

Charlton Fire District Meeting Minutes

November 5, 2019

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on November 5, 2019 at 8:30 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Leland Roden, Steve Eichfeld, Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT:

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes and special meeting minutes made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

Motion to approve last month's budget hearing minutes and special meeting minutes made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$53,152.09
Payroll Account: \$14,059.07
Apparatus Capital Reserve: \$157,056.44
Equipment Capital Reserve: \$8,697.93
Emergency Capital Reserve: \$25,084.46
Capital Improvement Reserve: \$4,327.71
New Firehouse Account: \$3,293,117.68

Total ending on Nov. 1, 2019: \$3,555,495.38

Motion to pay outstanding bills was made by Jeff Voigt and seconded Leland Roden. Approved 5-0.

Motion to approve the Treasurer's report made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

5. Chief's Report

- a. Dean DeCapria presented Chief's Report.
20 calls for September:
12-EMS
3-Fire alarm
2-MVA
1-CO call

1-Brush fire
1-Vehicle fire

- b. Car 18 mileage as of 11/1 is 48,720 and car 18-0 mileage as of 11/1 is 63,644.
- c. Firefighter physicals were completed by Dr. Halbig.
- d. 18-1 was sent to Cummings for warranty repair to turbo.
- e. Hurst tool power unit was leaking. New seals were installed in the distribution block.
- f. Motorola portable batteries need to be replaced. State bid for twenty batteries is \$1,344.00.
- g. An additional CO detector is needed.
- h. Replacement road flares need to be purchased.
- i. CFD would like to welcome new firefighter, Shannon Sheedy.
- j. The chief is requesting approval to use 18-1 in the Ballston Spa Parade on 12/6.
- k. Dean DeCapria presented purchase requests. (Motions under new business)

6. Committee Reports

- a. **Facilities Management (Kevin Loukes)**
See Unfinished Business
- b. **Apparatus and Equipment (Bob LeGere)**
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Steve Eichfeld)**
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Leland Roden)**
There is nothing to report at this time.

7. Unfinished Business

- a. Construction project update was presented by Sean Foran. Construction is on schedule at this time. Sean Foran submitted this month's construction invoices to be reviewed and approved.

Motion to approve this month's construction invoices made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

8. New Business

- a. The current waste management contract was discussed. The board is looking into replacing the existing garbage cans with a 2-yard dumpster.
- b. The secretary requested approval to place the 2020 cleaning bid notification in the Gazette.

- c. The secretary requested approval to place the 2020 snow removal notification in the Gazette.
- d. The secretary requested approval to place the 2019 annual fire district election notification in the Gazette.
- e. Resolution 26-2019 updating the Sexual Harassment Policy was reviewed and approved.
- f. Resolution 27-2019 requiring petitions and to appoint and compensate Chairman and Election Inspectors of the Charlton Fire District Board of Elections was reviewed and approved.
- g. Review and approve Jeff Scranton's physical fitness reimbursement.
- h. Approve new firefighter, Shannon Sheedy.

Motion to approve Secretary to place 2020 cleaning bid notification in the Gazette made by Jeff Voigt seconded by Steve Eichfeld. Approved 5-0.

Motion to approve Secretary to place 2020 snow removal bid notification in the Gazette made by Jeff Voigt seconded by Kevin Loukes. Approved 5-0.

Motion to approve Secretary to place 2019 annual fire district election notification in the Gazette made by Jeff Voigt seconded by Bob LeGere. Approved 5-0.

Motion to approve Resolution 26-2019 made by Jeff Voigt seconded by Steve Eichfeld. Approved 5-0.

Motion to approve Resolution 27-2019 made by Jeff Voigt seconded by Bob LeGere. Approved 5-0.

Motion to approve the use of 18-1 in the Ballston Spa Parade on 12/6 made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve the purchase of portable batteries from Motorola for \$1,344.00 made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

Motion to approve the purchase of replacement road flares from Grainger's for \$99.00 plus shipping made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve the purchase of a CO detector from PK Safety for \$729.00 plus shipping made by Jeff Voigt and seconded by Lee Eichfeld. Approved 5-0.

Motion to approve the Jeff Scranton's physical fitness reimbursement for \$100.00 made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve new firefighter, Shannon Sheedy, made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

9. Privilege of the Floor

Nothing to report

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes at 9:19 p.m.
Approved 5-0.

11:37 AM
11/04/19
Cash Basis

CHARLTON FIRE DISTRICT #1

Profit & Loss

October 2019

	Oct 19	Sep 19	\$ Change
Income			
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	1.10	1.38	-0.28
INTEREST & EARNINGS OPERATING	4.28	5.60	-1.32
INTEREST & EARNINGS OTHER ACCTS	11.16	17.43	-6.27
Total A2401 INTEREST & EARNINGS	16.54	24.41	-7.87
A2690 OTHER COMPENSATION	47.50	95.00	-47.50
Total Income	64.04	119.41	-55.37
Gross Profit	64.04	119.41	-55.37
Expense			
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
FIREFIGHTER EQUIPMENT	0.00	354.01	-354.01
PERSONAL PROTECTIVE EQUIP	0.00	414.41	-414.41
RADIOS	0.00	1,867.20	-1,867.20
Total EQUIPMENT	0.00	2,635.62	-2,635.62
BUILDING IMPROVEMENTS	225.21	186,885.00	-186,459.79
Total A34102 FIRE, EQUIP & CAP OUTLAY	225.21	189,320.62	-189,095.41
A34104 FIRE PROTECTION			
MISCELLANEOUS	-75.17	25.00	-100.17
BANK FEES	3.50	3.50	0.00
EMS SUPPLIES	45.92	311.76	-265.84
POSTAGE	55.00	0.00	55.00
PRINTING & SUPPLIES	59.99	0.00	59.99
WEBSITE ADMINISTRATION	75.00	0.00	75.00
FUEL - TRUCKS	105.60	218.96	-113.36
WASTE DISPOSAL	111.54	111.54	0.00
ELECTRIC & GAS	183.67	226.07	-42.40
FIREFIGHTER TRAINING	280.00	0.00	280.00
BUILDING & GROUNDS MAINTENANCE	291.00	260.00	31.00
TELEPHONE & CABLE	340.04	339.92	0.12
Total A34104 FIRE PROTECTION	1,476.09	1,496.75	-20.66
A34101 FIRE PER SVC			
PERSONAL SERVICES			
MEDICARE EMPLOYEE	33.35	33.35	0.00
NYS INCOME TAX	116.40	0.00	116.40
FICA EMPLOYEE	142.60	142.60	0.00
FEDERAL INCOME TAX	188.00	188.00	0.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,377.60	2,261.20	116.40
Total A34101 FIRE PER SVC	2,377.60	2,261.20	116.40
Total Expense	4,254.85	193,254.52	-188,999.67
Net Income	-4,190.81	-193,135.11	188,944.30

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	<u>Oct 19</u>	<u>Oct 18</u>
A200 CASH		
0712 OPERATING	53,152.09	19,580.98
0720 PAYROLL	<u>14,059.07</u>	<u>13,744.89</u>
Total A200 CASH	67,211.16	33,325.87
A230 CASH, SPECIAL RESERVES		
2286 APPARATUS	157,056.44	56,986.32
2294 EQUIPMENT	8,697.93	56,360.44
2302 EMERGENCY	25,084.46	25,065.19
2310 CAPITAL IMPROVEMENTS	<u>4,327.71</u>	<u>205,332.25</u>
Total A230 CASH, SPECIAL RESERVES	195,166.54	343,744.20
A452 INVESTMENT IN SECURITIES		
9062 APPARATUS	0.00	98,094.44
9070 EQUIPMENT	0.00	73,893.85
9096 CAPITAL IMPROVEMENTS	<u>0.00</u>	<u>198,748.75</u>
Total A452 INVESTMENT IN SECURIT...	<u>0.00</u>	<u>370,737.04</u>
TOTAL	<u><u>262,377.70</u></u>	<u><u>747,807.11</u></u>



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Business Banking Statement
October 31, 2019
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320811000712

5 X 81 00005 R EM T1
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking 320811000712
CHARLTON FIRE DISTRICT #1
OPERATING ACCOUNT

Beginning balance 9-30-19	\$60,711.64
1 Addition	+47.50
14 Subtractions	-7,607.83
Interest paid	+4.28
Net fees and charges	-3.50
Ending balance 10-31-19	\$53,152.09

Additions

Deposits	Date	Serial #	Source	
	10-15		Deposit Branch 0081 New York	\$47.50
Total additions				\$47.50

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7873	10-15	\$45.92	7875	10-7	55.00	7877	10-15	5,910.03
7874	10-4	31.00	7876	10-10	490.03			

Paper Checks Paid \$6,531.98

Withdrawals	Date	Serial #	Location	
	10-2		Bill Pay:Verizon 518399 Mbxcr3Hm	\$51.45
	10-2		Bill Pay:Atypica Inc. Cvfd-1 7Bvce3Hm	75.00
	10-2		Bill Pay:Kevin G Riehl N/A Gbmcc83Hm	100.00
	10-2		Bill Pay:Dean DE Capria N/A 7B8Ci3Hm	100.00
	10-2		Bill Pay:Town of Charlton N/A 4Bdcf3Hm	105.60
	10-2		Bill Pay:National Grid 51564- Vb2CD3Hm	183.67

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Subtractions

(con't)

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	10-2		Bill Pay:Tri City Janitoria N/A Jb1C73Hm	260.00
	10-9		Bill Pay:Time Warner Cable 106007 2B6Cg3Qo	88.59
	10-9		Bill Pay:Waste Connections 6910-1 Vbfc53Qo	111.54
Total subtractions				\$7,607.83

Interest earned

Annual percentage yield (APY) earned	0.09%
Number of days this statement period	31
Interest paid 10-31-19	\$4.28
Interest earned this statement period	\$4.28
Interest paid year-to-date	\$71.56

Fees and charges

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
10-31-19	Imaged Items With Statement Charge	1	3.50	-\$3.50
10-31-19	Duplicate Statement Service Charge	1	5.00	-5.00
10-31-19	Service Charge Waive To Relationship Pricing	1	5.00	+5.00
10-31-19	Paper Statement Fee	1	3.00	-3.00
10-31-19	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
Fees and charges assessed this period				-\$3.50

CUSTOMER ACCOUNT DISCLOSURES

11:34 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0712 OPERATING, Period Ending 10/31/2019

	Oct 31, 19
Beginning Balance	60,711.64
Cleared Transactions	
Checks and Payments - 17 items	-7,619.33
Deposits and Credits - 4 items	59.78
Total Cleared Transactions	-7,559.55
Cleared Balance	<u>53,152.09</u>
Register Balance as of 10/31/2019	53,152.09
Ending Balance	53,152.09

11:34 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0712 OPERATING, Period Ending 10/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						60,711.64
Cleared Transactions						
Checks and Payments - 17 items						
Check	10/01/2019	7877	CHARLTON VOL FI...	X	-5,910.03	-5,910.03
Check	10/01/2019	7876	FASNY FCU CARD...	X	-490.03	-6,400.06
Check	10/01/2019	7875	MAIL 'N' MORE	X	-55.00	-6,455.06
Check	10/01/2019	7873	MCKESSON MMS ...	X	-45.92	-6,500.98
Check	10/01/2019	7874	SCOTIA LINEN	X	-31.00	-6,531.98
Check	10/02/2019		TRI CITY JANITORI...	X	-260.00	-6,791.98
Check	10/02/2019		NATIONAL GRID	X	-183.67	-6,975.65
Check	10/02/2019		TOWN OF CHARLT...	X	-105.60	-7,081.25
Check	10/02/2019		KEVIN RIEHL	X	-100.00	-7,181.25
Check	10/02/2019		DEAN DECAPRIA	X	-100.00	-7,281.25
Check	10/02/2019		Atypica Inc.	X	-75.00	-7,356.25
Check	10/02/2019		VERIZON	X	-51.45	-7,407.70
Check	10/09/2019		COUNTY WASTE	X	-111.54	-7,519.24
Check	10/09/2019		TIME WARNER	X	-88.59	-7,607.83
Check	10/31/2019		DUPLICATE STMT ...	X	-5.00	-7,612.83
Check	10/31/2019		IMAGED ITEMS WI...	X	-3.50	-7,616.33
Check	10/31/2019		PAPER STATEMEN...	X	-3.00	-7,619.33
Total Checks and Payments					-7,619.33	-7,619.33
Deposits and Credits - 4 items						
Deposit	10/15/2019		Deposit	X	47.50	47.50
Deposit	10/31/2019		KEYBANK	X	3.00	50.50
Deposit	10/31/2019		INTEREST PAYMENT	X	4.28	54.78
Deposit	10/31/2019		KEYBANK	X	5.00	59.78
Total Deposits and Credits					59.78	59.78
Total Cleared Transactions					-7,559.55	-7,559.55
Cleared Balance					-7,559.55	53,152.09
Register Balance as of 10/31/2019					-7,559.55	53,152.09
Ending Balance					-7,559.55	53,152.09



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Business Banking Statement
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320811000720

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CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
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BALLSTON LAKE NY 12019-0369

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CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT

Beginning balance 9-30-19	\$16,611.52
4 Subtractions	-2,553.55
Interest paid	+1.10
Ending balance 10-31-19	\$14,059.07

Subtractions

Withdrawals	Date	Serial #	Location	
	10-1		Bill Pay:First New York Fcu 108600 Vbecu3We	\$588.65
	10-1		Bill Pay:Sunmark Federal Cr 124890 lbecu3We	1,308.60
	10-15		Direct Withdrawal, Irs Usataxpymt	539.90
	10-30		Direct Withdrawal, Nys Dtf Wt Tax Paymnt	116.40
Total subtractions				\$2,553.55

Interest earned

Annual percentage yield (APY) earned	0.09%
Number of days this statement period	31
Interest paid 10-31-19	\$1.10
Interest earned this statement period	\$1.10
Interest paid year-to-date	\$23.90

Fees and charges

Date		Quantity	Unit Charge	
10-31-19	Duplicate Statement Service Charge	1	5.00	-\$5.00
10-31-19	Service Charge Waive To Relationship Pricing	1	5.00	+5.00

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320811000720

**Fees and
charges**
(con't)

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
10-31-19	Paper Statement Fee	1	3.00	-3.00
10-31-19	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
Fees and charges this period				\$0.00

11:32 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
0720 PAYROLL, Period Ending 10/31/2019

	Oct 31, 19
Beginning Balance	16,611.52
Cleared Transactions	
Checks and Payments - 6 Items	-2,561.55
Deposits and Credits - 3 items	9.10
Total Cleared Transactions	-2,552.45
Cleared Balance	<u>14,059.07</u>
Register Balance as of 10/31/2019	<u>14,059.07</u>
Ending Balance	14,059.07

11:32 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
0720 PAYROLL, Period Ending 10/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						16,611.52
Cleared Transactions						
Checks and Payments - 6 items						
Check	10/01/2019		ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	10/01/2019		Sharon B Cronin	X	-588.65	-1,897.25
Check	10/15/2019		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	10/30/2019		DIRECT WITHDRA...	X	-116.40	-2,553.55
Check	10/31/2019		DUPLICATE STMT ...	X	-5.00	-2,558.55
Check	10/31/2019		PAPER STATEMEN...	X	-3.00	-2,561.55
Total Checks and Payments					-2,561.55	-2,561.55
Deposits and Credits - 3 items						
Deposit	10/31/2019		INTEREST PAYMENT	X	1.10	1.10
Deposit	10/31/2019		KEYBANK	X	3.00	4.10
Deposit	10/31/2019		KEYBANK	X	5.00	9.10
Total Deposits and Credits					9.10	9.10
Total Cleared Transactions					-2,552.45	-2,552.45
Cleared Balance					-2,552.45	14,059.07
Register Balance as of 10/31/2019					-2,552.45	14,059.07
Ending Balance					-2,552.45	14,059.07



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320813002286

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CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
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CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE

Beginning balance 9-30-19	\$157,047.40
Interest paid	+9.04
Ending balance 10-31-19	\$157,056.44

**Interest
earned**

Annual percentage yield (APY) earned	0.07%
Number of days this statement period	31
Interest paid 10-31-19	\$9.04
Interest earned this statement period	\$9.03
Interest paid year-to-date	\$65.35

11:30 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2286 APPARATUS, Period Ending 09/30/2019

	Sep 30, 19
Beginning Balance	157,047.40
Cleared Transactions	
Deposits and Credits - 1 item	9.04
Total Cleared Transactions	9.04
Cleared Balance	<u>157,056.44</u>
Register Balance as of 09/30/2019	157,056.44
Ending Balance	157,056.44



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320813002294

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CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
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CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

Beginning balance 9-30-19	\$8,697.43
Interest paid	+0.50
Ending balance 10-31-19	\$8,697.93

**Interest
earned**

Annual percentage yield (APY) earned	0.07%
Number of days this statement period	31
Interest paid 10-31-19	\$0.50
Interest earned this statement period	\$0.50
Interest paid year-to-date	\$5.23

11:29 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2294 EQUIPMENT, Period Ending 11/01/2019

	<u>Nov 1, 19</u>
Beginning Balance	8,697.43
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.50</u>
Total Cleared Transactions	<u>0.50</u>
Cleared Balance	<u><u>8,697.93</u></u>
Register Balance as of 11/01/2019	8,697.93
Ending Balance	8,697.93



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Business Banking Statement
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320813002302

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CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
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Key Business Silver Money Market Svgs 320813002302

CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES

Beginning balance 9-30-19	\$25,083.02
Interest paid	+1.44
Ending balance 10-31-19	\$25,084.46

**Interest
earned**

Annual percentage yield (APY) earned	0.07%
Number of days this statement period	31
Interest paid 10-31-19	\$1.44
Interest earned this statement period	\$1.44
Interest paid year-to-date	\$17.18

11:28 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2302 EMERGENCY, Period Ending 10/31/2019

	<u>Oct 31, 19</u>
Beginning Balance	25,083.02
Cleared Transactions	
Deposits and Credits - 1 item	<u>1.44</u>
Total Cleared Transactions	<u>1.44</u>
Cleared Balance	<u><u>25,084.46</u></u>
Register Balance as of 10/31/2019	25,084.46
Ending Balance	25,084.46



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Business Banking Statement
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320813002310

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs 320813002310

CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES

Beginning balance 9-30-19	\$4,327.53
Interest paid	+0.18
Ending balance 10-31-19	\$4,327.71

**Interest
earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	31
Interest paid 10-31-19	\$0.18
Interest earned this statement period	\$0.18
Interest paid year-to-date	\$214.22

11:26 AM

11/04/19

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
2310 CAPITAL IMPROVEMENTS, Period Ending 10/31/2019

	Oct 31, 19
Beginning Balance	4,327.53
Cleared Transactions	
Deposits and Credits - 1 item	0.18
Total Cleared Transactions	0.18
Cleared Balance	<u>4,327.71</u>
Register Balance as of 10/31/2019	4,327.71
Ending Balance	4,327.71

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through October 2019

Cash Basis

	Jan - Oct 19	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROP TXS	0.00	0.00	0.00	0.0%
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	300,016.10	300,016.00	0.10	100.0%
Total A1001 REAL PROPERTY TAXES	300,016.10	300,016.00	0.10	100.0%
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	23.90			
INTEREST & EARNINGS INVESTMENTS	3,871.15			
INTEREST & EARNINGS OPERATING	71.56			
INTEREST & EARNINGS OTHER ACCTS	301.98			
A2401 INTEREST & EARNINGS - Other	0.00	500.00	-500.00	0.0%
Total A2401 INTEREST & EARNINGS	4,268.59	500.00	3,768.59	853.7%
A2665 SALES OF PROPERTY				
SALE OF EQUIPMENT	9,900.00			
Total A2665 SALES OF PROPERTY	9,900.00			
A2690 OTHER COMPENSATION	142.50			
Total Income	314,327.19	300,516.00	13,811.19	104.6%
Gross Profit	314,327.19	300,516.00	13,811.19	104.6%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	1,880.00			
FICA EMPLOYEE	1,426.00			
MEDICARE EMPLOYEE	333.50			
NYS INCOME TAX	465.60			
SECRETARY WAGES	5,886.50	8,400.00	-2,513.50	70.1%
TREASURER WAGES	13,086.00	19,200.00	-6,114.00	68.2%
Total PERSONAL SERVICES	23,077.60	27,600.00	-4,522.40	83.6%
Total A34101 FIRE PER SVC	23,077.60	27,600.00	-4,522.40	83.6%
A34102 FIRE, EQUIP & CAP OUTLAY				
BUILDING IMPROVEMENTS	549,240.15			
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	441.28	3,000.00	-2,558.72	14.7%
HOSE REPLACEMENT	0.00	800.00	-800.00	0.0%
PERSONAL PROTECTIVE EQUIP	79,252.41	6,000.00	73,252.41	1,320.9%
RADIOS	1,867.20			
Total EQUIPMENT	81,560.89	12,800.00	68,760.89	637.2%
Total A34102 FIRE, EQUIP & CAP OUTLAY	630,801.04	12,800.00	618,001.04	4,928.1%
A34104 FIRE PROTECTION				
ANNUAL AUDIT	0.00	4,000.00	-4,000.00	0.0%
APPARATUS MAINT/REPAIR	13,268.30	15,000.00	-1,731.70	88.5%
ASSOCIATION DUES	550.00	200.00	350.00	275.0%
BANK FEES	35.00	300.00	-265.00	11.7%
BUILDING & GROUNDS MAINTENANCE	4,565.56	4,600.00	-234.44	95.1%
BUILDING & GROUNDS REPAIRS	347.92	4,300.00	-3,952.08	8.1%
COMMISSIONER TRAINING	475.00	300.00	175.00	158.3%
DATA ENTRY-INCIDENT REPORTING	700.00	2,500.00	-1,800.00	28.0%
ELECTRIC & GAS	2,935.27	4,000.00	-1,064.73	73.4%
EMS SUPPLIES	1,378.05	2,000.00	-621.95	68.9%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	58.23	1,000.00	-941.77	5.8%
FIRE PREVENTION	2,376.14	3,000.00	-623.86	79.2%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	780.00	1,000.00	-220.00	78.0%
FIREMATIC & REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	105.31	300.00	-194.69	35.1%
FUEL - BUILDING	2,691.12	4,000.00	-1,308.88	67.3%
FUEL - TRUCKS	2,026.48	3,500.00	-1,473.52	57.9%
HOSE/LADDER TESTING	0.00	1,000.00	-1,000.00	0.0%
INSPECTION OF DEPARTMENT	7,409.11	7,000.00	409.11	105.8%
INSURANCE	22,938.94	20,000.00	2,938.94	114.7%

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through October 2019

Cash Basis

	Jan - Oct 19	Budget	\$ Over Budget	% of Budget
INTERIOR FIREFIGHTING FIT TRAIN	644.00	800.00	-156.00	80.5%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	688.27	500.00	188.27	137.7%
PAGER REPAIR BATTERIES	0.00	1,200.00	-1,200.00	0.0%
PHYSICAL FITNESS	300.00	800.00	-500.00	37.5%
POSTAGE	396.00	400.00	-4.00	99.0%
PRINTING & SUPPLIES	510.20	800.00	-289.80	63.8%
PUBLIC NOTICES	11.97	200.00	-188.03	6.0%
SCBA PACK TESTING	0.00	1,000.00	-1,000.00	0.0%
TELEPHONE & CABLE	3,376.21	2,500.00	876.21	135.0%
WASTE DISPOSAL	999.08	800.00	199.08	124.9%
WATER	283.54	500.00	-216.46	56.7%
WEBSITE ADMINISTRATION	260.00	200.00	60.00	130.0%
Total A34104 FIRE PROTECTION	70,109.70	99,050.00	-28,940.30	70.8%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	1,426.00			
MEDICARE EMPLOYER	333.50	400.00	-66.50	83.4%
A90308 SOCIAL SECURITY - Other	0.00	1,800.00	-1,800.00	0.0%
Total A90308 SOCIAL SECURITY	1,759.50	2,200.00	-440.50	80.0%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	108,866.00	-108,866.00	0.0%
TO PAYROLL ACCOUNT	0.00			
Total A99019 INTERFUND TRANSFERS	0.00	158,866.00	-158,866.00	0.0%
Total Expense	725,747.84	300,516.00	425,231.84	241.5%
Net Income	-411,420.65	0.00	-411,420.65	100.0%

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11/04/19

Cash Basis

Charlton Building Project

Profit & Loss

October 2019

	Oct 19	Sep 19	% Change
Income			
49900 · Uncategorized Income	3.00	0.00	100.0%
H2401 · Interest and Earnings	266.76	109.25	144.2%
H5710 · Serial Bonds	0.00	3,700,032.03	-100.0%
Total Income	269.76	3,700,141.28	-100.0%
Gross Profit	269.76	3,700,141.28	-100.0%
Expense			
H34102 · New Firehouse Expenditures			
100 · PRECONSTRUCTION COSTS			
102 · Hueber-Breuer Pre construction	18,162.00	0.00	100.0%
Total 100 · PRECONSTRUCTION COSTS	18,162.00	0.00	100.0%
200 · NEW BUILDING CONSTRUCTION PHASE			
201 · New Construction	226,131.80	91,167.00	148.0%
204.1 · Hueber-Breuer - Office Staff Ex	67,729.00	0.00	100.0%
206 · Napierala & Associates	3,319.05	0.00	100.0%
208 · Utilities Cost	741.51	0.00	100.0%
Total 200 · NEW BUILDING CONSTRUCTION PHASE	297,921.36	91,167.00	226.8%
400 · PROFESSIONAL SERVICES			
404 · Finance & Legal Fees	3.00	40.00	-92.5%
Total 400 · PROFESSIONAL SERVICES	3.00	40.00	-92.5%
Total H34102 · New Firehouse Expenditures	316,086.36	91,207.00	246.6%
Total Expense	316,086.36	91,207.00	246.6%
Net Income	-315,816.60	3,608,934.28	-108.8%



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
October 31, 2019
page 1 of 3

320811002528

11 T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking 320811002528
CHARLTON FIRE DISTRICT #1

Beginning balance 9-30-19	\$3,608,934.28
11 Subtractions	-316,083.36
Interest paid	+266.76
Ending balance 10-31-19	\$3,293,117.68

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
1001	10-2	\$18,162.00	1008	10-29	1,801.25	*1013	10-23	21,246.75
1002	10-2	30,458.00	1009	10-29	1,517.80	1014	10-23	8,386.00
*1005	10-10	9,038.30	1010	10-23	185,917.00	1015	10-30	741.51
*1007	10-30	37,271.00	1011	10-23	1,543.75			
						Paper Checks Paid		\$316,083.36

Interest earned

Annual percentage yield (APY) earned	0.09%
Number of days this statement period	31
Interest paid 10-31-19	\$266.76
Interest earned this statement period	\$266.75
Interest paid year-to-date	\$376.01

Fees and charges

Date	Quantity	Unit Charge
10-31-19 Paper Statement Fee	1	3.00
		-\$3.00

Business Banking Statement
October 31, 2019
page 2 of 3

320811002528

**Fees and
charges**
(con't)

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
10-31-19	Service Charge Waive To Relationship Pricing	1	3.00	+3.00
Fees and charges this period				\$0.00

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11/04/19

Charlton Building Project Reconciliation Summary

H200 - New Firehouse Bank Account, Period Ending 10/31/2019

	Oct 31, 19
Beginning Balance	3,608,934.28
Cleared Transactions	
Checks and Payments - 12 Items	-316,086.36
Deposits and Credits - 2 Items	269.76
Total Cleared Transactions	-315,816.60
Cleared Balance	3,293,117.68
Register Balance as of 10/31/2019	3,293,117.68
Ending Balance	3,293,117.68

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11/04/19

Charlton Building Project Reconciliation Detail

H200 - New Firehouse Bank Account, Period Ending 10/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,608,934.28
Cleared Transactions						
Checks and Payments - 12 items						
Check	10/02/2019	1002	HUEBER-BREUER ...	X	-30,458.00	-30,458.00
Check	10/02/2019	1001	HUEBER-BREUER ...	X	-18,162.00	-48,620.00
Check	10/10/2019	1005	CKM ELECTRICAL	X	-9,038.30	-57,658.30
Check	10/23/2019	1010	BAST HATFIELD C...	X	-185,917.00	-243,575.30
Check	10/23/2019	1013	TRI-VALLEY PLUM...	X	-21,246.75	-264,822.05
Check	10/23/2019	1014	H2M ARCHITECTS ...	X	-8,386.00	-273,208.05
Check	10/23/2019	1011	TRI-VALLEY PLUM...	X	-1,543.75	-274,751.80
Check	10/29/2019	1008	NAPIERALA	X	-1,801.25	-276,553.05
Check	10/29/2019	1009	NAPIERALA	X	-1,517.80	-278,070.85
Check	10/30/2019	1007	HUEBER-BREUER ...	X	-37,271.00	-315,341.85
Check	10/30/2019	1015	NATIONAL GRID	X	-741.51	-316,083.36
Check	10/31/2019			X	-3.00	-316,086.36
Total Checks and Payments					-316,086.36	-316,086.36
Deposits and Credits - 2 items						
Deposit	10/31/2019			X	3.00	3.00
Deposit	10/31/2019			X	266.76	269.76
Total Deposits and Credits					269.76	269.76
Total Cleared Transactions					-315,816.60	-315,816.60
Cleared Balance					-315,816.60	3,293,117.68
Register Balance as of 10/31/2019					-315,816.60	3,293,117.68
Ending Balance					-315,816.60	3,293,117.68