

Charlton Fire District Meeting Minutes

February 4, 2020

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on February 4, 2020 at 8:20 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Steve Eichfeld, Leland Roden Sharon Cronin (Secretary), Andy La Patra (Treasurer)

ABSENT: None

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Leland Roden. Approved 5-0.

Motion to approve last month's special meeting minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

a. Treasurer's Report presented by Andy LaPatra.

b. Review and audit of bills.

c. Operating Account: \$26,242.98

Payroll Account: \$6,632.82

Apparatus Capital Reserve: \$157,076.21

Equipment Capital Reserve: \$8,699.02

Emergency Capital Reserve: \$25,087.62

Capital Improvement Reserve: \$4,328.26

Bond Account: \$1,973,766.59

Total ending on February 4, 2020: \$2,201,833.50

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

Motion to approve construction bills pending review made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

5. Chief's Report

- a. Dean DeCapria presented Chief's Report. 12 calls for the month:
 - 4-EMS
 - 1-MVA
 - 5-Electrical Emergency
 - 2-Structure Fires
- b. Car 18 mileage as of 2/4 is 50,840 and car 18-0 mileage as of 2/4 is 64,427.
- c. 18-1 damage is being repaired by Vander Molen.
- d. MES quote for seven sets of gear was presented at a cost of \$10,750.
- e. EMS supplies have been received.
- f. Nozzles have been ordered.

6. Committee Reports

- a. **Facilities Management (Kevin Loukes)**
See Unfinished Business
- b. **Apparatus and Equipment (Bob LeGere)**
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Steve Eichfeld)**
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Leland Roden)**
There is nothing to report at this time.

7. Unfinished Business

- a. Sean Foran presented an update on construction of the new firehouse.
- b. Referendum for the sale of the old firehouse was discussed.

8. New Business

- a. Annual insurance policies were reviewed with Marcus Maringola.
- b. Resolution 22-2020 (Declaration of Surplus Real Property) was discussed and approved.
- c. Richard Battenhausen requested use of the firehouse on 5/5 from 9-12.

Motion to approve Resolution 22-2020 (Declaration of Surplus Real Property) made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve Richard Battenhausen's request to use the firehouse on 5/5 made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve purchase of seven sets of firefighter gear from MES for \$10,750.00 made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

9. Privilege of the Floor

Firefighter, Matt Schroeder, had questions regarding the district insurance coverage and damage his vehicle received as a result of a fallen tree limb in the parking lot. Utica Insurance will cover his deductible under the district's auto extension endorsement. His comprehensive auto coverage will need to cover the repairs.

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Kevin Loukes 9:30 p.m.
Approved 5-0.