>\$</td> <td> </td> </tr> </table>	\$																																							
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<p><b>8</b> Enter total from 4.</p> <table border="1"> <tr> <td>\$</td> <td> </td> </tr> </table>	\$		<p><b>9</b> Subtract 8 from 7 and enter difference here.</p> <table border="1"> <tr> <td>\$</td> <td> </td> </tr> </table>	\$																																							
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<p><b>TOTAL →</b></p> <table border="1"> <tr> <td>\$</td> <td> </td> </tr> </table>	\$		<p>This amount should agree with your check register balance.</p>																																								
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2:48 PM

03/03/19

CHARLTON FIRE DISTRICT #1  
**Reconciliation Summary**  
2286 APPARATUS, Period Ending 01/31/2019

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	<u>Jan 31, 19</u>
Beginning Balance	6,993.51
Cleared Transactions	
Deposits and Credits - 2 items	<u>50,002.18</u>
Total Cleared Transactions	<u>50,002.18</u>
Cleared Balance	<u>56,995.69</u>
Register Balance as of 01/31/2019	56,995.69
Ending Balance	56,995.69



KeyBank  
 P.O. Box 93885  
 Cleveland, OH 44101-5885

**Business Banking Statement**  
**February 28, 2019**  
 page 1 of 2

2294

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1  
 EQUIPMENT CAPITAL RESERVES  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

*Questions or comments?*  
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Key Business Silver Money Market Svc	2294	
CHARLTON FIRE DISTRICT #1		
EQUIPMENT CAPITAL RESERVES		
	Beginning balance 1-31-19	\$3,362.84
	Interest paid	+0.13
	<b>Ending balance 2-28-19</b>	<b>\$3,362.97</b>

**Interest earned**

---

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	28
Interest paid 2-28-19	\$0.13
Interest earned this statement period	\$0.12
Interest paid year-to-date	\$0.27
Interest earned (2018)	\$47.99

CUSTOMER ACCOUNT DISCLOSURES

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KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

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Enter into your check register and SUBTRACT:

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The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
The "Interest earned" shown on your statement, if any.

Form with instructions 4-9 and a table for balancing the account. The table has columns for Check # or Date, Amount, Date, and Amount. It includes steps for listing checks, listing deposits, entering ending balance, adding totals, and subtracting to find the difference.

2:48 PM

03/03/19

CHARLTON FIRE DISTRICT #1  
Reconciliation Summary  
2294 EQUIPMENT, Period Ending 03/01/2019

---

	<u>Mar 1, 19</u>
Beginning Balance	56,362.84
Cleared Transactions	
Checks and Payments - 2 items	-53,000.00
Deposits and Credits - 1 item	0.13
Total Cleared Transactions	<u>-52,999.87</u>
Cleared Balance	<u>3,362.97</u>
Register Balance as of 03/01/2019	3,362.97
Ending Balance	3,362.97

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**2294 EQUIPMENT, Period Ending 03/01/2019**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						56,362.84
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	11/27/2018			X	-45,000.00	-45,000.00
Transfer	12/05/2018			X	-8,000.00	-53,000.00
Total Checks and Payments					-53,000.00	-53,000.00
Deposits and Credits - 1 item						
Deposit	02/28/2019		INTEREST PAYMENT	X	0.13	0.13
Total Deposits and Credits					0.13	0.13
Total Cleared Transactions					-52,999.87	-52,999.87
Cleared Balance					-52,999.87	3,362.97
Register Balance as of 03/01/2019					-52,999.87	3,362.97
Ending Balance					-52,999.87	3,362.97



KeyBank  
 P.O. Box 93885  
 Cleveland, OH 44101-5885

**Business Banking Statement**  
**February 28, 2019**  
 page 1 of 2

2302

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1  
 EMERGENCY REPAIR RESERVES  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

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---

Key Business Silver Money Market Svgs	2302	
CHARLTON FIRE DISTRICT #1		
EMERGENCY REPAIR RESERVES		
	Beginning balance 1-31-19	\$25,068.35
	Interest paid	+0.96
	<b>Ending balance 2-28-19</b>	<b>\$25,069.31</b>

**Interest earned**

---

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	28
Interest paid 2-28-19	\$0.96
Interest earned this statement period	\$0.96
Interest paid year-to-date	\$2.03
Interest earned (2018)	\$12.53

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Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department  
P.O. Box 94518  
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

**BALANCING YOUR ACCOUNT**

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

**INSTRUCTIONS**

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- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

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2:49 PM

03/03/19

CHARLTON FIRE DISTRICT #1  
**Reconciliation Summary**  
2302 EMERGENCY, Period Ending 02/28/2019

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	<u>Feb 28, 19</u>
Beginning Balance	25,068.35
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.96</u>
Total Cleared Transactions	<u>0.96</u>
Cleared Balance	<u>25,069.31</u>
Register Balance as of 02/28/2019	25,069.31
Ending Balance	25,069.31



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

**Business Banking Statement**  
**February 28, 2019**  
page 1 of 2

J2310

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1  
CAPITAL IMPROVEMENTS RESERVES  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

*Questions or comments?*  
Call our Key Business Resource Center  
1-888-KEY4BIZ (1-888-539-4249)

*Enroll in Online Banking today at Key.com.  
Access your available accounts, transfer funds and view your transactions right from your PC.*

Key Business Silver Money Market Svg	.2310	
CHARLTON FIRE DISTRICT #1		Beginning balance 1-31-19
CAPITAL IMPROVEMENTS RESERVES		3 Additions
		Interest paid
		<b>Ending balance 2-28-19</b>
		\$305,369.77
		+208,866.00
		+18.16
		<b>\$514,253.93</b>

**Additions**

<i>Deposits</i>	<i>Date</i>	<i>Serial #</i>	<i>Source</i>	
	2-6		Internet Trf Fr DDA 0000320811000712 3290	\$108,866.00
<i>Transfers</i>	<i>Date</i>	<i>Serial #</i>	<i>Source</i>	
	2-7		Transfer From Kbcm Rf4-009096-1	\$859.44
	2-7		Transfer From Kbcm Rf4-009096-1	99,140.56
			<b>Total additions</b>	<b>\$208,866.00</b>

**Interest earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	28
Interest paid 2-28-19	\$18.16
Interest earned this statement period	\$18.15
Interest paid year-to-date	\$31.12
Interest earned (2018)	\$130.10

**CUSTOMER ACCOUNT DISCLOSURES**

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

**IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:**

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below\*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\* KeyBank  
Customer Disputes  
NY-31-17-0128  
17 Corporate Woods Blvd  
Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

**COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:**

XFER TO SAV - Transfer to Savings Account  
XFER FROM SAV - Transfer from Savings Account  
XFER TO CKG - Transfer to Checking Account  
XFER FROM CKG - Transfer from Checking Account  
PMT TO CR CARD - Payment to Credit Card  
ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

**IMPORTANT LINE OF CREDIT INFORMATION**

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-4825.

In your letter, give us the following information:

- Account Information : Your name and account number.
- Dollar Amount : The dollar amount of the suspected error.
- Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

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	Check # or Date	Amount		Date	Amount
TOTAL →		\$	6		Enter ending balance shown on your statement.
		\$			
		\$	7		Add 5 and 6 and enter total here.
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		\$	8		Enter total from 4.
		\$			
		\$	9		Subtract 8 from 7 and enter difference here.
		\$			
TOTAL →		\$	This amount should agree with your check register balance.		

2:50 PM

03/03/19

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
2310 CAPITAL IMPROVEMENTS, Period Ending 02/28/2019

---

	<u>Feb 28, 19</u>
Beginning Balance	99,995.58
Cleared Transactions	
Deposits and Credits - 6 items	<u>414,258.35</u>
Total Cleared Transactions	<u>414,258.35</u>
Cleared Balance	<u>514,253.93</u>
Register Balance as of 02/28/2019	514,253.93
Ending Balance	514,253.93

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**2310 CAPITAL IMPROVEMENTS, Period Ending 02/28/2019**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						99,995.58
Cleared Transactions						
Deposits and Credits - 6 items						
Transfer	10/03/2018			X	105,766.00	105,766.00
General Journal	11/08/2018	16	TRANSFER FROM ...	X	99,608.19	205,374.19
Transfer	02/06/2019			X	108,866.00	314,240.19
Deposit	02/07/2019		TRANSFER FROM ...	X	859.44	315,099.63
Transfer	02/07/2019			X	99,140.56	414,240.19
Deposit	02/28/2019		INTEREST PAYMENT	X	18.16	414,258.35
Total Deposits and Credits					414,258.35	414,258.35
Total Cleared Transactions					414,258.35	414,258.35
Cleared Balance					414,258.35	514,253.93
Register Balance as of 02/28/2019					414,258.35	514,253.93
Ending Balance					414,258.35	514,253.93

**CHARLTON FIRE DISTRICT #1**  
**YTD P & L BUDGET vs. ACTUAL**

Cash Basis

January through February 2019

	Jan - Feb 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
A1001 REAL PROP TXS	0.00	0.00	0.00	0.0%
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	300,016.10	300,016.00	0.10	100.0%
<b>Total A1001 REAL PROPERTY TAXES</b>	<b>300,016.10</b>	<b>300,016.00</b>	<b>0.10</b>	<b>100.0%</b>
<b>A2401 INTEREST &amp; EARNINGS</b>				
INTEREST & EARNINGS CHECKING	4.06			
INTEREST & EARNINGS INVESTMENTS	859.44			
INTEREST & EARNINGS OPERATING	19.72			
INTEREST & EARNINGS OTHER ACCTS	38.02			
A2401 INTEREST & EARNINGS - Other	0.00	500.00	-500.00	0.0%
<b>Total A2401 INTEREST &amp; EARNINGS</b>	<b>921.24</b>	<b>500.00</b>	<b>421.24</b>	<b>184.2%</b>
<b>Total Income</b>	<b>300,937.34</b>	<b>300,516.00</b>	<b>421.34</b>	<b>100.1%</b>
<b>Gross Profit</b>	<b>300,937.34</b>	<b>300,516.00</b>	<b>421.34</b>	<b>100.1%</b>
<b>Expense</b>				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	376.00			
FICA EMPLOYEE	285.20			
MEDICARE EMPLOYEE	66.70			
NYS INCOME TAX	116.40			
SECRETARY WAGES	1,177.30	8,400.00	-7,222.70	14.0%
TREASURER WAGES	2,617.20	19,200.00	-16,582.80	13.6%
<b>Total PERSONAL SERVICES</b>	<b>4,638.80</b>	<b>27,600.00</b>	<b>-22,961.20</b>	<b>16.8%</b>
<b>Total A34101 FIRE PER SVC</b>	<b>4,638.80</b>	<b>27,600.00</b>	<b>-22,961.20</b>	<b>16.8%</b>
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	10,707.75			
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	60.07	3,000.00	-2,939.93	2.0%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
PERSONAL PROTECTIVE EQUIP	77,670.00	6,000.00	71,670.00	1,294.5%
<b>Total EQUIPMENT</b>	<b>77,730.07</b>	<b>12,800.00</b>	<b>64,930.07</b>	<b>607.3%</b>
<b>Total A34102 FIRE, EQUIP &amp; CAP OUTLAY</b>	<b>88,437.82</b>	<b>12,800.00</b>	<b>75,637.82</b>	<b>690.9%</b>
A34104 FIRE PROTECTION				
ANNUAL AUDIT	0.00	4,000.00	-4,000.00	0.0%
APPARATUS MAINT/REPAIR	472.64	15,000.00	-14,527.36	3.2%
ASSOCIATION DUES	550.00	200.00	350.00	275.0%
BANK FEES	7.00	300.00	-293.00	2.3%
BUILDING & GROUNDS MAINTENANCE	590.00	4,800.00	-4,210.00	12.3%
BUILDING & GROUNDS REPAIRS	0.00	4,300.00	-4,300.00	0.0%
COMMISSIONER TRAINING	100.00	300.00	-200.00	33.3%
DATA ENTRY-INCIDENT REPORTING	0.00	2,500.00	-2,500.00	0.0%
ELECTRIC & GAS	822.16	4,000.00	-3,177.84	20.6%
EMS SUPPLIES	185.00	2,000.00	-1,815.00	9.3%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	58.23	1,000.00	-941.77	5.8%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	0.00	1,000.00	-1,000.00	0.0%
FIREMATIC & REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	29.52	300.00	-270.48	9.8%
FUEL - BUILDING	758.41	4,000.00	-3,241.59	19.0%
FUEL - TRUCKS	389.93	3,500.00	-3,110.07	11.1%
HOSE/LADDER TESTING	0.00	1,000.00	-1,000.00	0.0%
INSPECTION OF DEPARTMENT	0.00	7,000.00	-7,000.00	0.0%
INSURANCE	3,151.00	20,000.00	-16,849.00	15.8%
INTERIOR FIREFIGHTING FIT TRAIN	0.00	800.00	-800.00	0.0%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	208.20	500.00	-291.80	41.6%
PAGER REPAIR BATTERIES	0.00	1,200.00	-1,200.00	0.0%
PHYSICAL FITNESS	300.00	800.00	-500.00	37.5%
POSTAGE	286.00	400.00	-114.00	71.5%
PRINTING & SUPPLIES	84.49	800.00	-715.51	10.6%
PUBLIC NOTICES	0.00	200.00	-200.00	0.0%

**CHARLTON FIRE DISTRICT #1**  
**YTD P & L BUDGET vs. ACTUAL**

January through February 2019

Cash Basis

	Jan - Feb 19	Budget	\$ Over Budget	% of Budget
SCBA PACK TESTING	0.00	1,000.00	-1,000.00	0.0%
TELEPHONE & CABLE	608.90	2,500.00	-1,891.10	24.4%
WASTE DISPOSAL	194.00	800.00	-606.00	24.3%
WATER	208.54	500.00	-291.46	41.7%
WEBSITE ADMINISTRATION	0.00	200.00	-200.00	0.0%
<b>Total A34104 FIRE PROTECTION</b>	<b>9,004.02</b>	<b>99,050.00</b>	<b>-90,045.98</b>	<b>9.1%</b>
A90308 SOCIAL SECURITY				
FICA EMPLOYER	285.20			
MEDICARE EMPLOYER	66.70	400.00	-333.30	16.7%
A90308 SOCIAL SECURITY - Other	0.00	1,800.00	-1,800.00	0.0%
<b>Total A90308 SOCIAL SECURITY</b>	<b>351.90</b>	<b>2,200.00</b>	<b>-1,848.10</b>	<b>16.0%</b>
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	108,866.00	-108,866.00	0.0%
TO PAYROLL ACCOUNT	0.00			
<b>Total A99019 INTERFUND TRANSFERS</b>	<b>0.00</b>	<b>158,866.00</b>	<b>-158,866.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>102,432.54</b>	<b>300,516.00</b>	<b>-198,083.46</b>	<b>34.1%</b>
<b>Net Income</b>	<b>198,504.80</b>	<b>0.00</b>	<b>198,504.80</b>	<b>100.0%</b>

# Agenda

Commissioners Meeting

March 5, 2019

7:00 pm

Present: \_\_\_ Jeff Voigt \_\_\_ Bobby LeGere \_\_\_ Steve Eichfeld \_\_\_ Kevin Loukes \_\_\_ Leland Roden

\_\_\_ Andy LaPatra \_\_\_ Sharon Cronin

Call to Order: By \_\_\_\_\_ at \_\_\_\_\_ pm

## Agenda:

- Read and approve agenda

Motion to approve agenda made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Minutes:

- Read and approve last month's minutes

Motion to approve last month's minutes made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

- Read and approve last month's special mtg minutes

Motion to approve last month's organizational meeting minutes made by \_\_\_\_\_ seconded

by \_\_\_\_\_. Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Chairman's Report/Correspondence:

## Financial Report:

- Treasurer's report presented.
- Review itemized list of expenses.
- Review and audit of claims.

Motion to pay bills made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

Motion to approve Treasurer's report made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Chief's Report

- Dean DeCapria will present Chief's Report.

## Committee Reports

- Facilities (Kevin)
- Apparatus and Equipment Vehicles (Bobby)



- Firematic Training and Fire Prevention (Jeff)
- Staff Relations/Ethics (Steve)
- Radio Communication and informational Technology (Leland)

**Unfinished Business**

- Discuss upcoming election.

**New Business**

- Discuss disposition of the current firehouse building.

**Privilege of the Floor**

**Signing of vouchers**

**Adjournment**

Motion to adjourn made by \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ pm.  
Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_

# Agenda

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March 5, 2019

7:00 pm

Present: \_\_\_ Jeff Voigt \_\_\_ Bobby LeGere \_\_\_ Steve Eichfeld \_\_\_ Kevin Loukes \_\_\_ Leland Roden  
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Call to Order: By \_\_\_\_\_ at \_\_\_\_\_ pm

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#### **Unfinished Business**

- Discuss upcoming election.

#### **New Business**

- Discuss disposition of the current firehouse building.

#### **Privilege of the Floor**

#### **Signing of vouchers**

#### **Adjournment**

Motion to adjourn made by \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ pm.

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_

# Agenda

Commissioners Meeting

March 5, 2019

7:00 pm

Present: \_\_\_ Jeff Voigt \_\_\_ Bobby LeGere \_\_\_ Steve Eichfeld \_\_\_ Kevin Loukes \_\_\_ Leland Roden  
\_\_\_ Andy LaPatra \_\_\_ Sharon Cronin

Call to Order: By \_\_\_\_\_ at \_\_\_\_\_ pm

## Agenda:

- Read and approve agenda

Motion to approve agenda made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Minutes:

- Read and approve last month's minutes

Motion to approve last month's minutes made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

- Read and approve last month's special mtg minutes

Motion to approve last month's organizational meeting minutes made by \_\_\_\_\_ seconded

by \_\_\_\_\_. Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Chairman's Report/Correspondence:

## Financial Report:

- Treasurer's report presented.
- Review itemized list of expenses.
- Review and audit of claims.

Motion to pay bills made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

Motion to approve Treasurer's report made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Chief's Report

- Dean DeCapria will present Chief's Report.

## Committee Reports

- Facilities (Kevin)
- Apparatus and Equipment Vehicles (Bobby)

- Firematic Training and Fire Prevention (Jeff)
- Staff Relations/Ethics (Steve)
- Radio Communication and informational Technology (Leland)

**Unfinished Business**

- Discuss upcoming election.

**New Business**

- Discuss disposition of the current firehouse building.

**Privilege of the Floor**

**Signing of vouchers**

**Adjournment**

Motion to adjourn made by \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ pm.

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_

# Agenda

Commissioners Meeting

March 5, 2019

7:00 pm

Present: \_\_\_ Jeff Voigt \_\_\_ Bobby LeGere \_\_\_ Steve Eichfeld \_\_\_ Kevin Loukes \_\_\_ Leland Roden  
\_\_\_ Andy LaPatra \_\_\_ Sharon Cronin

Call to Order: By \_\_\_\_\_ at \_\_\_\_\_ pm

## Agenda:

- Read and approve agenda

Motion to approve agenda made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Minutes:

- Read and approve last month's minutes

Motion to approve last month's minutes made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

- Read and approve last month's special mtg minutes

Motion to approve last month's organizational meeting minutes made by \_\_\_\_\_ seconded

by \_\_\_\_\_. Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Chairman's Report/Correspondence:

### Financial Report:

- Treasurer's report presented.
- Review itemized list of expenses.
- Review and audit of claims.

Motion to pay bills made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

Motion to approve Treasurer's report made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

### Chief's Report

- Dean DeCapria will present Chief's Report.

### Committee Reports

- Facilities (Kevin)
- Apparatus and Equipment Vehicles (Bobby)

- Firematic Training and Fire Prevention (Jeff)
- Staff Relations/Ethics (Steve)
- Radio Communication and informational Technology (Leland)

#### **Unfinished Business**

- Discuss upcoming election.

#### **New Business**

- Discuss disposition of the current firehouse building.

#### **Privilege of the Floor**

#### **Signing of vouchers**

#### **Adjournment**

Motion to adjourn made by \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ pm.

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_

**Agenda**  
**Commissioners Meeting**  
**March 5, 2019**  
**7:00 pm**

**Present:** \_\_\_Jeff Voigt \_\_\_Bobby LeGere \_\_\_Steve Eichfeld\_\_\_Kevin Loukes\_\_\_Leland Roden  
\_\_\_Andy LaPatra \_\_\_Sharon Cronin

**Call to Order:** By \_\_\_\_\_ at \_\_\_\_\_pm

**Agenda:**

- Read and approve agenda

Motion to approve agenda made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

**Minutes:**

- Read and approve last month's minutes

Motion to approve last month's minutes made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

- Read and approve last month's special mtg minutes

Motion to approve last month's organizational meeting minutes made by \_\_\_\_\_ seconded

by \_\_\_\_\_. Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

**Chairman's Report/Correspondence:**

**Financial Report:**

- Treasurer's report presented.
- Review itemized list of expenses.
- Review and audit of claims.

Motion to pay bills made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

Motion to approve Treasurer's report made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

**Chief's Report**

- Dean DeCapria will present Chief's Report.

**Committee Reports**

- Facilities (Kevin)
- Apparatus and Equipment Vehicles (Bobby)



- Firematic Training and Fire Prevention (Jeff)
- Staff Relations/Ethics (Steve)
- Radio Communication and informational Technology (Leland)

#### **Unfinished Business**

- Discuss upcoming election.

#### **New Business**

- Discuss disposition of the current firehouse building.

#### **Privilege of the Floor**

#### **Signing of vouchers**

#### **Adjournment**

Motion to adjourn made by \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ pm.

Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_

# Agenda

Commissioners Meeting

March 5, 2019

7:00 pm

Present: \_\_\_ Jeff Voigt \_\_\_ Bobby LeGere \_\_\_ Steve Eichfeld \_\_\_ Kevin Loukes \_\_\_ Leland Roden  
\_\_\_ Andy LaPatra \_\_\_ Sharon Cronin

Call to Order: By \_\_\_\_\_ at \_\_\_\_\_ pm

## Agenda:

- Read and approve agenda

Motion to approve agenda made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Minutes:

- Read and approve last month's minutes

Motion to approve last month's minutes made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

- Read and approve last month's special mtg minutes

Motion to approve last month's organizational meeting minutes made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

## Chairman's Report/Correspondence:

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Motion to pay bills made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

Motion to approve Treasurer's report made by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approved \_\_\_ Opposed \_\_\_ Abstained \_\_\_

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- Dean DeCapria will present Chief's Report.

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**Signing of vouchers**

**Adjournment**

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Approved \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_